**ANNEXURE-II**

**RTI DISCLOSURE UNDER SECTION 4 (i) (b) OF THE**

 **RIGHT TO INFORMATION ACT, 2005**

AGRICULTURE

DEPARTMENT

NAGALAND, KOHIMA.

SECRETARIAT LEVEL

(2019-20)

**1. PARTICULARS OF THE ORGANIZATION, FUNCTIONS AND DUTIES:** *In par with Agriculture Department.*

**I.** **Introduction**: *In par with Agriculture Department.*

**II.** **Name of the organization**: Agriculture Department, Nagaland, Kohima.

**III**. **Address with location:** Agriculture Department

Nagaland Civil Secretariat,

Nagaland, Kohima:

**IV. Phone/ Fax:** N/A

**V. Aims and objective:** *In par with Agriculture Department.*

**VI. Our Mission/Vision:** *In par with Agriculture Department.*

**VII. Our Goal/ key Objectives:** *In par with Agriculture Department.*

**VIII.** **Activities / Functions of the organization:** *In par with Agriculture Department.*

**XI. Office timing**: 9:30 A.M to 4:30 P.M. (Summer)

 9:00 A.M to 4:00 P.M. (Winter)

**X. Restriction to visitors on specified dates:** Wednesday

**XI. ORGANIZATIONAL STRUCTURE.**

**SECRETARIAT LEVEL**

APC & Commissioner & Secretary

 Additional Secretary I

Additional Secretary II

Under Secretary

Section Officer-I

Sectt. Assistant

Jr. Section Officer

 Sectt. Assistant

Sectt Assistant

Sectt. Assistant

Section Officer-II

LDA, UDA

Jr. Section Officer

**2. POWERS AND DUTIES OF OFFICERS AND EMPLOYEES**

|  |  |  |  |
| --- | --- | --- | --- |
| **SL. NO.** | **NAME & DESIGNATION** | **POWERS** | **DUTIES** |
| **Administrative** | **Financial** | **Statutory** | **Others** |
|  | Shri.Y.Kikheto Sema, APC & Commissioner & Secretary |  |  |  |  | Administrative Head of the Department. |
|  | Smti.Temsunaro Aier, Additional Secretary |  |  |  |  | Assisting the APC & Commissioner & Secretary in supervising all matters relating to the Department. |
|  | Shri. P.Nungsangwapang Jamir, Additional Secretary |  |  |  |  | Assisting the APC & Commissioner & Secretary in supervising all matters relating to the Department. |
|  | Smti. V. Angela Sophie, Under Secretary |  |  |  |  | All subject matter pertaining to the Department and to supervise the Branch. |
|  | Smti. Lilly Thong Metha Section Officer |  |  |  |  | All subject matter pertaining to the Department and to supervise the Branch. |
|  | Smti.T. Leimnon Konyak, Section Officer |  |  |  |  |  Matters relating to the following subjects; 1) Agriculture service rules 2) Matters related to Gazetted Officers 3) Gazetted Officers’ GPF, Pension, MACPS etc4) NMSA- Soil Health Management/ Soil health card, Soil.5) NMSA- Rain fed Area Development, Mission Organic Value chain Development, SMAF (Sub- Mission on Agro Forestry), National Bamboo Mission, National Bamboo Mission, PKVY( Paramparaghat Krishi Vikas Yojana)6) NMSA-(MOVCD)/ Organic Policy7) PMKSY (Pradhan Mantri Krishi Sinchayee Yojana) 8) All General Establishment matters9) Court cases related to the above matters |
|  | Shri. Watshiisie NyutheJunior Section Officer |  |  |  |  | Matters relating to the following subjects;2) General Court cases/ Land Acquisitions/ Quarter/Settlements 5) Study Leave, Deputation, etc6) Matters related to AHOD/HOD7) Engineering wing/ Census8) Matters related to A.F.A/ A.I |
| 8 | Shri. VesekhoThisa, Junior Section Officer |  |  |  |  |  Matters relating to the following subjects; 1) Nodal Officer to AG Nagaland 2) Annual Plan/Budget/ All state plans/Finance matters/GST Matters 3) Agriculture Census/ EARAS/Statistics 4) Agriculture Marketing/ APMC/ SFAC- Contract Farming 5) Seeds/SMSP 6) IETC, ICAR, KVK Programme, ATMA, KKA (Krishi Kalyan Abhiyan) 7) DONER/ NEC, NLCPR Schemes8) NABARD/ RIDF9) Repair/ Construction of Buildings/ Works Programme, Office Expenses10) Agri Expo11) Agricultural Farm mechanization/ SMAM12) Court cases related to the above matters |
|  | Smti.Leno Nagi, Secretariat Assistant |  |  |  |  | Matters relating to the following subjects;1) Ministerial Service matters2) Non Gazetted GPF/ Pension3) Medical Reimbursement4) NITI Aayog5) NFSM (Oilseeds & Oil Palm) |
|  | Kum.Mezisalü Resü |  |  |  |  | Matters relating to the following subjects;1) Awards/ Commendations, etc.2) Annual Administrative Report3) Transport, Motor Vehicles4) Foreign tours5) Women in Agriculture6) Court cases related to the above matters |
|  | Shri.Hinoka Chishi,Secretariat Assistant |  |  |  |  | Matters relating to the following subjects;1) CMO, CSO matters, Pending issues from CSO2) IT3) RTI4) Chief Minister’s Speech, Governor’s speech5) Climate Change/ Weather6) Rabi/kharif crops, CACP (Commission for Agri Costs & Prices)/ Price policy7) Bio lab, Departmental Farms/SARS8) PMFBY (Pradhan Mantri Fasal Bhima Yojana)/Crop Insurance9) General audit, PAC, C&AG10) General Assembly & Parliamentary Matters11) RKVY scheme12) Disaster Management/ Weather13) Matters related to Agri & Allied Departments (MIDH, NEIDA, NHBM, NBRM, NBDA , IFAD, JICA, UNDP, GEF)14) PM-KISAN, PM-KMY11) Court cases related to the above matters |
|  | Shri.Renben Y Patton |  |  |  |  | Matters relating to the following subjects;1) Tea plantation2) Manures and Fertilizers, Insecticides, Pesticides, IPM (Integrated Pest Management)3) Cold Storage, Food processing Industries/ APEDA4) Medicinal & Aromatic plants |
|  | Shri. O. Chongchang Phom, UDA |  |  |  |  | Matters relating to the following subjects;1) Conference, Seminars, Workshops etc.2) Training, Study Tours3) Agri University, Central Universities, Education & training4) Public Grievances5) Miscellaneous correspondences10) General correspondences11) Court cases related to the above matters.  |
|  | Smti.Rongsenbenla Jamir, LDA |  |  |  |  | Receipt & Dispatch |
|  | Kum.Ilivi K. Sumi, Steno |  |  |  |  | Attached to APC & Commissioner & Secretary |
|  | Smti.Mhasirienuo Tseikha, Steno Gr.II |  |  |  |  | Attached to Addl.Secretary I. |
|  | Smti.Neituotsonuo Khezhie, Typist Sp. Grade |  |  |  |  | Attached to Addl Secretary I |
|  | Kum.Alinuo Sophie, Steno |  |  |  |  | Attached to Addl Secretary II |
|  | Shri.Diethovikho Kelio. Peon |  |  |  |  | Attached to Addl Secretary-I. |
|  | Smti.Mhonsali, Typist |  |  |  |  | Attached to Branch To Assist the Assistant in all Typing Works, Diarist & Dispatch |
|  | Smti.Lolentsungla, Typist |  |  |  |  | Attached to Branch To Assist the Assistant in all Typing Works, Diarist & Dispatch |
|  | Smti.Keduvole, Peon |  |  |  |  | Attached to Under Secretary |
|  | Shri. Vitshulie, Peon |  |  |  |  | Attached to Branch |
|  | Smti. Salumi Lotha, Peon |  |  |  |  | Attached to Branch |
|  | Smti.Solevikhole, Peon |  |  |  |  | Attached to Branch |
|  | Shri.Khutovi, Peon |  |  |  |  | Attached to APC & Commissioner & Secretary |
|  | Shri.Kivito, Peon |  |  |  |  | Attached to APC & Commissioner & Secretary |
|  | Shri. Vihozhol Pucho, Peon |  |  |  |  | Attached to Additional Secretary-II |
|  | Shri.Shitokhu Awomi, driver |  |  |  |  | Attached to APC & Commissioner & Secretary |

**3. THE PROCEDURE FOLLOWED IN DECISION MAKING PROCESS INCLUDING CHANNELS OF SUPERVISION**

 **AND ACCOUNTABILITY.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No** | **Activity** | **Level of action** | **Time frame** |
| 1 | Establishment matters |  APC & Commissioner & Secretary – Addl Secy I. – Addl. Secy-II -Under Secy . – Section Officer. – Receipt – J.S.O/S.A./UDA/LDA– Section Officer- Under Secy – Addl. Secy II-Addl Secy I – APC & Commissioner & Secretary.  | Depending on the subject matter and merit of the case.  |
| 2 | Planning matters | APC & Commissioner & Secretary – Addl Secy I. – Addl. Secy II-Under Secy . – Section Officer. – Receipt – J.S.O/S.A./UDA/LDA– Section Officer- Under Secy – Addl. Secy II-Addl Secy I – APC & Commissioner & Secretary | -do- |
| 3 | Accounts | APC & Commissioner & Secretary – Addl Secy I. – Addl. Secy II-Under Secy . – Section Officer. – Receipt – J.S.O/S.A./UDA/LDA– Section Officer- Under Secy – Addl. Secy II-Addl Secy I – APC & Commissioner & Secretary | -do- |
| 4 | Development  | APC & Commissioner & Secretary – Addl Secy I. – Addl. Secy II-Under Secy . – Section Officer. – Receipt – J.S.O/S.A./UDA/LDA– Section Officer- Under Secy – Addl. Secy II-Addl Secy I – APC & Commissioner & Secretary | -do- |
| 5 | Transport | APC & Commissioner & Secretary – Addl Secy I. – Addl. Secy II-Under Secy . – Section Officer. – Receipt – J.S.O/S.A./UDA/LDA– Section Officer- Under Secy – Addl. Secy II-Addl Secy I – APC & Commissioner & Secretary | -do- |
| 6 | Extension | APC & Commissioner & Secretary – Addl Secy I. – Addl. Secy II-Under Secy . – Section Officer. – Receipt – J.S.O/S.A./UDA/LDA– Section Officer- Under Secy – Addl. Secy II-Addl Secy I – APC & Commissioner & Secretary | -do- |
| 7 | Statistics | APC & Commissioner & Secretary – Addl Secy I. – Addl. Secy II-Under Secy . – Section Officer. – Receipt – J.S.O/S.A./UDA/LDA– Section Officer- Under Secy – Addl. Secy II-Addl Secy I – APC & Commissioner & Secretary | -do- |
| 8 | Works | APC & Commissioner & Secretary – Addl Secy I. – Addl. Secy II-Under Secy . – Section Officer. – Receipt – J.S.O/S.A./UDA/LDA– Section Officer- Under Secy – Addl. Secy II-Addl Secy I – APC & Commissioner & Secretary | -do- |

* Administrative Decision- APC & Commissioner & Secretary
* Financial Decision- APC & Commissioner & Secretary
* Channel of Supervision- APC & Commissioner & Secretary
* Accountability- APC & Commissioner & Secretary
* With whom/ authority the final decision lies? – APC & Commissioner & Secretary

**4. NORMS FOR DISCHARGE OF FUNCTIONS [SECTION 4(1) (B) (IV)]**

* Nature of functions/ services offered
* Norms/standards for functions / service delivery
* Time-limits for achieving the targets
* Reference document prescribing the norms.

***The Department does not operate any activities or programmes except dealing with policies and other service matters. The Department caters to the needs of various missions and duties of the Department.***

**5. THE RULES, REGULATIONS, INSTRUCTIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl. No** | **Name of the Acts, Rules, Regulations, Instructions, manual, records, etc.** | **Type of document** | **Brief gist of the document** | **From where one can get a copy (Name / Phone No./ Fax/ E-mail/ address, etc.** | **Fee charges by the Department for a copy to rules, regulations, instructions, manual & records (if any) or the price in case of priced publication** |
|  | *In par with Agriculture Department’s rules & regulations.* |

**6. A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No** | **Name/ nature/ category of the document** | **Name of the documents & its introduction in one line** | **Procedure to obtain the document** | **Held by/ under control of** |
|  | *In par with Agriculture Department’s rules & regulations.* |
|  |

**7. THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH OR REPRESENTATION BY**

 **THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR ADMINISTRATION****.**

*NA*

**8. A STATEMENT OF BOARDS, COUNCIL, COMMITTEES AND OTHER BODIES CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC.**

 *In par with Agriculture Department’s rules & regulations.*

**9. DIRECTORY OF OFFICERS AND EMPLOYEES UNDER AGRICULTURE DEPARTMENT, NAGALAND, KOHIMA.**

**Secretariat level:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl No** | **Name of Employee** | **Designation** | **Contact No** | **E-Mail ID (If any)** |
| 1 | Shri.Y.Kikheto Sema, IAS |  APC & Commissioner & Secretary | 9436000186 | APC-ngl@nic.in  |
| 2 | Smti.Temsunaro Aier,  | Additional Secretary-I | 9436060167 | aiertemsunaro@gmail.com  |
| 3 | Shri. Nungsangwapang Jamir | Additional Secretary-II | 9436831158 | nungsangwapang@gmail.com  |
| 4 | Smti. V. Angela Sophie  | Under Secretary | 9436816257 |  |
| 5 | Smti. Lilly Thong Metha | Section Officer | 9862578732 | lillythong@gmail.com |
| 6 | Kum.T. Leimnon Konyak | Section Officer | 9436078718 | aleim.k@gmail.com  |
| 7 | Shri.Watshiisie Nyuthe | Junior Section Officer | 7005899859 | Watshiisie@gmail.com |
| 8 | Shri. VesekhoThisa | Junior Section Officer | 9856207126 | Sekho.thisa@gmail.com |
| 9 | Smti.Leno Nagi | Secretariat Assistant | 9436067380 | lenonagi@gmail.com |
| 10 | Kum.Mezisalü Resü | Secretariat Assistant | 8413082680 |  kemezi44seven@ gmail.com |
| 11 | Shri.Hinoka Chishi | Secretariat Assistant | 9862462153 | hinokachishisumi@gmail.com |
| 12 | Shri.Renben Y Patton | Secretariat Assistant | 8974411121 | pattonren@gmail.com |
| 13 | Kum.Alinuo Sophie | Steno | 8731822897 | linlinuo@gmail.com |
| 14 | Kum.Ilivi K. Sumi | Steno | 8731929345 | ilivisheqi02@gmail.com |
| 15 | Shri. O. Chongchang Phom | UDA | 8974036680 |   |
| 16 | Smti.Rongsenbenla Jamir | LDA | 9436071145 |   |
| 17 | Smti.Mhasirienuo Tseikha | Steno Gr.II | 9863203866 |   |
| 18 | Smti.Mhonsali | Typist Gr-1 |   |   |
| 18 | Smti.Neituotsonuo Khezhie | Typist Sp. Grade |   |   |
| 19 | Smti.Lolentsungla | Typist | 9856517661 |   |
| 20 | Smti.Keduvole | Peon | 9856261151 |   |
| 21 | Shri.Diethovikho Kelio | Peon | 9774655279 |   |
| 22 | Shri. Vitshulie | Peon | 9402723545 |   |
| 23 | Smti. Salumi Lotha | Peon | 9436650459 |   |
| 24 | Smti.Solevikhole | Peon | 8732038696 |   |
| 26 | Shri. Vihozhol Pucho | Peon | 9856166233 |   |
| 27 | Shri.Khutovi | Peon | 9862746557 |   |
| 28 | Shri.Kivito | Peon | 9856314250 |  |
| 29 | Shri.Shitokhu Awomi,  | Driver  | 9856959206 |   |

1. **THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN REGULATIONS.**

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| --- |
|  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **A. SECRETARIAT** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** | **Name of Employee** | **Father's Name** | **Gender (M/F)** | **Educational Qualification** | **Designation** | **Status (Regular/ Contract/ Adhoc/ Contingency)** | **Date of Birth** | **Date of entry into service/ first appointment** | **Date of appointment to present post** | **Place of Posting** | **Date of retirement** | **Pay matrix** | **Gross Salary( in `)**  |  |
| 1 | Shri.Y.Kikheto Sema, IAS | Lt.Yethakhu Sema | M | B.Com | APC & Commissioner & secretary | Regular | 01.01.1967 | 02.09.1987 |  Jan,2018 | Kohima | 31.12.2026 | Level 13 (central pay) | 2,46,688 |  |
| 2 | Smti.Temsunaro Aier | Lt.Dr.Tajenmeren | F | M.A. | Additional Secretary | Regular | 05.03.1966 | 30.10.1991 | 15.12.2015 | Kohima | 30.03.2026 | Level 18 | 1,69,550 |   |
| 3 | Shri.P Nungsangwapang Jamir | Lt.Rev.L.Pona Jamir | M | B.A, B.Ed | Additional Secretary | Regular | 04.10.1967 | 20.10.1993 | 01.06.2019 | Kohima | 31.10.2027 | Level 18 | 1,59,925 |  |
| 4 | Smti. V. Angela Sophie | Lt.Dusuho Rhetso | F | M.A | Under Secretary | Regular | 24.01.1971 | 24.07.1995 | 30.05.2019 | Kohima | 31.7.2030 | Level 15 | 88,425 |  |
| 5 | Smti. Lilly Thong Metha | Lt. G. Thong | F | M.Sc | SO | Regular | 31.08.1980 | 05.06.2007 | 01.06.2018 | Kohima | 31.08.2040 | Level 14 | 58,364 |  |
| 6 | Kum. T. Leimnon Konyak | B.Thawang Konyak | F | B.A | SO | Regular | 23.06.1982 | 01.06.2007 | 13.12.2019 | Kohima | 31.5.2042 | Level 14 | 58,364 |  |
| 7 | Shri.Watshiisie Nyuthe | Choshupa Nyuthe | M | B.A | JSO | Regular | 22.08.1982 | 14.02.2012 | 19.12.2018 | Kohima | 31.08.2042 | Level 12 | 60,550 |  |
| 8 | Shri. VesekhoThisa | Kekhukhwuyi | M | MSc | JSO | Regular | 23.5.1984 | 12.10.2012 | 23.12.2019 | Kohima | 31.5.2044 | Level 12 | 60,550 |  |
| 9 | Smti..Leno Nagi | Pfuso Nagi | F | M.Sc | Secretariat Assistant | Regular | 07.2.1986 | 24.7. 2014 | 24.7. 2014 | Kohima | 28.2.2046 | Level 10 | 53,928 |  |
| 10 | Kum.Mezisalü Resü | Keposwu Resü | F | M.A | Secretariat Assistant | Regular | 03.10.1989 | 30.05.2014 | 02.12.2016 | Kohima | 31.05.2049 | Level 10 | 52,425 |  |
| 11 | Shri.Hinoka Chishi | Avito Chishi | M | M.A. | Secretariat Assistant | Regular | 09.09.1989 | 24.04.2018 | 24.04.2018 | Kohima | 30.09.2049 | level 10 | 50,925 |  |
| 12 | Shri.Renben Y Patton | Lt.Yanchamo patton | M | M.Com | Secretariat Assistant | Regular | 17.04.1987 | 17.04.2018 | 16.03.2020. | Kohima | 31.04.2047 | Level 10 | 47,250 |  |
| 13 | Kum.Alinuo Sophie | Bise Sophie | F | B.A | Steno | Regular | 12.05.1986 | 26.08 2019 | 26.08 2019 | Kohima | 31.05. 2046 | level 10 | 48,050 |  |
| 14 | Kum.Ilivi K. Sumi | Lt.Khutovi Sumi | F | B.A | Steno | Regular | 02.05.1995 | 26.08 2019 | 26.08 2019 | Kohima | 31.08.2054 | Level 10 | 48,050 |  |
| 15 | Shri. O. Chonchang Phom | Lt. Ongman Phom | M | B.A | UDA | Regular | 27.01.1974 | 06.12.1997 | 03.08.2016 | Kohima | 06.12.2032 | Level 10 | 50,525 |  |
| 16 | Smti.Rongsenbenla Jamir | Merenkaba Jamir | F | B.A | LDA | Regular | 15.12.1973 | 26.03.1991 | 26.03.1991 | Kohima | 31.03.2026 | Level 7 | 35,800 |  |
| 17 | Smti. Mhasirienuo Tseikha | Kesoneilie Tseikha | F | M.A | Steno. Gr.II | regular | 12.06.1973 | 01.03.1996 | 30.06.2015 | Kohima | 31.03-2031 | Level 11 | 59,925 |  |
| 18 | Smti.Neituotsonuo Khezhie | Neichuhu Khezhie | F | Class 10 | Typist Sp.Grade | Regular | 09.10.1965 | 7.08.1990 | 26.09.2018 | Kohima | 31.08.2025 | Level 12 | 77,125 |  |
| 19 | Shri. Diethovikho Kelio | Jukhrie Kelio | M | P.U | Peon | Regular | 03.03.1974 | 01.11.2000 | 01.11.2000 | Kohima | 31.03.2034 | Level 2A | 35,225 |  |
| 20 | Smti.Mhonsali | Wolumo | F | Under matric | Typist Gr-1 | Regular | 15.12.1966 | 1.1.1986 | 04.1.1986 | Kohima | 13.1.2021 | Level 14 | 85,859 |  |
| 21 | Smti.Lolentsungla | Lt.Tiyonglen | F | HSLC | Typist-III | Regular | 13.9.1974 | 29.9.1993 | 29.9.1993 | Kohima | 30.9.2027 | Level 5 | 27,175 |  |
| 22 | Smti.Keduvole | Vilepo | F | Class-10 | Peon | Regular | 02.6.1969 | 30.8.1990 | 5.7.2003 | Kohima | 31.8.2023 | Level 2A | 32,425 |  |
| 23 | Shri. Vitshulie | Lt.Makrano | M | Class-8 | -do- | Regular | 15.1.1975 | 01.5.1998 | 1.5.1998 | Kohima | 30.4.2033 | Level 2A | 37,225 |  |
| 24 | Smt. Salumi Lotha | T. Lotha | F | Class-8 | -do- | Regular | 14.02.1976 | 21.12.2007 | 21.12.2007 | Kohima | 30.02.2036 | Level 1A | 30,675 |  |
| 25 | Smti. Solevikhole | Lt. Krovotsol | F | Class-10 | -do- | Regular | 14-08-1981 | 7/11/1999 | 7.11.1999 | Kohima | 30.11.2034 | Level 2A | 34,425 |  |
| 26 | . Shri.Shitokhu Awomi, driver | Yetoshe Awomi | M | Class-8 | Driver | Regular | 30.05.1972 | 20.07.1993 | Oct, 2006 | Kohima | 31.07.202028 | Level 3 | 36,547 |  |
| 27 | Shri. Vihozhol Pucho, | Kropol | M | Under Matric | Peon | Regular | 03.03.1985 | 01.12.2018 | 01.12.2018 | Kohima | 31.03.2045 | Level 1A | 21,900 |  |
| 28 | Shri.Khutovi | Ghotovi | M | Class-8 | Peon | Regular | 03.02.1979 | 14.12.1998 | 14.12.1998 | Kohima | 30.12.2033 | Level 2A | 30,000 |  |
| 29 | Shri.Kivito | Lhoshepu | M | Class-10 | Peon | Regular | 17.03.1976 | 01.11.1994 | 01.11.1994 | Kohima | 31.10.2029 | Level 3 | 36,249 |  |

**11. THE BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE**

*NA*

1. **THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl No/ Code** | **Beneficiary Name** | **Amount of subsidy** | **Parent/ Guardians** | **Criteria of selection** | **Address** |
| **District** | **City** | **Town/ Village** | **House No.** |
| *NIL* |

**13. PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORISATIONS GRANTED BY IT:**

*NA*

**14. DETAILS OF INFORMATION AVAILABLE IN ELECTRONIC FORMAT:**

*In par with Agriculture Department.*

**15. PARTICULARS OF THE FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION:**

*In par with Agriculture Department.*

**16. THE NAMES, DESIGNATION AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS**

**Name of the Public Authority:-Agriculture Department (Secretariat Level)**

**a) Departmental Appellate Authority (DAA)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No** | **Name** | **Designation** | **STD Code** | **Phone No.** | **Email** | **Address** |
| **Office** | **Home** | **Mobile** |
| 1 | Shri.Y.Kikheto Sema, IAS  | APC & Commissioner & secretary | 0370 | 2270085 | - | 9436000186 | APC-ngl@nic.in | Nagaland Civil Secretariat, Nagaland, Kohima |

**b) Public Information Officers(s) (PIO)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No** | **Name** | **Designation** | **STD Code** | **Phone No.** | **Email** | **Address** |
| **Office** | **Home** | **Mobile** |
| 1 | Smti.Temsunaro Aier | Addl. Secretary | 0370 |  | - | 9436060167 | aiertemsunaro@gmail.com | Nagaland Civil Secretariat, Nagaland, Kohima |

**c) Assistant Public Information Officers(s) (APIO)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No** | **Name** | **Designation** | **STD Code** | **Phone No.** | **Email** | **Address** |
| **Office** | **Home** | **Mobile** |
| 1. |  Shri. V.Angela Sophie | Under Secretary | 0370 |  | - | 9436816257 |  | Nagaland Civil Secretariat, Nagaland, Kohima |

1. **SUCH OTHER INFORMATION AS MAY BE PRESCRIBED; AND THEREAFTER UPDATE THESE PUBLICATIONS EVERY**

**YEAR:**

*In par with Agriculture Department.*