**GOVERNMENT OF NAGALAND**

****

**SUO MOTO DISCLOSURES**

**ON**

**RIGHT TO INFORMATION ACT 2005**

**( 2019-20 )**

**DEPARTMENT OF AGRICULTURE**

**NAGALAND, KOHIMA.**

**INDEX**

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| **Sl. No.** | **Content** |
| 1 | Particulars of the organization, functions and duties. |
| 2 | Power and duties of officers and employees |
| 3 | Procedure followed in decision making process including channels of supervision and accountability |
| 4 | The norms set for discharge of functions |
| 5 | The rules, regulations, instructions, manuals and records held by it or under its control or used its employees for charging its functions |
| 6 | Statement of categories of documents that are held by it or under its control |
| 7 | The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof. |
| 8 | A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or etc. |
| 9 | Directory of its officer and employees |
| 10 | The Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulation |
| 11 | The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursement made |
| 12 | The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes |
| 13 | The particulars of recipients of concessions, permits or authorization granted by it. |
| 14 | The details in respect of information available to or held by it, reduced in an electronic form |
| 15 | The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use. |
| 16 | The names, designations and other particulars of the Public Information Officers. |
| 17 | Such other information as may be prescribed and thereafter updated every year. |