FORMAT FOR FURNISHING INFORMATIOM ON APPLICATIONS RECEIVED AT VARIOUS LEVELS PIO’s UNDER THE RTI ACT, 2005

Department/Public Authority: **HOME DEPARTMENT: RELIEF, REHABILITATION**

Period: From 1st April 2019 to 31st March 2020

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sl no | Public authority | RTI application received from within the state | | | RTI application received from outside the state | | | No of RTI application transferred to other public authorities | No of RTI application received/redirected from other public authorities | Withdrawn by applicant | Not collected by applicant | No of appeals submitted to the first appellate authority | No of appeals heard/disposed by the first appellate authority | Amount in rs | | applicants | |
|  |  | Received | furnished | rejected | received | furnished | rejected |  |  |  |  |  |  | fees | cost | Male | female |
| A | Secretariat  Level | Nil | Nil | nil | 1 | 1 | nil | nil | nil | nil | Nil | nil | nil | nil | nil | 1 | NIL |
| B | Directorate  level | -do- | -do- | -do- | -do- | -do- | -do- | -do- | -do- | -do- | -do- | -do- | -do- | do- | do- | -do- | -do- |
| C | District  level | -do- | -do- | -do- | -do- | -do- | -do- | -do- | -do- | -do- | -do- | -do- | -do- | do- | do- | -do- | -do- |

Name, Signature and Seal of the Administrative Head of Department/ Public Authority

**N.B**

1. The modus operandi for submission of the consolidated Report on the implementation of RTI under Section 25(3) of the RTI Act, 2005 shall be as follows: - PIO concerned of the public Authority shall submit report to the HOD of the Public Authority, who in turn shall submit to the AHOD of each Public Authority, who shall forward it to the Nagaland Information Commission. Consolidated Reports on the implementation of RTI Act MUST BE FORWARDED BY THE CONCERNED ADMINISTRATIVE HEAD OF DEPARTMENT.

2. Annual consolidated report on the implementation f RTI u/s 25 (3) of the RTI Act, 2005 shall cover the period from 1st April to 31st March of each year corresponding to the financial year period.

3. Public Authorities/Departments which have not received any RTI applications during the period are still to furnish even NIL report.

4. Henceforth, all departments/Public Authorities shall furnish the Report on the implementation of RTI for the coming years as per this format till further notification