

DIRECTORATE OF SAINIK WELFARE AND RESETTLEMENT
(RAJYA SAINIK BOARD HOME DEPARTMENT, GOVERNMENT OF NAGALAND) 2016 - 17

Disclosures Under Sec 4 of Right to Information Act 2005

Right to information and obligations of public authorities updated on 30 - 06 - 2018

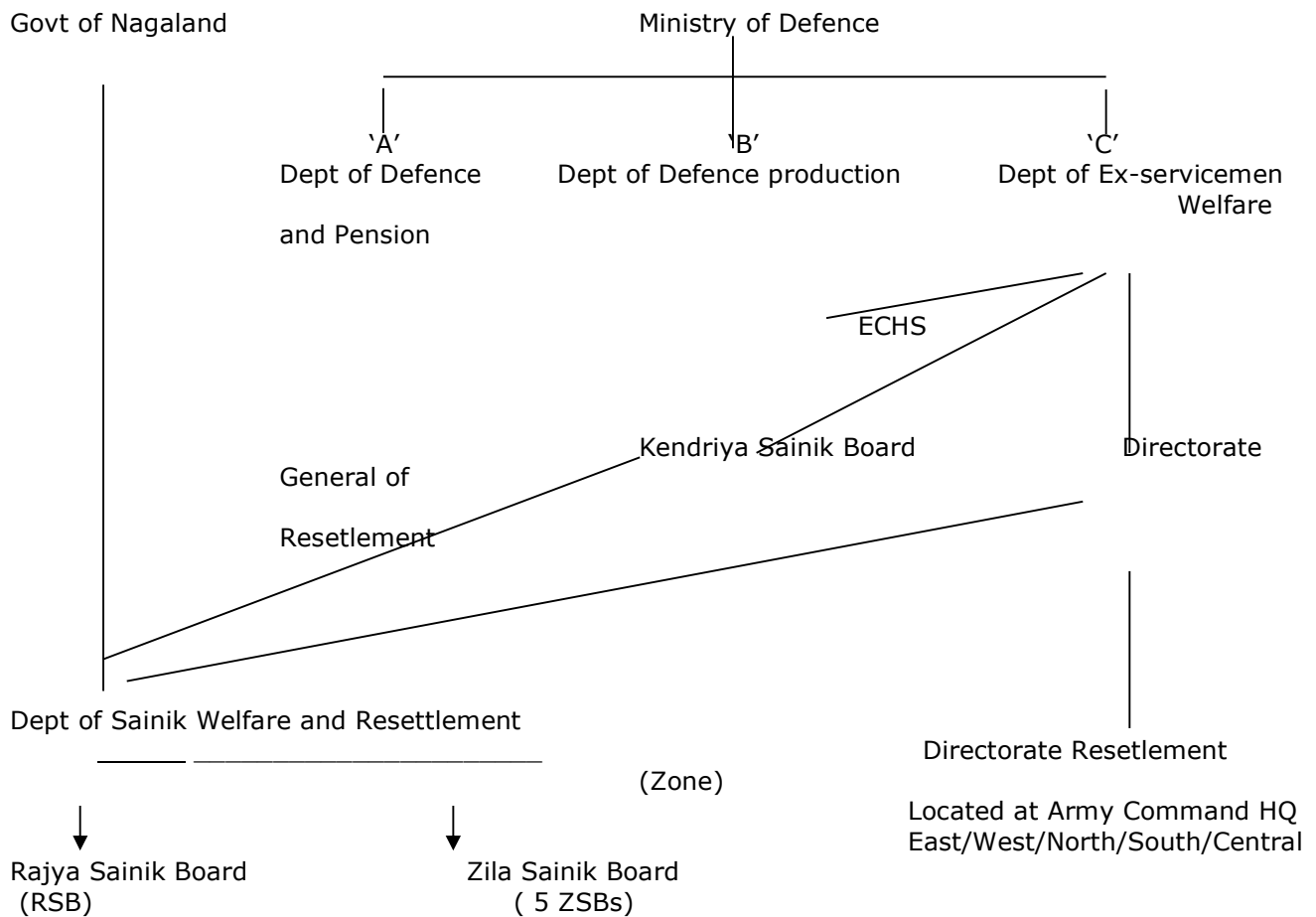
Department of Directorate of Sainik Welfare and Resettlement/Rajya Sainik Board (Home Department)
Nagaland :Kohima

- (i) The particulars of its organisation, functions and duties.
- (ii) The powers and duties of its officers and employees.
- (iii) The procedure followed in the decision making process, including channels of supervision and accountability;
- (iv) The norms set by it for the discharge of its functions;
- (v) The rules, regulations, instructions, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;
- (vi) a statement of the categories of documents that are held by it or under its control;
- (vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;
- (viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;
- (ix) a directory of its officers and employees;
- (x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.
- (xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;
- (xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;
- (xiii) particulars of recipients of concessions, permits or authorisations granted by it;
- (xiv) details in respect of the information, available to or held by it, reduced in an electronic form;
- (xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;
- (xvi) the names, designations and other particulars of the Public Information Officers;
- (xvii) such other information as may be prescribed; and thereafter update these publications every year;

SAINIK WELFARE & RESETTLEMENT DEPARTMENT/RAJYA SAINIK BOARD
(HOME DEPARTMENT, GOVT OF NAGALAND)

1. General. The Sainik Board is an integrated Defence Services Organisation set up by the Government of India, Ministry of Defence. At the Central level there is Kendriya Sainik Board (KSB) with the Defence Minister as Chairman to formulate policies and programmes for Ex-servicemen & Director General Resettlement (DGR) as implementation agency. Department of Ex-servicemen Welfare under Ministry of Defence coordinates the function of KSB and DGR. Like other States, there is Rajya Sainik Board (RSB) in Nagaland at the State level headed by the Governor and the Chief Minister as the President and the Vice President respectively. Similarly, at District level, there are 05 Zila Sainik Boards (ZSBs) namely Kohima, Mokokchung, Wokha, Zunheboto and Dimapur and are functioning under coordination with Directorate of Sainik Welfare and Resettlement, Kohima, Nagaland.

2. Organisational Structure



- Director as Secretary RSB Nagaland coordinates all Board activities. Hon'ble Governor and Hon'ble CM are the President and Vice President respectively.

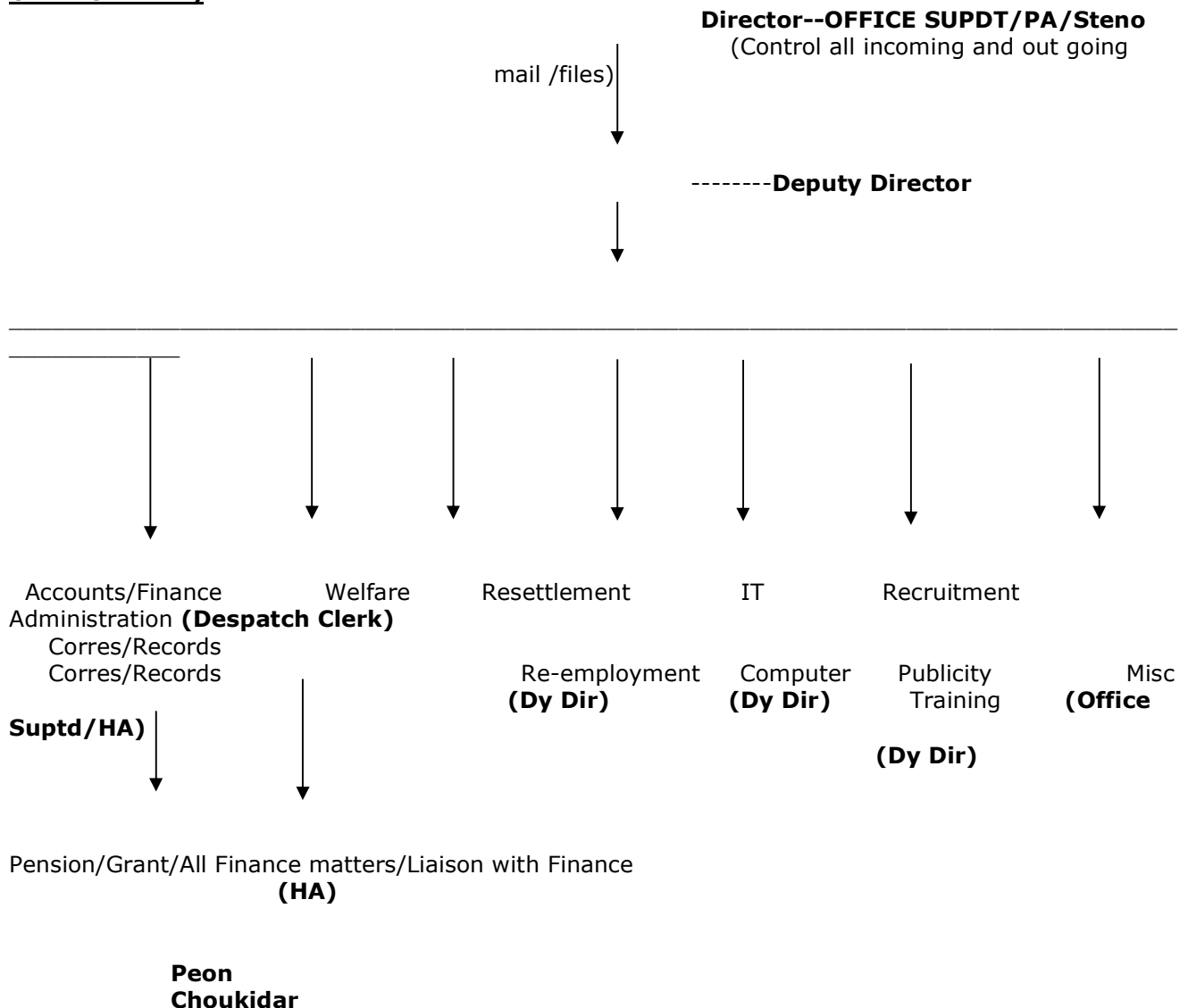
3. Composition of Rajya Sainik Board Nagaland :-
President : Governor, Nagaland
First Vice President : Chief Minister of Nagaland

Vice Presidents :
 GOC-in-C Command
 FOC-in-C Command
 AOC-in-C Command
 Ex-officio Members : State Ministers
 Heads of Departments
 Local Formation Commanders
 Director, Resettlement Zone
 Non-official Members Nominated Ex-Servicemen by MOD, GOI
 Two prominent citizens
 Secretary : Director, Deptt of Sainik Welfare & Resettlement
 Note: - DGR and Secretary KSB are special invitees at the meetings.

4. Composition of Zila Sainik Boards Nagaland :-

President : District Collector
 Vice President : Senior Ex - Service Officer
 Ex-officio members : Heads of State Govt Departments/ Recruiting Officer
 Non Official members : Two Ex - Servicemen
 Four Prominent Citizens
 Secretary : Zila Sainik Welfare Officer

ORG CHART AND DUTIES OF DIRECTORATE OF SAINIK WELFARE AND RESETTLEMENT (GOVT OF NAGALAND)



5. Composition of State Managing Committee Nagaland

Chairman

(1) Hon'ble Governor of Nagaland, Kohima.

Ist Vice Chairman

(2) Chief Secretary, Govt. of Nagaland, Kohima.

2nd Vice Chairman

(3) GOC, 3 Corps, C/O 99 APO

Members

Representative of the Ministry of Defence, Govt. of India.

(4) Secretary, to the Govt of India, Department of Ex - servicemen Welfare, Ministry of Defence, New Delhi-110011.

Ex-servicemen Officers

(5) Col (Retd) TNK Singh
Secretary, Zila Sainik Board, Dimapur

(6) Capt H Hekiye Sema (Retd)
President, Nagaland Ex-servicemen League, Dimapur.

Co-opted Members

(7) Director General Resettlement, Ministry of Defence, West Block-IV
RK Puram, New Delhi-110066.

(8) Secretary, Kendriya Sainik Board, Ministry of Defence, West Block-IV
RK Puram, New Delhi-110066.

Secretary of the Committee

(9) Brigadier (Retd) KK Roy Choudhury SM, VSM Director, Directorate of Sainik Welfare and Resettlement (Govt of Nagaland)

Invitees

(10) Inspector General of Assam Rifles (North), C/O 99 APO.

(11) Secretary to the Governor of Nagaland, Raj Bhavan, Kohima.

6. Functions of the Directorate. The function of the Directorate of Sainik Welfare and Resettlement is to extend welfare and re-settlement facilities and concessions to Ex-servicemen, widows and their dependents and also to dependents of serving Armed Forces personnel in coordination with the State and the Central Govt and Defence Forces. About 60000 Defence Services personnel are compulsorily retired/released every year comparatively at younger age mostly between the age group of 32 to 43 years with a view to maintain the young profile of the Armed Forces. Therefore, it has become a joint responsibility of the Center and State Govts to help them to rehabilitate and resettle in Civil life. In order to implement the Welfare and Resettlement Schemes introduced by the Central and State Govts for them there is the Rajya Sainik Board (Nagaland) at the State level and Five Zila Sainik Boards the District level and the duties and responsibilities are given below : -

- (a) To control and coordinate the functions of Rajya Sainik Board, Directorate of Sainik Welfare and resettlement and the Zila Sainik Boards in the Districts
- (b) To carry out Welfare duties assigned by the DGR and KSB, MOD and the State Govt
- (c) Timely submission of reports and returns to DGR/KSB MOD including of 75% share of expenditure from MOD
- (d) Census To maintain up to date census of Ex-servicemen, serving soldiers, widows and their dependents

- (e) Pension Settlement of pension and retirement benefits
- (f) Liaison To maintain a close liaison with State/Central Govt Depts and Institutions dealing with Welfare subjects
- (g) Welfare Fund To administer the Welfare Fund for Ex-servicemen
- (h) Welfare measures To obtain/arrange Welfare measures, benefits and concessions, financial assistance from the Central or State Govts and the Army including payment rations and Canteen store from the Army
- (j) Medical To arrange free medical treatment in Civil and Military hospitals for Ex-servicemen and their dependants including Ex-servicemen Contributory Health Scheme (ECHS)
- (k) Employment and Self Employment To assist Ex-servicemen and NOK of those killed or disabled for employment in the Central or State Govts and PSUs and for self employment
- (l) Training To arrange vocational training
- (m) Meetings and Rallies To organize meetings and rallies of Ex-servicemen including pension adalat, Armed Forces Flag day and to attend their problems and grievances
- (n) Rajya Sainik Board (RSB) Meeting To conduct annual meeting of RSB and special fund committee for ESM under the chairmanship of the Governor/Chief Minister
- (o) Defence subjects To deal with defence related subjects as may be assigned by the State Govt including recruitment in Defence Forces
- (p) Image Projection To promote cordial relationship between the local population and the security forces and to project and popularize the image of the Armed Forces

DUTIES AND FUNCTIONS OF OFFICERS

7. DIRECTOR : The Director is the Administrative Head of the department. All matters and administrative decision concerning the department will need his final concurrence. His specific duties as such cannot be pin-pointed, as his function is mainly regarding policy matters and delegation of work responsibilities and duties to his subordinate officers and staff and oversee their progress. He has to ensure that the policies and decisions of the Govt. are given proper interpretation and that the schemes and programs adopted are being implemented properly.

8. Deputy Director : There is one Deputy Director in the department. He is the main personnel administrator and controls all other officers and staff in the Administrative level. In absence of the Director he assumes the responsibilities of the Director.

9. Superintendent : Superintendent in the department is a junior level officer. He plays crucial part in the functioning of the department as he is the link between the staff and the officers. It is very important that at this level all files and matters are thoroughly studied and examined minutely.

10. Head Assistant : In the Directorate there is the Head Assistant handling specific tasks and files according to the work distribution. The Head Assistant is expected to be an expert and conversant and familiar with the subjects that have been delegated to them. Their primary job is to look into all details by cutting down unnecessary choices by

giving the Director only the bare minimum necessary option to choose from. It is the duty of the Head Assistant to assist and guide the Director in their respective field with their expertise and knowledge of the subjects. This would enable the Director to make swift decisions, as he would not have to start from scratch.

Zila Sainik Welfare Officer :

11. At present there are five Zila Sainik Officers. The ZSWO is the head of the department in the district. All ESM welfare and resettlement activities in the district fall under his purview. His main responsibilities are concerned with the proper dispensation of all welfare programmes under the department. Besides schemes directly operated by himself, he has to supervise and co-ordinate the activities as per the policies laid out for ESM welfare and resettlement by the State and the Centre Govt.

12. Location & Address : -

Director
Directorate of Sainik Welfare and Resettlement
(Rajya Sainik Board), High School Road (Above Alder College)
Sefuzou Colony, PO Kohima - 797001
NAGALAND

Section 4(1)(b)(ii) of RTI Act.2005

13. POWERS AND DUTIES OF OFFICERS IN THE DIRECTORATE OF SAINIK WELFARE AND RESETTLEMENT

Sl	Name & Designation	Assignment
1	Shri R Ramakrishnan, IAS Home Commissioner Head of Administration Dept of Ex-servicemen Welfare and Resettlement (Govt of Nagaland)	All policy subjects Financial powers for Rs 5 lakh and above including appointment/promotions
2	Shri SR Saravanan, IPS Special Secretary (Home)	All routine subjects including financial powers below Rs 5 lakh
3	Wing Commander (Retd) Rajeev Dong Director in Charge Directorate of Sainik Welfare and Resettlement (Govt of Nagaland)	To attend all aspects requiring the attention of the State. As head of Dept, provide Direction and Control to the Directorate and its subordinate officers in the Districts, Fund Management
4	Wing Commander (Retd) Rajeev Dong Deputy Director Directorate of Sainik Welfare and Resettlement (Govt of Nagaland)	Assist the Director, Recruitment in Armed Forces, All Resettlement and Welfare subjects, Computerization, IT up gradation, ESM Training, Publicity, RTI
5	Sub Maj (Retd) CK Borah Office Superintendent	Establishment, Pension, Legal subjects and assist Director in RSB matters

14. All Welfare and Resettlement schemes/projects introduced by the Central and the State Govts are placed before the meeting of the Rajya Sainik Board, presided over by the Governor. After obtaining approval, all the schemes are properly implemented in the respective identified area under the supervision of Directorate of Sainik Welfare and Resettlement/Zila Sainik Organization.

15. The officers and staff are accountable for timely disposal of the works allotted to them.

16. The implementation of various schemes under the department is to be reviewed frequently in meetings of the Directorate officers as well as with the Zila Sainik Welfare Officers. Instructions are issued regularly to the ZSBs for ensuring proper attendance by employees under their respective jurisdiction to facilitate proper implementation of welfare programs for the ESM and their families.

Apart from this, tours of inspections are to be carried out regularly by the Directorate officers to ensure effective and timely implementation of various welfare programs across the State.

17. Department of Sainik Welfare and Resettlement

SI No	Name/Nature Category of the Dept	Name of the document & its introduction in 1 line	Held by/ under control of
1	(a) Kendriya Sainik Board (Ministry of Defence) and (b) Dept of Ex-servicemen Welfare GOI, MOD	Central share for maintenance of (a) Dte Sainik Welfare & Resettlement (b) Grant /Financial assistance (c) Appointment/promotion/selection of officials (d) Meeting and rallies	Suptd, HA & dealing asstt in charge of the subject.
2	Finance Dept	-Budget allotment Expenditure sanction, Expenditure Statement, Pay and allowances, CPF files	HA and UDA Accounts
3	P & AR Dept	-Post creation/Service rules	Suptdt & Dealing Asst
4	Correspondence with Army on Defence subjects Recruitment Central Police forces/Assam Rifles	-Recruitment -Ration -Canteen -Medical	Suptdt & Dealing Asst
5	Records Assam Regiment & Naga Regt	-Resettlement of pension and other related benefits	Suptdt & Dealing Asst
6	CDA pension	-Civil pension	Suptdt & Dealing Asst

18. For implementation of various State and Centrally sponsored welfare programs under the Department, consultations are made with the Zila Sainik Welfare Organizations. The staffs of the ZSBs are actively involved for ensuring effective delivery of services under the various State and Centre schemes and welfare programs.

9. The following boards, committees have been constituted by the State Govt for implementation and finalizing all departmental activities and schemes and to monitor them.

SI No	Name of the Committees/Board	Committee/Board members	Purpose
1	Kendriya Sainik Board under Ministry of Defence, GOI	The Board now functions under Dept of Ex-servicemen Welfare in the Ministry of Defence vide Govt of India Notification No. 1,	Formulate Welfare and Resettlement policies and

		No. 10(02)/I/D (Res.)/2007 dated 29 Jan 2009.	program. Though welfare of the Ex-Servicemen and their dependents is the joint responsibility of the Centre and the States/UTs, majority of the problems have to be resolved only by the States/UTs
2	Rajya Sainik Board (Nagaland)	Director as Secretary and members as shown above in para (4)	Formulate Welfare and Resettlement policies and program
3	State Managing Committee of Special funds for Rehabilitation of ESM	Governor as Chairman, Chief Secy, GOC 3 Corps, Vice President and other members shown above in para (4)	Formulate Welfare policies for ESM within the given funds
4	Zila Sainik Board	District Commissioner as Chairman and Zila Sainik Welfare Officer as Secy	Implementation of Welfare and Resettlement Schemes

20. Directory of officers and employees of the Department of Sainik Welfare and Resettlement

Sl. No.	Designation	Cell phone/ Land Line/Email
1	Shri R Ramakrishnan, IAS Home Commissioner	0370 - 227068 (O) hcgng<hcgng@nic.in>
2	Shri SR Saravanan, IPS Special Secretary (Home)	0370-2270074 (O) sshomengl<sshomengl@nic.in>
3	Wing Commander (Retd) Rajeev Dong	Mob No 8258 023 028

	Director in Charge Directorate of Sainik Welfare and Resettlement (Govt of Nagaland)	(Director) 0370 – 2260150 (Land Line) swr.directornql@yahoo.com secyrsb-nql@nic.in
4	Wing Commander (Retd) Rajeev Dong Deputy Director Directorate of Sainik Welfare and Resettlement (Govt of Nagaland)	8258 – 023 – 928 0370 – 2260150 (Land Line) rajeevdong@gmail.com
5	Sub Maj (Retd) CK Borah Office Superintendent	M No 9401 – 009 - 914
6	Hav/Clk Joseph Nenio (Head Assistant Accounts)	M No 9436 – 432 - 965

Section 4(1)(b)(iii) of RTI Act.2005

(PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY)

21. Decisions are important as they determine both the efficiency and functioning of the Department. This clearly suggests that decision-making is necessary in the Department's plans, organizational structure and staffing. The Welfare and Resettlement schemes that already exist are publicized for the benefit of Ex – servicemen on a regular basis. The various schemes are then implemented by the Zila Sainik Boards under directions of the Directorate so that the Ex – servicemen are eventually benefited. All Welfare and Resettlement schemes/projects introduced by the Central and the State Govts are to be placed before the Board meeting of the Rajya Sainik Board, presided over by the Governor. After obtaining approval, all the schemes are properly implemented in the respective identified areas under the supervision of Directorate of Sainik Welfare and Resettlement Nagaland and Zila Sainik Welfare Organisation. The officers and staff are accountable for timely disposal of the works allotted to them. Decision making being a continuous process, the welfare schemes is also continuously evaluated so as to deliver the best of the services to the Ex – servicemen community. While formulating any project and scheme and for decision making, all the executive officers of the dept. are involved. Suggestions and views are collected, thorough discussion and several round of meeting are held and detail project proposals are initiated to the Govt. After obtaining approval, all the schemes are properly implemented in the respective identified area under the close supervision of the senior officers and with the co-ordination of the field officers.

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(a) The Director supervises the works of all different programmes.

(b) The officers and staff are accountable for timely disposal of the works allotted to them.

Section 4(1)(b)(iv) of RTI Act 2005

THE NORMS SET BY IT FOR DISCHARGE OF ITS FUNCTION

22. The implementation of various schemes under the department is reviewed frequently in meetings of the Directorate officers as well as with the Zila Sainik Welfare Officers. Instructions are issued regularly to the ZSBs for ensuring proper attendance by employees under their respective jurisdiction to facilitate proper implementation of welfare programs for the ESM and their families. Apart from this, tours of inspections are carried out regularly by the Directorate officers to ensure effective and timely implementation of various welfare programs across the state. The Zila Sainik Welfare Officer in the Districts ensure implementation of the Welfare and Resettlement Schemes

within a certain time frame such as Rehabilitation of Ex - servicemen, Scheme for Old Age Assistance, Unemployment Allowance & Subsistence Allowance Scheme for Persons with Special Needs, Widows and elderly Ex - servicemen, Assistance to Disabled, various benefits to Ex - servicemen and their families.

Section 4(1)(b)(v) of RTI Act 2005

The Rules, Regulation, Instructions, Manuals and Record held by it or under its control or used by its employees for discharging its functions.

23. The Department normally follows the instruction, Rules and Regulations and the instruction issued thereof by the Govt. of Nagaland and the Govt of India, Kendriya Sainik Boards/Dept of Welfare (Ministry of Defence).

Sl	Name/Title of the document
1	Delegation of Financial Power Rules
2	Nagaland Financial Rule
3	Office procedure (Sect. Manual 1969)
4	Leave Rules (CSS) (L) Rules 1972
5	Nagaland Services (Discipline and Appeal) Rules 1967
6	Nagaland Govt. Servants Conduct Rules 1968
7	Nagaland Directorate /Ministerial Service Rules 2006
8	Guidelines for implementation of various schemes/programme sponsored by GoI
10	Annual Plan

Section 4(1)(b)(vi) of RTI Act 2005

(Statement of categories of documents that are held by it or under its control)

24. Department of Sainik Welfare and Resettlement

<u>Sl No</u>	<u>Name/Nature Category of the Dept.</u>	<u>Name of the document & its introduction in 1 line</u>	<u>Procedure to obtain the</u>	<u>Held by/ under control of</u>
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			<u>document</u>	
1	(a) Kendriya Sainik Board (Ministry of Defence) and (b) Dept of Ex-servicemen Welfare GOI	Central share for maintenance of (a) Dte of Sainik Welfare & Resettlement (b) Grant /Financial assistance (c) Appointment/promotion/selection of officials (d) Meeting and rallies	All document available with the Dte	Suptd & dealing asstt in charge of the subject.
2	Finance Dept	-Budget allotment Expenditure sanction, Expenditure Statement, Pay and allowances, CPF files	-do-	HA & UDA Accounts
3	P & AR Dept	-Post creation/Service rules	-do-	Suptdt & Head Assistant
4	Correspondence with Army on Defence subjects Recruitment Central Police forces/Assam Rifles	-Recruitment -Ration -Canteen -Medical	-do-	Office Superintendent & Dealing Asst
5	Records Assam Regiment & Naga Regt	-Resettlement of pension and other related benefits	-do-	Office Superintendent & Dealing Asst
6	CDA pension	-Civil pension	-do-	Office Superintendent & Dealing Asst

Section 4(1) (b) (vii) of RTI Act 2005

The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof.

25. For implementation of various State and Centrally sponsored welfare programs under the Department, consultations are made with the Zila Sainik Boards. The staff of the ZSBs are actively involved for ensuring effective delivery of services under the various State and Centre schemes and welfare programs.

Section 4(1) (b) (viii) of RTI Act 2005

A statement of boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

26. The following boards, committees have been constituted by the State Govt for implementation and finalizing all departmental activities and schemes and to monitor them.

Sl No	Name of the Committees/Board	Committee/Board members	Purpose
1	Rajya Sainik Board (Nagaland)	Director as Secretary and members as shown above in para (4)	Formulate Welfare and Resettlement policies and program and it serves as the state focal point on Ex – servicemen matters facilitating the continuous evaluation of a comprehensive policy towards solving the problems faced by Ex – servicemen and their families
2	State Managing Committee of Special funds for Rehabilitation of ESM	Governor as Chairman, Chief Secy, GOC 3 Corps, Vice President and other members shown above in para (4)	Formulate Welfare policies for ESM within the given funds. It is an executive body of the State Managing Committee for Fund Management and shall be responsible for expenditure of the Wefare Fund for ex – servicemen.
3	Kendriya Sainik Board under Ministry of Defence, GOI	The Board now functions under Dept of Ex-servicemen Welfare in the Ministry of Defence vide Govt of India Notification No. 1, No. 10(02)/I/D (Res.)/2007 dated 29 Jan 2009.	Formulate policies at the Centre. Though welfare of the Ex-Servicemen and their dependents is the joint responsibility of the Centre and the States/UTs, majority of the problems have to be resolved only by the States/UTs.
4	Zila Sainik Board	District Commissioner as Chairman and ZSWO as Secy	Implementation of Welfare and Resettlement Schemes at the District and Sub Division level

Section 4(1) (b) (ix) of RTI Act 2005

27. Directory of officers and employees of the Department of Sainik Welfare and Resettlement

Sl. No.	Name	Designation	Total Emoluments pm	Cell phone/ Land Line/Email
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1	Shri R Ramakrishnan, IAS Home Commissioner Head of Administration Dept of Ex-servicemen Welfare and Resettlement (Govt of Nagaland)	Home Commissioner	Rs 150000/-	0370 - 227068 (O) hcgngn<hcgngn@nic.in>
2	Shri SR Saravanan, IPS Special Secretary (Home)	Special Secretary (Home)	Rs 150000/-	0370-2270074 (O) sshomengl<sshome- ngl@nic.in>
3	Wg Cdr (Retd) Rajeev Dong Director in Charge Directorate of Sainik Welfare and Resettlement (Govt of Nagaland)	Director in Charge	Rs 72402/-	Mob No 8258023928 (Director) 0370-2260150 (O) Email : swr.directorngl@yahoo.com secyrsb-ngl@nic.in
4	Wg Cdr (Retd) Rajeev Dong Deputy Director Directorate of Sainik Welfare and Resettlement (Govt of Nagaland)	Deputy Director	Rs 72402/-	Mob No 8258 - 023 - 928 (Dy Director) rajeevdong@yahoo.com
5	Sub Maj (Retd) CK Borah (Office Superintendent)	Office Superintendent	Dual charge as Accountant	M.NO.9401009914
6	Hony Capt N Lianzam	HA Zunheboto	Rs 38225/-	M NO 8974513672
7	Sub Maj CK Borah	Accountant	Rs 38068/-	M NO 9401009914
8	Joseph Nenio (Head Assistant)	Head Assistant	Rs 59877/-	M No 9436432965
9	Shri Kakishe Sheqi	UDA	Rs 51155/-	M NO 9612714024
6	Shri Joseph Rengma LDA	LDA	Rs 31541/-	M NO 9612190405

28. Directorate Staff

Sl	Name of officer	Designation	Mobile/Email	Residence	Office
1	Wing Commander (Retd) Rajeev Dong	Director in Charge (Administrative Head & Secy RSB)	Mob No 8258 - 023 - 928 swr.directorngl@yahoo.com secyrsb-ngl@nic.in	0370 - 2221991 (R)	0370 - 2260150
2	Sub Maj (Retd)	Office	M.NO. 9401009914		0370-

	CK Borah	Superintendent			2260150
3	Hony Capt Lianzam	Steno	M NO 8974513672		0370
4	Sub Maj CK Borah	Accountant	M NO 9401009914		0370
5	Shri Kakishe	Accountant	9612714024	-	- do -
6	Ex - Naik Pukashe	LDA	94206163	-	- do -
7	Ex - Naik Yanpo (Peon)	Peon	9863568469	-	- do -
8	Ex - sepoy Kughato (Peon)	Peon	9856308076		- do -
9	Smt Avinuo Metha	Typist	9774408821	-	- do -
10	Hony Naib Sub Tsalongse Sangtam	Peon	8413825338		- do -
11	Shri Joseph Kez	LDA	9612190405		- do -

29. Zila Sainik Welfare Organisation Nagaland Staff

Name	Designation	Place of posting	Contact Number
Hony Capt Lenkhapao Kuki SM (Retd)	Secy (Class III) Non - gazetted	Kohima	9436304277
Col (Retd) TNK Singh	Secy Zila Sainik Board (Class I) gazetted	Dimapur	9436275650
Capt Seikholen Thomsong (Retd)	Secy Zila Sainik Board (Class I) gazetted	Wokha	8794 631 882
Maj Kahito Achumi (Retd)	Secy Zila Sainik Board (Class III) gazetted	Zunheboto	9436275900
Lt Col Joy Choudhury (Retd)	Secy Zila Sainik Board (Class I) gazetted	Mokokchung	9436893668

Section 4(1) (b) (x) of RTI Act 2005 (MANUAL X SUBMITTED SEPARATELY)

Rajya Sainik Board Nagaland (Dte of Sainik Welfare and Resettlement Nagaland) 2017 - 18

Manual-X

Monthly remuneration received by each of its officers and employees including the system of compensation (2018)

Sl No	Name	Father's Name	Gender (M/F)	Edu. Qual	Designation	Status (Reg./ Contract/ Adhoc/	Date of Birth	Date of entry into service/	Date of appointment to post
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						Conting.)		First appointment	
1	2	3	4	5	6	7	8	9	10
1	Rajeev Dong	MK Dong	M	BSC	Deputy Director	Contract	02-03-1959	29-09-2008	29-0
2	Chandra Kanta Borah	Jagat Chandra Borah	M	Class Twelve	Head Asst	Contract	01-01-1962	12-11-2012	12-1
3	Joseph Nenio Mao	Asosii	M	PU	Head Asst	Contract	20-11-1965	08-06-2001	08-0
4	Avinuo Metha	MR Metha	F	PU	LDA	Permanent	16-09-1966	15-10-1993	15-1
5	Kakishe Sheqi	Kivikhu	M	PU	UDA	Permanent	03-06-1970	15-10-1993	15-1
6	Kughato Sema	Kikhena	M	Class Six	Peon	Permanent	12-12-1963	15-10-1993	15-1
7	Joseph Kez	Santong	M	MA	UDA	Contract	06-05-1981	01-05-2009	01-0
8	Pukhashe Sema	Evulho	M	Class Ten	LDA	Contract	15-06-1961	03-04-2006	03-0
9	Yapvuo Lotha	Womemo	M	Class Five	Peon	Contract	20-09-1960	04-04-2006	04-0
10	Mosen Kikon	Lithungbemo	M	Class Twelve	Typist	Contract	17-03-1977	15-07-2016	15-0
11	Tsalongse Sangtam	Nyakpa	M	Class Seven	Peon	Contract	11-10-1964	16-03-2012	16-0
12	Langkai Konyak	Yanpoh	M	Class Nine	Driver	Contract	16-12-1980	01-03-2010	01-0
13	Lhokahie Metha	Pukhrie Metha	M	Class Five	Driver	Contract	14-06-1966	03-04-2006	03-0

Manual-X

Monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulation (As on 31st March, 2018)

Sl No	Name	Father's Name	Gender (M/F)	Edu. Qual	Designation	Status (Reg./ Contract/ Adhoc/ Conting.)	Date of Birth	Date of entry into service/ First appointment	Date of appointment to present post	Place of posting	Date of retirement	Pay Band (6 ROP)	Grade Pay (6 ROP)	Gross Salary (7 ROP)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	Hony Capt Lenkhopao Kuki	Laukhan	M	Class Ten	Secretary District	Contract	08-02-1958	29-03-2012	29-03-2012	Kohima	08-02-2019	Fixed	Fixed	35000
2	Shri Neido-u Riipreo (Civil)	Zadoui	M	Class Twelve	LDA	Permanent	09-11-1968	01-04-2002	01-04-2002	Kohima	09-11-2028	5200-20200	2600	34000
3	Ex - Naik Vitsulhou Angami	Kekhihele	M	Class Eight	Peon	Contract	02-08-1957	23-03-2010	23-03-2010	Kohima	02-08-2019	5200-20200	1400	23000
4	Vikuolenuo Liezietse	Takhrie	F	BA	LDA	Contract	25-01-1983	08-01-2010	08-01-2010	Kohima	25-01-2035	5200-20200	2600	34000
5	Shri Pitenuo – u Metha	Yechuve	M	Class Ten	Peon	Permanent	26-06-1964	14-10-1986	14-10-1986	Kohima	26-06-2024	5200-20200	1400	23000
6	Kasibou Newmai	Numdhidui	M	Class Twelve	UDA	Contract	07-02-1970	29-12-2006	29-12-2006	Kohima	07-02-2025	9300-34800	2800	37000
7	Mhonyamo Lotha	Mhao	M	Class Ten	Driver	Contract	10-12-1978	01-09-2016	01-09-2016	Kohima	10-12-2035	5200-20200	1800	25000

Zila Sainik Board Wokha (District Office) 2017 - 18

Manual-X														
Monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulation (As on 31 st March, 2018)														
Sl No	Name	Father's Name	Gender (M/F)	Edu. Qual	Designation	Status (Reg./ Contract/ Adhoc/ Conting.)	Date of Birth	Date of entry into service/ First appointment	Date of appointment to present post	Place of posting	Date of retirement	Pay Band (6 ROP)	Grade Pay (6 ROP)	Gross Salary (7 ROP)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	Seikholen Thomsong	Thongchochon Singsit	M	BA	Secretary	Contract	01-07-1975	26-07-2016	26-07-2016	Wokha	01-07-2035	15600-39100	4400	65000
2	Baraja Kumar Kachari	N Kachari	M	Class Twelve	Head Asst	Contract	05-08-1968	29-03-2012	29-03-2012	Wokha	05-08-2025	9300-34800	4200	44000
3	Ex – Hav Cheniathung Lotha	Chumchang	M	Class Ten	Peon	Contract	16-10-1976	28-03-2012	28-03-2012	Wokha	31-10-2036	5200-20200	1400	23000
4	CK Lotha	Chempio	M	Class Twelve	UDA	Contract	23-08-1960	28-03-2012	28-03-2012	Wokha	31-08-2020	9300-34800	2800	37000
5	Mhonbeni Lotha	Vanthango	F	Class Eight	Chowkidar	Contract	08-02-1980	01-10-1998	01-10-1998	Wokha	30-09-2033	Fixed	Fixed	4000
6	Sinyhunle Jasu	Kasinga Tep	F	Class Twelve	LDA	Contract	20-03-1984	26-07-2016	26-07-2016	Wokha	31-03-2044	5200-20200	2600	34000

ZSB Zunheboto (District Office)

Manual-X														
Monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulation (As on 31 st March, 2018)														
Sl No	Name	Father's Name	Gender (M/F)	Edu. Qual	Designation	Status (Reg./ Contract/ Adhoc/ Conting.)	Date of Birth	Date of entry into service/ First appointment	Date of appointment to present post	Place of posting	Date of retirement	Pay Band (6 ROP)	Grade Pay (6 ROP)	Gross Salary (7 ROP)

						Conting.)		First appointment						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	Boholi Sumi	Kevuto	F	Class Ten	Peon	Contract	10-10-1999	05-06-2015	05-06-2015	Zunheboto	30-06-2050	Fixed	Fixed	4000
2	Kohito Achumi	Lukevi Achumi	M	MA	Secretary	Contract	20-12-1976	28-02-2014	28-02-2014	Zunheboto	31-12-2036	Fixed	Fixed	45000
3	N Lianzam	N Kamzachan	M	Class Twelve	Head Assistant	Contract	03-01-1964	11-12-2012	11-12-2012	Zunheboto	31-01-2024	9300-34800	4200	44000
4	Atoi Sumi	Ezheve Sema	M	Class Ten	Peon	Contract	05-04-1999	20-10-2017	20-10-2017	Zunheboto	31-10-2027	5200-20200	1400	23000

Zila Sainik Board Dimapur (District Office) 2017 - 18

Manual-XMonthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulation (As on 31st March, 2018)

Sl No	Name	Father's Name	Gender (M/F)	Edu. Qual	Designation	Status (Reg./ Contract/ Adhoc/ Conting.)	Date of Birth	Date of entry into service/ First appointment	Date of appointment to present post	Place of posting	Date of retirement	Pay Band (6 ROP)	Grade Pay (6 ROP)	Gross Salary (7 ROP)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	TNK Singh	Ganamani	M	BA	Secretary	Contract	14-12-1955	13-03-2014	13-03-2014	Dimapur	14-12-2020	Fixed	Fixed	55000
2	Chinio Lotha	Laukho	M	Class Ten	UDA	Contract	20-08-1962	13-03-2012	13-03-2012	Dimapur	31-08-2022	9300-34800	2800	37000
3	Dimbeshwar Bora	RK Bora	M	Class Twelve	UDA	Contract	05-01-1962	30-10-2008	30-10-2008	Dimapur	31-01-2022	9300-34800	2800	37000
4	Guibamang Blaise	Moirangpo	M	Class Twelve	UDA	Contract	15-10-1965	04-05-2002	04-05-2002	Dimapur	31-10-2025	9300-34800	2800	37000

5	Hangtoi Konyak	Yezhi Konyak	M	Class Eight	UDA	Contract	19-10-1965	05-03-2014	05-03-2014	Dimapur	31-10-2025	9300-34800	2800	37000
6	Sita Devi	MK Singh	F	Class Six	Sweeper	Contract	15-07-1974	08-09-2014	08-09-1974	Dimapur	31-07-2934	Fixed	Fixed	4000
7	Moa Temsu	Subongmakok	M	Class Eight	Typist	Contract	12-05-1978	14-07-2016	14-07-2016	Dimapur	31-07-2026	5200 - 20200	1400	23000

ZSB MokokChung (District office)

Manual-XMonthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulation (As on 31st March, 2018)

Sl No	Name	Father's Name	Gender (M/F)	Edu. Qual	Designation	Status (Reg./ Contract/ Adhoc/ Conting.)	Date of Birth	Date of entry into service/ First appointment	Date of appointment to present post	Place of posting	Date of retirement	Pay Band (6 ROP)	Grade Pay (6 ROP)	Gross Salary (7 ROP)
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	Alem Naro Ao	Alemba	F	Class Twelve	LDA	Permanent	05-11-1965	09-01-1986	09-01-1986	Mokokchung	31-01-2021	5200 - 20200	2600	34000
2	Bendangkokba	Rangsang	M	Class	Peon	Permanent	12-	07-01-1988	07-01-1988	Mokokchung	31-01-	5200	1400	23000

	Ao			Ten			04-1964				2023	-20200		
3	Chuba Meren	Meren Ao	M	Class Ten	Welfare Organiser	Contract	12-07-1979	29-07-2016	29-07-2016	Mokokchung	31-07-2039	5200-20200	1400	23000
4	Holuvi Thapa	Bhagiram	M	Class Eight	Driver	Contract	24-04-1967	01-01-2012	01-01-2012	Mokokchung	30-04-2027	5200-20200	1800	25000
5	Joy Choudhry	Choudhry	M	MA	Secretary	Contract	29-11-1963	06-01-2014	06-01-2014	Mokokchung	30-11-2023	Fixed	Fixed	50000
6	Moa Temsu	Nokenlemba	M	Class twelve	UDA	Contract	01-06-1974	01-12-2016	01-12-2016	Mokokchung	31-05-2034	9300-34800	2800	37000
7	Repatula Ao	Chubatoshi	F	Class Twelve	LDA	Permanent	12-07-1972	03-01-1992	03-01-1992	Mokokchung	31-01-2027	5200-20200	2600	34000
8	Thongpise Sangtam	Mukumong	M	Class Ten	Peon	Contract	11-01-1965	01-03-2016	01-03-2016	Mokokchung	31-10-2025	5200-20200	1400	23000
9	Kikayangba Ao	Toshimeren	M	Class Eight	Peon	Permanent	03-12-1969	01-02-1991	01-02-1991	Mokokchung	03-12-2025	5200-20200	1400	23000

MANUAL – XI : THE BUDGET ALLOCATED TO EACH OF ITS AGENCY INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE

Sl. No	Head of Accts	BE (Rs. in lacs)	RE (Rs. in lacs)	Actual Expenditure (Rs. in lacs)
1	2235 (2016 -17)	290.17	303.29	303.29 (Non Plan)
2	2017 - 18	318.10	335.02	335.02
3	2018 - 19	371.18		

Section 4(1) (b) (xi) of RTI Act 2005

36. The Budget allocated to each of each agency, indicating the particulars of all Plans, proposed expenditure and reports on disbursement made.

Budget for 2017 - 18 in respect of demand No 19 Rajya Sainik Board :

Sl No	Major/Minor/Sub	Detailed Head of Accounts	Non Plan (Lacs)	PLAN (Lacs)
1	Major Head 2235	Social Security and Welfare		
2	2235 - 60	Other Social Security and Welfare programs		
3	2235 - 60 -200	Other Schemes		
	2235 - 60	TOTAL	335.02	

Statement showing the final expenditure figure for the year 2017 - 18 in respect of demand No 19 Rajya Sainik Board

Sl No	Head of Account as per the printed demand FOR 2016 - 17	Non Plan (in lakhs)	CSS/CPS	State Plan
	Major Head 2235 Social Security and Welfare			
	2235 - 60 Other Social Security and Welfare programs			
	2235 - 60 -200 Other Schemes			
1	Salaries	214.18		
2	Wages	7.00		
3	Travel Expenses	9.00		
4	Office Expenses	25.00		
5	Motor vehicles	6.00		
6	Rent, Rates and Taxes	2.00		
7	Grant in Aid	7.00		
8	Construction of Building	31.00		
9	Functional Building	33.84		
	Total	335.02		

Section 4(1) (b) (xii) of RTI Act 2005

The manner of execution of subsidy programme, including the amount allocated and the details of beneficiaries of such programme

37. There are no subsidy schemes under the Dept.

Section 4(1) (b) (xiii) of RTI Act 2005

Particulars of recipients of concession, permits or authorizations granted by it.

38. On retirement of ESM Zila Sainik Board issues Identity Cards to the ESM for availing the facilities and various schemes. The list of welfare schemes and grant provided by the State Govt and Centre Govt are attached below.

PROCEDURE FOR ISSUE OF IDENTITY-CARD TO RETIRING DEFENCE SERVICES PERSONNEL

39. The Identity Card to the retiring Defence Services personnel is issued by concerned ZSB where the retiring Defence personnel proposes to settle down after retirement as recorded in his discharge document(s). For this purpose, all retiring Defence personnel are required to get their particulars filled in the registration form in duplicate at the Record Office

at the time of their discharge. One copy of the registration form is forwarded by the Record Office to the concerned ZSB by post and the second copy by hand through the retiree himself. Thereafter, the individual is required to call on the concerned ZSB along with three copies of the stamp size photographs, discharge certificate/PPO and other relevant service documents for issue of I-Card. At the ZSB, the particulars are scrutinised and in case the individual qualifies to the status of ex-Servicemen, he will be asked to fill in an application form and I-Card will be issued to him. Formats for applying for registration by ex-Servicemen and Widows with their respective RSB/ZSBs and issue of Ex-Serviceman/Widow Identity Card are available with the ZSBs.

40. Please remember, I-Card is a pre-requisite for availing the benefits of the welfare schemes instituted under the "Armed Forces Flag Day Fund" vide Government of India SRO 7E dated 13 Apr 1993.

Section 4(1) (b) (xiv) of RTI Act 2005

41. The details in respect of the information, available to or held by it in an electronic form

Sl	Information/Activities for which data is available in electronic form	Can it be shared with the public	Is it available on the website or is being used as back end database	With whom it is held/ available	Whom to contact
1.	Manuals of office procedure	Yes	Yes	Director	Director
2	Right to information Act 2005	Yes	Yes	Dy Director	-do-
3	Guidelines of Schemes	Yes	Yes	Dy Director	-do-
4	Acquaintance roll of employees	Yes	Yes	Hd Asst	-do-

Section 4(1) (b) (xv) of RTI Act 2005

42. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintain for public use

Sl	Facility available	Nature of information available	Working hours
1	Notice Board	Notices & Circulars	Always
2	Website	Website	Always
3	Printed manual	Book, documents, journal, magazine etc	On working days

Section 4(1) (b) (xvi) of RTI Act 2005

The names, designation and other particulars of the Public Information officer

43. Name of Public Authority:- Rajya Sainik Board

44. Department Appellate Authority (DAA)

Sl	Name	Designation	STD code	Telephone nos			Email	Home address
				Office	Home	Mobile		
1	Wing Commander (Retd) Rajeev Dong	Secretary and Director in Charge	0370	2260150	0370 - 2221991 (R)	8258023928	secyrsb-ngl@nic.in swr.directorngl@yahoo.com	Circuit House Kohima

45. Public Information Officer (PIO)

Sl	Name	Designation	STD code	Telephone nos			Email	Home address
				Office	Home	Mobile		
1	CK Borah	Head Asst	0370	2260150		9401009914	borahck@gmail.com	Sainik Bhavan Kohima
2	Hony Capt Lenkapao Kuki (Retd)	RSB Kohima Secy ZSB (Class III) non-gazetted				9436304277	vikuolenuo@gmail.com	ZSB Kohima
3	Col (Retd) TNK Singh	Secy Zila Sainik Board (Class I) gazetted				9436275650	tnksingh14@gmail.com	ZSB Dimapur
4	Capt Seikholen Thomsong (Retd)	Secy Zila Sainik Board (Class III) non-gazetted				8729999746	thomsong799@gmail.com	ZSB Wokha
5	Maj Kahito (Retd)	Secy Zila Sainik Board (Class III) non-gazetted				9436275900	nagzhhb<nagzhhb@nic.in>pika_ac_humi@yahoo.co.in	ZSB Zunheboto
6	Lt Col Joy	Secy Zila				9436893668	zsw0.mkg	ZSB

Choudhury (Retd)	Sainik Board(Class I gazetted)				@gmail.co m	Mokokchun g
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UPDATED TELEPHONE DIRECTORY OF PIOs

1.	ZSB Dimapur	Col (Retd) TNK Singh Secretary Zila Sainik Welfare Office Walford Area, Near Rajbari, New Circuit House, Dimapur (Nagaland) Pin - 797112	03862-280002 (O) 9436275650 (M) dcdmp-ngl@nic.in tnksingh14@gmail.co m, echsdimapur@gmail.c om
2.	ZSB Kohima	Sub Maj/Hony Capt Lenkhapao Secretary Zila Sainik Board Kohima DC's Office Complex Kohima - 797 001	0370-2900342(O) (M) 9436304277 dckma-ngl@nic.in vikuolenuo@gmail.co m
3.	ZSB Mokokchung	Lt Col (Retd) Joy Choudhury Secretary Zila Sainik Board Mokokchung -797601	9436893668 (M) dcmok-ngl@nic.in joychow@rediffmail.co m zswm.mkg@gmail.com
4.	ZSB Wokha	Capt CK Seikholen Thomsong Secretary, Zila Sainik Board, Wokha - 797 111	03860-22648(O) 8794 631 882 (M) dcwok-ngl@nic.in thomsong799@gmail. com
5.	ZSB Zunheboto	Maj Kahito Achumi Secretary Zila Sainik Board Zunheboto - 798620	03867-220545(O) 9436275900 (M) dczhb-ngl@nic.in pika_achumi@yahoo.c o.in

Section 4(1) (b) (xvii) of RTI Act 2005

Such other information as may be prescribed; and thereafter update these publications every year;
Click here

DIRECTORATE GENERAL RESETTLEMENT

46. The DGR has the overall responsibility for resettlement of ex-servicemen (including officers), their widows and dependents and the disabled armed forces personnel invalidated out of service. DGR is headed by a serving officer of the rank of Maj Gen.

47. The schemes of the DGR can be specifically categorized under the following heads: -

Resettlement Training

(a) Resettlement Training for Officers-The courses cover certificate in Business Management courses of 24 weeks at IIMs & other B-Schools and other courses in Security, Computer application and modular management courses etc upto 3 months.

(b) Resettlement Training for PBOR- The Training Dte of DGR organizes employment oriented training programmes for PBOR from all the three services to enhance their skills and enable them to seek suitable employment after retirement for which training to volunteering PBOR is conducted free of cost.

(c) Ex-Servicemen Resettlement Training Schemes-The aim of this job oriented scheme is to provide training to ex-servicemen, war widows, widows of ex-servicemen and one dependent ex-servicemen.

48. Employment – There is 10% and 20% reservation in Gp 'C' and Gp 'D' posts respectively in Central Ministries/Departments and 14.5%/24.5% job reservation for ex-servicemen in Gp 'C'/ 'D' posts of PSUs/Nationalised Banks. Besides, State Governments provide a number of concessions to promote employment of ex-servicemen. DGR, to augment the existing employment opportunities for ex-servicemen, nominates ex-servicemen security agencies

established under the Companies Act by retired officers for the award of contract for security with various PSUs and Private Sector Organisations.

49. Self-Employment : Some of the salient schemes are as under-
- (a) Coal Transportation Scheme
 - (b) Tipper Truck Scheme
 - (c) Oil Product Agency
 - (d) Army Surplus Class V (B) Vehicles
 - (e) Prime Minister's Rozgar Yojana (PMRY) Scheme for Ex-Servicemen
 - (f) Mother Dairy, Delhi Milk Schemes & Safal Fruit and Vegetable Booths
 - (g) CNG Stations

Note : For more details please visit DGR website www.dgrindia.com.

EXTRACT FROM DIRECTOR GENERAL GUIDELINES **DEFINITION OF EX-SERVICEMEN**

1. The eligibility of the retired Defence personnel to the status of Ex-Servicemen is governed by the definition as laid down by Department of Personnel and Training. The definition has undergone changes from time to time. The following is the broad categorisation:-

(a) **Those released before 01 Jul 68.** Any person who had served in any rank (whether as Combatant or not) in the Armed Forces of the Union and released from there other than by way of dismissal or discharge on account of misconduct or inefficiency.

(b) **Those released on or after 01 Jul 68 but before 01 Jul 79.** Any person who had served in any rank (whether as a Combatant or not) in the Armed Forces of the Union for a continuous period of not less than six months after attestation and released from there other than by way of dismissal or discharge on account of misconduct or inefficiency.

(c) **Those released on or after 01 Jul 79 but before 01 Jul 87.** An "Ex-Serviceman" means a person, who has served in any rank (whether as a combatant or as non-combatant), in the Armed Forces of the Union, including the Armed Forces of the Former Indian States, but excluding the Assam Rifles, Defence Security Corps, General Reserve Engineering Force, Lok Sahayak Sena and Territorial Army, for a continuous period of not less than six months after attestation, and

- (i) has been released, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, or has been transferred to the reserve pending such release, or
 - (ii) has to serve for not more than six months for completing the period of service requisite for becoming entitled to be released or transferred to the reserve as aforesaid; or
 - (iii) has been released at his own request, after completing five years service in the Armed Forces of the Union;
- (d) **Those released on or after 01 Jul 87.** "An 'Ex-Serviceman' means a person, who has served in any rank whether as a combatant or non combatant in the Regular Army, Navy and Air Force of the Indian Union and
- (i) who retired from such service after earning his/her pension; or
 - (ii) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (iii) who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; or
 - (iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or
 - (v) inefficiency, and has been given a gratuity, and includes personnel of the Territorial Army of the following categories, namely :-
 - (aa) Pension holders for continuous embodied service
 - (ab) Persons with disability attributable to military service'; and
 - (ac) Gallantry award winners."

2. After careful consideration the Government has accepted the above definition recommended by the High Level Committee. However, it may be observed that in the new suggested definition certain categories of personnel which have served in the Armed Forces of the Union have been excluded for consideration as ex-Servicemen, whereas certain additional categories of Territorial Army Personnel have been added in the revised definition. The Notification containing the revised definition was issued on 27 Oct 1986 and published in the official Gazette on 15th Nov 1986. The Notification gives effect to the new definition from the date of its publication, but since some of the categories were excluded without adequate publicity, the effect of the earlier notification of 27 Oct 1986 has been stayed by issuing

another Notification dated 27 Mar 87 in which the date of effect has been indicated as 1.7.87. The net effect is that the following two categories of personnel, who were included in the pre-revised definition of 'Ex-Servicemen' will now cease to be treated as Ex-Servicemen w.e.f. 1.7.87 as will be seen from the following provision, namely,

"Any person who has been released:-

- (a) at his own request after completing five years service in the Armed Forces of the Union; or
- (b) after serving for a continuous period of six months after attestation, otherwise than at his own request or by way of dismissal or discharge on account of mis-conduct or inefficiency or has been transferred to the reserve pending such release; shall also be deemed to be an Ex-Servicemen for the purpose of this clause."

3. The Territorial Army personnel will however be treated as Ex-Servicemen w.e.f. 15.11.86.

ARMED FORCES

4. Armed Forces of the Union means the Army, Navy and Air Force of the Indian Union including Armed Forces of the former Indian States but excludes the persons who have served in Defence Security Corps, General Reserve Engineering Force, Lok Sahayak Sena and Para Military Forces (PMF).

PROCEDURE FOR ISSUE OF IDENTITY CARD TO RETIRING ARMED FORCES PERSONNEL

1. The Identity Card to the retiring Armed Forces personnel is issued by concerned Zila Sainik Board/Zila Sainik Welfare Office (ZSB/ZSWO) where the retiring Defence personnel propose to settle down after retirement as recorded in his discharge document(s). For this purpose, all retiring defence personnel are required to get their particulars filled in the registration form in duplicate at the Record Office at the time of their discharge. One copy of the registration form is forwarded by the Record Office to the concerned ZSB/ZSWO by post and the second copy by hand through the retiree himself. Thereafter, the individual is required to call on the concerned ZSB/ZSWO along with three copies of the stamp size photographs, discharge certificate/PPO and other relevant service documents for issue of Identity Card. At the ZSB/ZSWO, the particulars are scrutinised and in case the individual qualifies to the status of Ex-Servicemen, he will be asked to fill in an application form and Identity Card will be issued to him. Formats for applying for registration by Ex-Servicemen and widows will be provided by their respective RSB/ZSB/ZSWO and application for issue of Ex-serviceman/widow identity card are given at **Appendices 'B' and 'C'**. The Secretary, KSB may also issue Identity Card to ESM in special cases, whilst keeping the respective ZSB's informed.

2. Please remember, Identity Card is a pre-requisite for availing the benefits of the welfare schemes instituted under the "Armed Forces Flag Day Fund" vide Government of India SRO 7E dated 13 Apr 1993. Furthermore, new Identity cards under the following categories of personnel have been provided to all RSBs/ZSBs for issuance:

- (a) Ex-servicemen (Officers)
- (b) Ex-servicemen (PBOR)
- (c) War Widows
- (d) War Disabled
- (e) Widows of Ex-servicemen

EXTRACT FROM KSB GUIDE LINES KENDRIYA SAINIK BOARD

1. Kendriya Sainik Board is the Apex Body of Govt of India, which formulates policies for Resettlement and Welfare of Ex-Servicemen and their families. The Board has Hon'ble Raksha Mantri as its President and other members in the Board, which include Chief Ministers of thirteen States/UTs, Ministers in other Central/State Govt Departments besides the three Services Chiefs, Senior Govt Officials, retired officers, ladies, and retired JCOs.

2. The Board meets once a year to review outstanding issues related to resettlement and welfare of Ex-Servicemen and considers new concessions and schemes. The Secretariat of Kendriya Sainik Board is headed by a serving officer of the rank of Brigadier or equivalent from the Navy/Air Force.

COMPOSITION OF KENDRIYA SAINIK BOARD

PRESIDENT

1. - Hon'ble Raksha Mantri

MEMBERS

2. - Hon'ble Raksha Rajya Mantri
3. - Minister of State, Ministry of Personnel, Public Grievances and Pension
4. - Minister of State for Home Affairs
5. - Chief Minister of Kerala
6. - Chief Minister of Jammu and Kashmir
7. - Chief Minister of Rajasthan
8. - Chief Minister of Himachal Pradesh
9. - Chief Minister of Punjab
10. - Chief Minister of Haryana
11. - Chief Minister of Madhya Pradesh
12. - Chief Minister of West Bengal
13. - Chief Minister of Assam
14. - Chief Minister of Bihar
15. - Chief Minister of Orissa
16. - Chief Minister of Tamil Nadu
17. - Chief Minister of Sikkim
18. - Minister of Relief & Rehabilitation, Govt of Andhra Pradesh
19. - Home Minister, Govt of Karnataka
20. - Home Minister, Govt of Gujarat
21. - Minister of Harijan & Samaj Kalyan, Govt of Uttar Pradesh
22. - Minister-in-Charge, Sainik Kalyan Vibhag, Maharashtra
23. - Members of Lok Sabha - 2
24. - Members of Rajya Sabha - 1
25. - Chief of the Army Staff
26. - Chief of the Naval Staff
27. - Chief of the Air Staff
28. - Secretary, Ministry of Home Affairs
29. - Secretary, Ministry of Defence
30. - Secretary (ESW) MoD
31. - Financial Advisor (Defence Services), Ministry of Defence
32. - Addl Secretary (Financial Services), Ministry of Finance
33. - Director General, Armed Forces Medical Services
34. - Director General of Employment & Training, Ministry of Labour & Employment.
35. - Director General Resettlement, Ministry of Defence
36. - MD (ECHS)
37. - Secretary General, Indian Red Cross Society
38. - Retired Officers from the Armed Forces - 7
39. - Retired JCO - 1
40. - Lady Member -1
41. - Rep of Federation of Indian Chambers of Commerce and Industry

SECRETARY

42. - Secretary, KSB

KENDRIYA SAINIK BOARD

3. **KSB Secretariat:** Secretariat of KSB is located at Wing-VII, West Block- IV, RK Puram, New Delhi-110066. There are seven officers under Secretary, KSB, which include officers from Army, Navy and Air Force and one civilian Accounts officer on deputation from CGDA. Their designations are:-

- (a) Joint Director (Policy)
- (b) Joint Director (Welfare)
- (c) Joint Director (Adm & Cord)

- (d) Joint Director (Accounts)
- (e) Joint Director (PM Scholarship)
- (f) Joint Director (Grievances)
- (g) Joint Director (Automation)

4. **Charter of Duties – KSB Secretariat**

- (a) Organise and conduct following: -
 - (i) The annual meeting of KSB and Dir/Secy RSB meeting.
 - (ii) Annual Meeting of Management Committee of Armed Forces Flag Day Fund.
 - (iii) Periodic meetings of the Executive Committee of Armed Forces Flag Day Fund.
- (b) Progressing implementation of the decisions taken with concerned agencies.
- (c) Provide policy directive, as approved by the MoD, to Deptts of Sainik Welfare in States/UTs on matters of welfare of Ex-Servicemen.
- (d) Monitor and guide the Deptts of Sainik Welfare in the States in their functioning as per guidelines laid down by KSB / Ministry of Defence.
- (e) Provide budgetary support for establishment and maintenance costs of Deptts of Sainik Welfare and Zila Sainik Welfare Offices to States/UTs.
- (f) Attend as member of the Selection Committee convened invariably under the Chief Secretary of the State for selection of Director, Deptt of Sainik Welfare/Secretary RSB and Zila Sainik Welfare Officer/Secretary ZSB convened one month prior to the post falling vacant.
- (g) Inspect the Department of Sainik Welfare of States/UTs each year and report on their functioning to State Govt/MoD.
- (h) Attend Rajya Sainik Board and Amalgamated Fund Meeting in States as special invitee.
- (j) Administer Armed Forces Flag Day Fund (AFFDF).
- (k) Deal with redressal and queries related to welfare of Ex-Servicemen and families of deceased service personnel.
- (l) Operate the Scheme for allotment of Medical, Dental and Engineering seats under Ministry of Defence quota.
- (m) Organise and conduct Armed Forces 'Flag Day Collections' at Central Govt Deptts located at Delhi.
- (n) Provide flags, posters and publicity material for conduct of the AFFD in States/UTs and Indian Missions abroad.
- (o) Provide through National Defence Fund periodic augmentation of corpus of Amalgamated Special Fund of the States.
- (p) Operation of centrally sponsored schemes such as RMDF (Raksha Mantri Discretionary Fund).
- (q) Issue I-Card for availing Rail Travel Concession to War Widows and to Ex-Servicemen in special cases.
- (r) Process grants through Defence Ministers Appellate Committee on Pension (DMACP) for Ex-Servicemen in penury.

- (s) Operate the PM Scholarship Scheme.
- (t) Provide financial assistance to paraplegic homes at PRC Kirkee & Mohali, 35 War Memorial Hostels, Cheshire homes and various institutes and visit them to check its proper distribution.
- (u) Advise on the correct investment of the Amalgamated Fund by the RSBs of the States/UTs.
- (v) Inspect ZSBs at random to check their functioning and effectiveness.

Deptt of Sainik Welfare & Zila Sainik Welfare Office

5 At the State level, the resettlement and welfare of Ex-Servicemen is handled by one of the Ministries in the State Govt and the Secretary of the Deptt concerned oversees the work of Deptt of Sainik Welfare. The Deptts of Sainik Welfare exercise general control and supervision over the Zila Sainik Welfare Offices some of which cover more than

one revenue District. The Chief Minister of the State is the Chairman of the Rajya Sainik Board in the State and Collector is the Chairman of the Zila Sainik Board. The Secretaries to the Rajya Sainik Board are invariably the Directors of the Deptt of Sainik Welfare and the Secretaries to the Zila Sainik Boards are the Zila Sainik Welfare Officers. The Zila Sainik Welfare Offices are established in Zilas which have population of 7,500 and above of Ex-Servicemen, widows, dependents and families of serving defence personnel left behind. However, in certain districts in remote/hilly areas, the population limitation of minimum of 7500 can be waived as stipulated in the rules.

Rajya and Zila Sainik Boards

6. The composition of the Rajya Sainik Boards and Zila Sainik Boards is given below: -

(a) Composition of Rajya Sainik Boards

President	:	Governor/Chief Minister
Vice President(s)	:	GOC-in-C Command FOC-in-C Command AOC-in-C Command
Ex-officio Members	:	State Ministers, Heads of Departments, Local Formation Commanders Secy KSB Director, Resettlement Zone
Non-official	:	Four Ex-Servicemen (nominated by Chiefs of Staff Committee)
Members	:	Two prominent citizens
Secretary	:	Director, Deptt of Sainik Welfare

Note: - Dept of ESM Welfare/MoD, DGR and Secy KSB are special invitees at the meetings.

(b) Composition of Zila Sainik Boards

President	:	District Collector
Vice President	:	Senior Ex-Service Officer
Ex-officio members	:	Heads of State Govt Departments/Recruiting Officer
Non-official	:	Two Ex-Servicemen
Members	:	Four Prominent Citizens
Secretary	:	Zila Sainik Welfare Officer

Revitalisation of Sainik Boards

7. To revitalize the Sainik Board Organization in the States/UTs, Ministry of Defence pays 50 per cent (under revision) for the establishment of Department of Sainik Welfare and maintenance costs of these departments to States/UTs. Secretary KSB advises the Department of Sainik Welfare in States/UTs on policies for resettlement and welfare of Ex-Servicemen, widows and seek reports from the Director, Department Sainik Welfare/Secretary RSB and Zila Sainik Welfare Officer/Secretary ZSB, on implementation of policies and success in resettling Ex-Servicemen, widows, disabled personnel invalid out from Service and their dependents. Advice is also rendered on the welfare schemes required for the clientele, which are financed from funds allotted by Govts of States/UTs and the Amalgamated Special Funds.

Responsibilities of Department of Sainik Welfare/Rajya Sainik Boards

8. The Departments of Sainik Welfare/Rajya Sainik Boards in the States/UTs are responsible for the following functions:-

- (a) Control and Co-ordinate the work of Zila Sainik Welfare Offices in the State and ensure their effective functioning.
- (b) Maintain liaison with Ministries of the State, State undertaking and enterprises and Banks to seek vacancies for Ex-Servicemen and widows as per reservation policy of the State and as per recruitment rules, monitor such vacancies and ensure Ex-Servicemen or widows fill these up, and have the policy on reservation for Ex-Servicemen in the State amended in conformity with that of Centre. They ensure that Ex-Servicemen are given due place in the 100 point roster prepared by States/UTs in accordance with their reservation policy and be a member of the Subordinate Selection Board of the State to ensure above.
- (c) Promoting measures for the welfare and resettlement of Ex-Servicemen and families of serving/deceased personnel of the Armed Forces.
- (d) Disseminating information to the general public regarding the Armed Forces in the country and for taking measures to enhance interest in Armed Forces amongst general public.
- (e) Administering the Zila Sainik Welfare Offices (ZSWOs) in the State in accordance with the rules and instructions prescribed by the Central and State Govts including annual inspections. In coordination with the administration of the State, ensure that vacancies of Zila Sainik Welfare Officers and their staff are filled on occurrence.
- (f) Carry out any duty assigned by Secretary, KSB.
- (g) Submit papers to KSB for claiming the 50 percent expenditure for establishment expenditure of Department of Sainik Welfare/RSB and ZSWO/ZSBs of the State.
- (h) Maintain up to date statistics of ESM, disabled ESM, widows and dependants and families of serving defence personnel under the heads pensioners and non pensioners both for ESM and widows.
- (j) Ensure timely submission of reports and returns to KSB.
- (k) Organise annual RSB meeting under Chairmanship of Governor/Chief Minister and Amalgamated Special Fund meeting under chairmanship of Governor of the State. At these meetings a review is made of the welfare and rehabilitation measures, fresh policies formulated and implemented.
- (l) Seek and monitor employment opportunities for ESM and widows in the private sector.
- (m) Assist ESM and widows in planning and funding of self-employment ventures.

- (n) Organize Armed Forces Flag Day Fund committee meetings in order to fix targets for various state and voluntary agencies to enhance collection drive throughout the year. Maintain the Amalgamated Special Fund and promote/institute Welfare Schemes in the State from these funds as per decisions of the Management Committee of these funds.
- (o) Undertake additional welfare measures for Ex-Servicemen and widows. Give wide publicity to welfare measures being undertaken by the Deptt through the media.
- (p) Hold Ex-Servicemen rallies and pension adalats to propagate various concessions being extended and settle on the spot functional and other problems projected by Ex-Servicemen and their dependents.
- (q) Report to DGR/Secy KSB on the Ex-Servicemen training being conducted in respective states and make suggestions with regard to changes in courses commensurate with changing trends.
- (r) Conduct Annual Inspection of the ZSBs and submit report to the DCs, Chief Secretary, KSB.
- (s) Ensure that only, ESM are employed in the RSB's/ZSBs to qualify for the 50% Central share towards pay and allowances. Employment of civilian employees must be undertaken with the prior approval of the KSB/MoD.
- (t) Establish e-mail connectivity with ZSBs/RSBs and KSB.
- (u) Conduct Zonal Meetings of the zones as nominated by KSB.
9. The Zila Sainik Welfare Offices (ZSWOs)/Zila Sainik Boards (ZSBs) which are the field units of this organization are responsible for the tasks as given under:-
- (a) Disseminating information to the general public regarding the Armed Forces in the country and constantly endeavouring to promote and maintain a feeling of goodwill between civilian population, service personnel and Ex-Servicemen.
- (b) Monitoring the welfare of families of servicemen and Ex-Servicemen and assisting them in representing their cases with the local administration or the Defence authorities. Welfare organizers employed in each ZSWO/RSB play a crucial role in establishing contact with the clientele in their homes, listing their problems, needs and aspirations, providing in-puts on these to the ZSWO/RSB, resolving these, and spreading awareness of the resettlement and welfare measures in place which they can avail-off.
- (c) Giving information to the general public regarding the conditions of service in the Armed Forces and to assist intending candidates in approaching the appropriate recruiting authorities for purposes of enlistment.
- (d) Keeping a watch on the adequacy of the number of pension paying offices/branch post offices paying pension.
- (e) Scrutinising applications for relief from various military and civil charitable funds and making suitable recommendations.
- (f) Granting financial relief to Ex-Servicemen and their dependents from funds at their disposal. Recommending cases of ESM and their families for financial assistance from KSB.
10. The welfare responsibilities of Zila Sainik Welfare Offices (ZSWOs) will encompass all such traditional activities which were already being performed by these offices with particular reference to the following :-

- (a) Settlement of financial problems such as pension and other retirement/release benefits/dues to Ex-Servicemen and grants and assistance in kind to Ex-Servicemen beneficiaries and dependents from the Central/State Govts or other Organisations such as the Indian Red Cross Society etc.
 - (b) Maintaining close liaison with the Pension Disbursing authorities/agencies in the District to ensure prompt and correct payment of pension and reliefs to Ex-Servicemen pensioners or their dependents.
 - (c) Providing assistance for settlement of land and other disputes.
 - (d) Assist families of serving personnel staying separately during their absence away on duty.
 - (e) Promote and maintain under the guidance of the State Rajya Sainik Boards, welfare measures in the District such as Rest House for Ex-Servicemen, old age pensioners' homes, vocational and other training facilities and hostel for children of serving defence personnel and Ex-Servicemen.
 - (f) Mobilise assistance for medical treatment in Military/Civil hospitals.
 - (g) Maintain liaison with other welfare organisations such as the Indian Red Cross Society, NGOs and voluntary agencies to enhance additional sources of welfare and concessions for Ex-Servicemen and their families/dependents in the Districts.
 - (h) Maintain an up-to-date register of war widows, dependents and those disabled in action with a view to ensure their welfare.
 - (j) To represent KSB, Ministry of Defence (Govt of India) in Court Cases under their jurisdiction in which these organisations have been made respondent.
 - (k) Provide Ex-Servicemen and family pensioners information about Ex-Servicemen Contributory Health Scheme (ECHS).
 - (l) Ensure that their ZSBs are duly inspected by the Director, RSB every year.
11. The responsibilities of the Zila Sainik Welfare Offices (ZSWOs) with regard to resettlement of Ex-Servicemen are :-
- (a) To maintain close and effective liaison for purpose of resettlement through employment of Ex-Servicemen with :-
 - (i) Local Central/State/private industrial organization.
 - (ii) Local employment exchange particularly in States where it has co-sponsoring powers for re-employment of Ex-Servicemen.
 - (iii) Local revenue authorities in connection with schemes for resettlement on land of Ex-Servicemen;
 - (iv) District Industries/Block Development Offices and assisting those Ex-Servicemen desirous of setting up small scale industries.
 - (b) Assist Ex-Servicemen in forming and setting up co-operatives for their self-employment.

- (c) Provide all resettlement assistance to war widows, dependents and war disabled as well as to those who died/disabled while in service due to attributable reasons.
- (d) Assist Ex-Servicemen in preparing of project reports for self-employment ventures and in obtaining loans under DGR resettlement schemes.
12. Other responsibilities of Zila Sainik Welfare Offices (ZSWOs) are :-
- (a) Organise Armed Forces Flag Day under aegis of the President ZSB (District Collector) and Flag Day collections and any other authorised fund raising measures in the district.
- (b) Organise rallies/re-union of Ex-Servicemen. Organise welfare meetings with President ZSB to resolve problems of Ex-Servicemen and widows, preferably once each month on a fixed day.
- (c) Explore avenues for providing educational and vocational training facilities for Ex-Servicemen and their dependents to enable them to seek employment or set up self-employment venture.
- (d) Assist the three Services whenever called upon to do so to disseminate information within the district regarding terms and conditions of service in the Armed Forces. Provide publicity for recruitment notice and for assistance rendered by the Armed Forces in times of national calamities. Publicise notification of awards of gallantry and other decorations, introduction of welfare schemes of service personnel and their families.

ARMED FORCES FLAG DAY FUND

1. Kendriya Sainik Board administratively controls the Welfare Funds for the welfare and rehabilitation of Ex-Servicemen, war widows/disabled and their dependents. With the issue of Govt of India, Ministry of Defence Notification No. SRO-7E dated 13 Apr 93, the following funds have been amalgamated into one fund named as "**Armed Forces Flag Day Fund**":-
- (a) Amalgamated Special Fund for war bereaved, war disabled and other Ex-Servicemen/serving personnel,
- (b) Flag Day Fund,
- (c) St.Dunstan's (India) and Kendriya Sainik Board Fund, and;
- (d) Indian Gorkha Ex-Servicemen's Welfare Fund.
2. The management and administration of the Armed Forces Flag Day Fund rests with the Managing Committee with Hon'ble Raksha Mantri as its Chairman.

Flag Day and it's Significance

3. The Flag Day is commemorated on 07 Dec every year. The Day is intended to honour the valiant and dead, to salute the veterans and brave and to enhance the traditional bonds that exist between citizens of the country and the Armed Forces.
4. The day is named as Armed Forces Flag Day as decided by the Defence Committee of Cabinet in Jul 1948. The day has now become an honoured annual feature of our national life. It is on this day that the services rendered by personnel of Army, Navy and Air Force are remembered.
5. We observe this day to enlist the public co-operation and support for three basic purposes - rehabilitation of families of battle casualties, welfare of serving personnel and their families and resettlement and welfare of Ex-Servicemen and their families, in general.
6. On this day, citizens and volunteer organisations collect donations in exchange of token flags and car stickers throughout the country. Token flags and car flags in red, navy blue and light blue colours representing the three Services are distributed to the public through Rajya/Zila Sainik Boards and the National Cadet Corps throughout the country by the Kendriya Sainik Board in return for donations.

7. A concerted effort is made on this day to raise collection from the public. The significance of the Day is brought home to the potential donors in a variety of ways. The Flag Day messages are displayed through media to step up collections. At some places, Armed Forces Formations and Units also arrange variety of shows, carnivals, dramas and other entertainment programme.

8. Collections made on 7th December are pooled into one fund known as Armed Forces Flag Day (AFFD) Fund and Amalgamated Special Fund at the Centre and States respectively. The Fund is operated by a Managing Committee presided over by the Hon'ble Raksha Mantri at the Centre and by the Governor/Lt Governor of States/UTs. The Committee lays down the general policy and decides about the allocation of funds for various measures connected with the welfare of Ex-Servicemen and their families. These funds are properly managed, audited and accounted for. Donations are exempt from Income Tax in the hands of the donor.

9. It is pertinent to mention that the Centre is given only a very small share of the Flag Day Fund collections made by each State/UT. The Centre's share is only one paisa per individual of the population of each State/UT. This is forwarded by RSB to KSB on 01 Jan each year.

**FINANCIAL ASSISTANCE PROVIDED BY THE
KENDRIYA SAINIK BOARD (KSB) THROUGH ARMED FORCES FLAG DAY FUND (AFFDF)/
RAKSHA MANTRI DISCRETIONARY FUND (RMDF)**

Financial Assistance From Armed Forces Flag Day Fund

1. **Health Care:** For serious ailments financial assistance of up to 90% and 75% of maximum Rs. 1,25,000/- for PBOR and officers respectively, is being provided by KSB to the non pensioners only. Rs.75000/- per year is provided for dialysis and cancer. Details are as follows: -

(a) The Financial Assistance neither to non pensioner ESM/widows/dependents who are neither re-employed nor in receipt of any Financial Assistance from any other sources. The serious diseases for treatment of which financial assistance is provided are: -

(i) Bypass surgery, angiography, angioplasty, open heart surgery, valve replacement, pace maker implant, kidney/renal transplant.	90% and 75% of the authorised expenditure in case of JCOs/OR and Officers Respectively upto Rs.1,25,000/-
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(ii) Stroke, arterial surgery, prostate surgery and total joint replacement.	-do-
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(iii) Cancer/spastic paraplegic, dialysis	Maximum of Rs.75, 000 per year.
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Notes

(v) An undertaking will have to be given by the applicant availing the medical assistance/grant from RMDF/AFFDF as follows: -

“I (Name)____ (Rank)____(No.) _____have clearly understood the provisions/guidelines of RMDF/AFFDF that these are not re-imburement schemes and are merely ex-gratia grants meant for medical assistance/grants to the maximum amount of Rs. 30,000/- and Rs. 1.0 lakh respectively and I will not

2. **Disabilities.** There are quite a few ESM who become disabled during action or due to accidents and other causes and are invalided out from service. These ESM are provided special medical care and trained to become self-reliant. The care and rehabilitation is undertaken in specialized institutions supported financially by KSB. These are: -

(a) **Paraplegic Rehabilitation Centres (PRC) at Kirkee and Mohali**

(i) Paraplegic Rehabilitation Centres at Kirkee and Mohali with a capacity of 80 and 30 beds respectively are being run for rehabilitation of Paraplegic and Tetraplegic Ex-Servicemen. The institutes are autonomous in their functioning and all decisions regarding pay and allowances of the staff, expenditure of inmates and management of the establishment are taken by their Board of Trustees/Managing Committee.

(ii) A lump sum annual grant of Rs 9,60,750/- for PPH Kirkee and Rs 4,34,375/- for PPH Mohali is being granted for upkeep of the establishment by KSB and also provides Rs 14,600/- p.a per inmates.

(b) **St Dunstan's After Care Organization** St Dunstan's Organization was formed to provide psychological support to overcome the devastating shock of blindness as well as to impart vocational training to the blinded Ex-Servicemen, to enable them to find a place in the society and to set them up in their homes and also after care services. The administration is looked after by the After Care Organization under the overall control of the Sub Committee at Dehradun. Sub Area Commander, Dehradun is its Chairman. Presently Rs 14 lac is provided as annual budget from AFFD Fund.

(c) **Cheshire Homes** Cheshire Homes look after leprosy patients, mentally handicapped patients, and chronic spastic/paraplegic and TB patients. The grants provided by the KSB to Cheshire Homes/Raphael Ryder International Centre have been standardized, to have uniformity across all the establishments. The grants are as follows: -

(i) Cheshire Home, Delhi	-	}	Rs 9,000/- p.a. per inmate
(ii) Raphael Ryder International Cheshire Home, Dehradun	-		
(iii) Cheshire Home, Lucknow	-		

3. **Supply of Honda Activa (Self Starter) Scooter to ESM Paraplegics** The KSB provides Honda Activa (Self Starter) Scooter to the disabled ESM with 50% or more disability allowed after retirement. All requests for the above be forwarded to the KSB for consideration.

4. **Tool Kit for Ex-Servicemen Technicians** Out of Armed Forces Flag Day Fund, tool kits are provided at a cost not exceeding Rs.8,000/- subject to fulfilling the following conditions:-

(i) The individual holds the qualifications to utilize the tool kits.

(ii) The individual has the appropriate infrastructure to set up for himself the proposed trade.

6. **Re-imburement of interest by way of subsidy on loan taken from banks for construction of house to War bereaved, war disabled and attributable peace time casualties and their dependents.** KSB provides re-imburement of interest subsidy on loan taken from banks, reputed organizations in Government/PSUs including LIC, GIC and HUDCO except private organization by War Bereaved, War disabled, attributable peace time casualties and their dependents for construction of houses is payable on the following conditions:-

(i) Interest subsidy is admissible upto maximum limit of loan of Rs. 1.00 lac only even though the loan taken may be a higher amount.

(ii) Subsidy will be paid upto a maximum period of five years or the date of final repayment of loan whichever is earlier.

(iii) 50% of the interest charged by the bank or Govt/public sector including LIC, GIC and HUDCO would be reimbursable as interest subsidy.

(iv) The interest subsidy would be payable half yearly direct to the applicant.

5. **Grant to Training-cum-Productions Centres in Military Hospitals and other places**

Annual grants are given to hospitals and other places for rehabilitation and training of Ex-Servicemen.

MISCELLANEOUS FINANCIAL ASSISTANCE FROM KSB

6. **All India Gorkha Ex-Servicemen Welfare Organisation, Dehradun** The All India Gorkha Ex-Servicemen Welfare Association (AIGEWA) was established in 1950 by the British to collect funds for the rehabilitation of soldiers

who were to be demobilized after the end of the war. The Fund of AIGEWA was amalgamated with Armed Forces Flag Day Fund on 13 Apr 1993. Presently, the said Association is being provided an annual grant of Rs. 8 lakh per year from Armed Forces Flag Day Fund.

7. **War Memorial Hostels** The War Memorial Hostels were constructed with a view to provide shelter to the children of War widows, war-disabled, attributable cases. Location of War Memorial Hostels in States/UTs is detailed at **Appendix 'D'**. Each Regt. Centre has provided non-recurring grant for construction and furnishing of WMH. Recurring grants are provided to the WMH for wards of Defence personnel @ Rs.900/- p.m. and Rs.450/- p.m. for attributable and non-attributable cases respectively. Admission to WMH is open to the wards of all Defence personnel including those of Navy and Air Force in the following priority.

- | | | |
|--|---|-------------|
| (a) Wards of War Widows | } | @ Rs. 900/- |
| (b) Wards of War Disabled | | |
| (c) Wards of attributable cases | | |
| (d) Wards of non attributable cases (death in service due to harness) @ Rs.450/- | | |

8. **Sharing cost of construction of Sainik Rest Houses** The basic aim of constructing a Sainik Rest House is to provide suitable & cheap accommodation to the Ex-Servicemen during their short visit to the State Capital/Distt HQs for settlement of their pension cases and other matter like availing the facilities of CSD Canteens, hospital etc. KSB shares with the State Govts 50% of the cost of construction of Sainik Rest Houses. The SRH is thereafter required to be maintained by generating funds from all sources and help from the State Govts. At present there are 305 Sainik Rest Houses in the country. Location of these is given at **Appendix 'E'**.

9. **Expenditure in installing FAX machines in RSBs** KSB provide funds to the tune of 50% for the cost of a Fax Machine, for each States Department of Sainik Welfare, provided the respective State Govt also share 50% of the cost.

10. **Expenditure in installing computers/printers in RSBs.** KSB provide funds to the tune of 50% for the cost of a personal Computer and Printer for each Department of Sainik Welfare provided the respective State Govt also share 50% of the cost.

11. **Financial Assistance from Raksha Mantri's Discretionary Fund (RMDF)** The financial assistance, to be provided to needy Ex-Servicemen, widows and their Wards from RMDF for various purposes as indicated below: -

Purpose for Grant	Amount (Rs.)	Eligibility
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Penury Grant for Old and Infirm: For ESM/widows above 65 yrs of age. Non Pensioners upto Hav Rank	4000/- pm for life	
Medical Grant <ul style="list-style-type: none"> (Non Pensioner upto Hav rank) (Pensioner/Non Pensioner upto Hav Rank Nepal) 	30000/- (Max) per annum	
House Repair Grant (Pensioner/Non Pensioner up to Hav Rank) <ul style="list-style-type: none"> 100% Disabled ESM Orphan Daughter (of all ranks) 	20000/-	
Funeral Allowance: to widows pensioner/non pensioner up to Hav rank	5000/-	
Marriage Grant (upto two daughters only) up to Hav Rank : <ul style="list-style-type: none"> Daughters of ESM/widows. Widow's re-marriage. 	50,000/-	
Education Grant up to Hav Rank: Up to Graduation (irrespective of Gender) For Widows only <ul style="list-style-type: none"> Vocational Training – full cost of training (one time grant). Cost of books/stationery (once a year to be claimed along with the education grant) Post Graduation. For Officers Cadets Up to one child joining NDA only wards of pen/non pensioner up to Hav Rank	1000/- pm 20,000/- (max) 1000/- pa 1000/- pm 1000/- pm	
Purpose for Grant	Amount (Rs.)	Eligibility
Orphan Grant: on yearly basis. <ul style="list-style-type: none"> Daughters of ex-servicemen up to marriage/21 years of age, whichever is earlier. One Son of ex-servicemen upto 21 years of age. 	1000/- pm	ALL RANKS
House Repairs Grant for Orphan daughter <ul style="list-style-type: none"> Only one daughter. 	20,000/-	
Disabled Children Grant <ul style="list-style-type: none"> Children of ESM with 100% disability (upto Hav Rank) 	1000/- pm	

Serious Diseases (Listed only) Grant <ul style="list-style-type: none"> Angioplasty Angiography CABG OH Surgery Valve Replacement Pacemaker Implant Renal Implant Prostate Surgery Joint Replacement Cerebral Stoke 	<p>75%/90% of total expenditure (Officer and PBOR respectively). Upto a maximum of Rs 1.25 Lac</p>	<p>* After 31 Mar 08, admissible to Non-pensioners only.</p> <p>** Non Pensioner</p>
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<ul style="list-style-type: none"> • Other Diseases: Where more than Rs 1.00 Lac has been spent on treatment • Dialysis • Cancer 	<p style="text-align: center;">75%/90% of total expenditure (Officer and PBOR respectively). Upto a maximum of Rs 75,000/- per FY only.</p>	<p style="text-align: center;">and pensioners ESM living in Nepal will keep drawing the grant till the ECHS facilities are develop in Nepal.</p>
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Eligibility:

- (a) Pensioner ESM including Widows upto the rank of Havildar & equivalent and non pensioners ESM/Widows.
- (b) ESM, Widows/Dependents not in receipt of fix medical allowance but expend more than Rs 2,400/- on the present treatment for which the assistance is sought (In case of medical grant).
- (c) PBOR and their Widows provided they have not got assistance from other source (In case of medical grant).
- (d) All cases involving accidents (In case of medical grant).
- (e) World War II veterans and their widows who are not in receipt of any financial assistance/Old age/World war veterans pension scheme from the respective State Govt.
- (f) Certificate from the Zila Sainik Board that no financial assistance is provided from State Govt or any other source.

How to apply

The applicant should submit his/her application alongwith FCR form to the concerned RSB/ZSB.
THE BANK ACCOUNT NO. MUST BE REFLECTED IN THE FCR.

Note - Application form and FCR are available at RSBs/ZSBs.

Documents required.

- (a) Attested copy of discharge book.
- (b) Ex-Servicemen/Widows Identity Card.
- (c) Ownership certificate (In case of house repair).
- (d) Death certificate (In case of Funeral Grant).
- (e) Dependents certificate (In case of orphan daughter of ESM).
- (f) Certificate from village sarpanch/Registrar, Birth certificate of bride, Ration Card and Marriage invitation card (In case of marriage grant).
- (g) Certificate from Military Hospital with reason for not reporting there for treatment. (In case of medical grant)
- (h) Certificate from AGI/AFGI whether any similar assistance provided or not (In case of medical grant).
- (j) Copy of discharge certificate from hospital (In case of medical grant).
- (k) Bonafide certificate from school (In case of education grant).
- (l) Bank Account No.

**PRIME MINISTER'S SCHOLARSHIP SCHEME UNDER
NATIONAL DEFENCE FUND**

1. **Introduction.**

Prime Minister's Scholarship Scheme has been introduced from the Academic year 2006-07. To encourage higher technical and professional education for the dependent wards of Ex-Servicemen / Ex-Coast Guard and their widows (below officer rank only) and dependent wards / widows of Ex-Servicemen / Ex-Coast Guard who died in harness due to causes attributable to military service / Coast Guard Service, irrespective of the rank.

2. **Scholarships Available.**

A total number of 4000 scholarships will be allotted.

3. **Students eligible for the scholarship.**

- (a) Dependent wards of ex-servicemen / Ex-Coast Guard and their widows (below officer rank only)
- (b) Dependent Wards / widows of Ex-servicemen & Ex-Coast Guard who died in harness due to causes attributable to military service / coast guard service, irrespective of the rank.

Note:

- (i) The candidate irrespective of his marital status is eligible for PMSS. However, an earning / serving candidate is not eligible.
- (ii) For dependent wards of widows and widows of personnel died in harness due to causes attributable as at (b), there will be no rank restriction.

4. **How to Apply For Scholarship.**

One candidate to submit only one application form for one course, if any candidate submit two application for more than one course, both the applications will be rejected. Forms are to be downloaded from the website **www.mod.nic.in**. Application forwarded on any other format will not be considered.

Application to be forwarded on plain A4 size paper (typed or handwritten) in the prescribed format duly completed in all respects with superscription on the envelope **"Prime Minister's Scholarship Scheme for the Academic Year 2010-11."**

Documents to be attached alongwith PMSS application form are as follows:-

- (a) Photocopy of Ex-servicemen / Ex-Coast Guard valid I card duly certified by RSB / ZSB / Coast Guard Headquarter as applicable.
- (b) Extract of Ex-servicemen / Ex-Coast Guard discharge book as per specimen. (Refer page number 22)
- (c) Matriculation certificate duly attested.
- (d) Minimum Entry Qualification certificate duly attested. (10+2 Marksheet or full Graduation Marksheet which ever is applicable)
- (e) Bonafide studentship certificate from Collage in original as per specimen. (Refer page number 21)
- (f) Postal Order of Rs. 30/- not issued before 01st January 2011.

Note: Failure to attach above mentioned documents / certificate will lead to rejection.

5. **Selection Procedure.**

Applications will be short listed based on Ex-servicemen / Ex-Coast Guard category (as given in para 6) and percentage of marks obtained in minimum entry qualification (MEQ).

6. **PRIORITY for Grant of Scholarship.**

Order of preference for allotment of scholarships will be as under:-

- | | |
|-------------------|---|
| Category 1 | Wards/ widows of defence / Coast Guard personnel killed in action. |
| Category 2 | Wards of Ex-servicemen / Ex-Coast Guard disabled in action and boarded out of service with disability attributable to Military / Coast Guard service. |
| Category 3 | Wards / widows of defence / Coast Guard personnel who died while in service for causes attributable to Military / Coast Guard service. |
| Category 4 | Wards / widows of ESM / Ex-Coast Guard personnel disabled in service with disability attributable to Military / Coast Guard service. |
| Category 5 | Wards of ex-servicemen / Ex-Coast Guard in receipt of gallantry awards. |
| Category 6 | Wards of ex-servicemen / Ex-Coast Guard (PBOR). |

7. **Eligible Courses.**

First year professional degree programme in BE, B Tech, BDS, MBBS, B Ed, BBA, BCA, B Pharma, etc. duly recognized by the respective government regulatory bodies, such as All India Council for Technical Education, Medical Council of India, UGC etc (**master degree course are not eligible to apply for Prime Minister's Scholarship except MBA, MCA**). The scheme is open for courses mentioned above in recognized institutions (in India only). **Students studying abroad are not eligible for this scheme.** Students getting stipend for the professional degree course are also not entitled. **The candidates may avail only scholarship for first degree course (Professional) i.e. graduate level only under PMSS.**

8. **Scholarship for Integrated Courses.**

The facility under PMSS is restricted for professional courses only, such as B Ed but not for BA+B Ed, also for LLB not for BA+LLB duly recognized by the respective Government regulatory bodies such as All India Council for Technical Education, Medical Council of India etc.

9. **Minimum Eligible Marks in 10+2 or Graduation.**
(Minimum Educational Qualification for Entry) should be 60%.

Minimum educational qualification (MEQ) for entry to different professional course is different e.g. for MBBS and B E it is 10+2 where as it is graduation for B Ed and MBA. A candidate must have minimum 60% marks in MEQ to be considered for scholarship.

10. **Duration of Scholarship.**

Two to five years as approved by the concerned regulatory body (Except one year for B Ed).

11. **Amount of Scholarship.**

a) The amount of scholarship would be as follows:

- | | | |
|-----------------------------------|---|---|
| (i) Rs. 2000/- per month for boys | } | <u>Paid after successful completion of each academic year.</u> |
|-----------------------------------|---|---|

(ii) Rs. 2250/- per month for girls

12. **Renewal of Scholarship.**

Candidate shall submit new **Renewal Form** alongwith two acknowledgement slip, **Bonafide Certificate** (as per Specimen) duly signed by the Principal / Dean / Registrar of the institution / college and **Photocopy of Passbook** to the respective RSBs / Coast Guard Headquarter either in person or by post for renewal of scholarship for the subsequent academic year. **RSBs / Coast Guard Headquarter will scrutinize and check the application forms and forward the same complete in all aspects to KSB immediately.** RSBs / Coast Guard Headquarter will issue acknowledgement slip to the candidates at the time of submission of the application in person or by post. **Candidate to attach a self addressed envelope, duly stamped to receive the acknowledgement of renewal form by post.** For easy comprehension an illustration has been given below:-

Student admitted in B Tech.	September 2010
Marks in 10+2.	61%
Applied for PMSS.	Before 31 December 2010
Finds his name in the list of 4000 successful candidates selected for grant of PMSS.	June 2011
Applied for first renewal of Scholarship by submitting first year / first two semester result.	October 2011
Granted first installment.	December 2011

Applied for second renewal of Scholarship by submitting second year / second two semester result.	October 2011
Granted second installment.	December 2011
Applied for third renewal of Scholarship by submitting third year / third two semester result.	October 2012
Granted third installment.	December 2012
Applied for fourth renewal of Scholarship by submitting fourth year / fourth two semester result.	October 2013
Granted fourth installment.	December 2013

* **Dates given above are to illustrate an example for easy comprehension and the same may not be quoted as authority.**

IMPORTANT INSTRUCTIONS FOR PM'S SCHOLARSHIP SCHEME

Incomplete form / pages / column / documents will lead to reiection or returned to RSB / Coast Guard Headquarter

- (a) **Checklist** duly signed by student & parent is to be attached on the top of the application form.
- (b) Applications alongwith relevant documents & certificates are to be deposited to respective Rajya Sainik Board / Coast Guard Headquarter "**latest by 28th February 2011.** **Incomplete application form and non submission of required document is liable to be rejected and will be returned unactioned.** The application will be received by the RSBs / Coast Guard Headquarter and will be acknowledged with a seal and date of receipt.
- (c) **The concerned RSBs / Coast Guard Headquarter to scrutinise / check the application forms with regard to their eligibility criteria prior to forwarding the same to KSB.**
- (d) **Candidates and RSB's / Coast Guard Headquarter to note that all applications received after the due date will not be considered and returned unactioned.**

- (e) **List of selected candidates will be forwarded to RSBs / Coast Guard Headquarter after the merit list is finalized by the BOO at KSB.**
- (f) Two stamped (Rs. 5 each) blank **window** envelopes of 27x12 cms are to be attached with each application so as to facilitate correspondence with the candidate by KSB / RSB / Coast Guard Headquarter.
- (g) **The scholarship is admissible for only two children of ESM / Ex-Coast Guard.** Particulars of all children should be indicated in column 16 of application form. This should be in uniformity with the Discharge Book / Certificate of the Ex-servicemen / Ex-Coast Guard.
- (h) The amount of scholarship, including any other scholarship or financial assistance from any other source will not exceed the total grant of assistance available under this scheme.
- (i) The payment of scholarship will be granted after the successful completion of each academic year and on the submission of the renewal form (in original), as per the percentages mentioned in 'Criteria for eligibility'. In case, KSB ask a student to submit the mark sheet for the full year, a student is liable to produce the same, failing which the scholarship will be held up. On receipt of renewal for at KSB it may take approximately two months for processing the form and completing the payment procedure.
- (j) **Candidature of a student shall stand automatically rejected if, at any stage, it is discovered that he / she has secured scholarship fraudulently by**
making false statement or misrepresentation of facts. Candidate shall have to refund the amount already given, if any.
- (k) The attached photocopies of the supporting documents should be duly attested by gazetted officer (**unattested documents will not be considered**). In case of legally adopted son / daughter or child born after retirement, the certificates are to be attached with the application form duly attested by Secretary, RSB / ZSB / Coast Guard Headquarter.
- (l) In case of change of any address, **course, college**, it is to be intimated immediately to Kendriya Sainik Board & Rajya Sainik Board / Coast Guard Headquarter in writing. Always mention selection serial number, **name of applicant and ESM / Ex-Coast Guard particular** for any correspondence with KSB & RSB / Coast Guard Headquarter after getting selected for the scholarship.
- (m) **The Ministry of Defence, Government of India can suitably modify these instructions to remove anomalies, if any, for successful implementation of the scheme, as may be necessary from time to time and will be applicable to all students under the scheme.**
- (n) Ex-servicemen entitlement will be governed as per the existing definition of ex-servicemen, as amended from time to time. The definition is available in the guide book available with the RSB / ZSB, also applicable to Ex-Indian Coast Guard personnel as per the rules of DGCG.
- (o) The application form should be downloaded from the official website of **MOD**, i.e. **www.mod.nic.in**. **The application form should be submitted to the respective Rajya Sainik Board / Coast Guard Headquarter, (List of RSBs / COAST GUARD**

HEADQUARTER is attached along with the brochure) duly completed, along with a Postal Order (Repeat) Postal Order only for Rs.30/- in favour of Secretary, Kendriya Sainik Board, payable at New Delhi. In case of any difficulty in obtaining the form, the same can be obtained from the Secretary / Director Rajya Sainik Board / Coast Guard Headquarter.

***Note: - The Postal Order should not be issued before 01st January 2011 (the Postal Order is not refundable in any case).**

(p) While filling the application form, leave 1 (one) box blank between 2 (Two) words. Column wise guidelines are explained further for filling up the application form.

IMPORTANT INSTRUCTIONS FOR RENEWAL FORM

(a) A Bonafide certificate from the College/Institute indicating that the candidate continues to study in the subject course and showing his / her percentage of marks for which the Prime Minister's Scholarship has been sought (As per the specimen attach).

(b) **Photocopy of passbook** showing name, account number with photograph of individual and cancelled leaflet cheque. (**Scholarship will not be sent in absence of photocopy of passbook**)

(c) Candidate to attach a self addressed envelope, duly stamped to receive the acknowledgement of renewal form by post.

CENTRAL GOVERNMENT CONCESSIONS AND BENEFITS AVAILABLE TO WAR WIDOWS/WAR DISABLED AND RETIRED/SERVING DEFENCE PERSONNEL

1. **Educational Concessions.** Education concessions which were till now admissible to the children of Armed Forces personnel killed/missing or permanently disabled in 1962, 1965, 1971 wars, Op PAWAN and MEGHDOOT have now been extended to the children of the Armed Forces personnel killed/declared missing or permanently disabled during all post MEGHDOOT operations in India and abroad including Counter Insurgency operations, vide GOI, MOD letter No. 9 (1)/703/Edu Concessions/D (Res) dated 06 Aug 03. (Copy of the letter and procedure for claim including the proforma is available at page No 199.)

2. Claims for reimbursement of above concessions in case of eligible children studying in govt recognized public/private institutes were being admitted by AG's Branch, Army HQ whereas claims for children studying in Central/State Govt institutes were being admitted by respective institutes out of the grants received from States. Consequent to issue of revised policy letter cited above all claims will now be submitted to Ceremonial & Welfare Dte/CW-3, AG's Branch, Army Headquarters, South Block, New Delhi – 110 011 for reimbursement.

3. **Admission into MBBS/BDS Colleges.** At present around 25 seats in MBBS and 1-3 seats in BDS (subject to allotment by Min of Health) as Central Govt. nominee are available through KSB for wives/widows and wards of categories of Defence personnel in the following order of priority:-

- (a) Killed in action.
- (b) Disabled in action and boarded out from service.
- (c) Died while in service with death attributable to military service.
- (d) Disabled in service and boarded out with disability attributable to military service.

(e) Gallantry Award/Distinguished Service Awards.

4. **Priority allotment of seats in IITs.** A joint entrance examination is conducted every year by the six IITs for admission to the IITs at Mumbai, Delhi, Kanpur, Kharagpur, Madras and Banaras Hindu University Institute of Technology and Roorkee. Two seats in each of the above institutes are earmarked for preferential allotment for choice of stream children of the Defence/Para Military Force Personnel killed or permanently disabled in action. Such candidates are however, required to qualify in the joint entrance examination.

Travel

5. **Rail Travel Concession.** Govt. of India have announced free rail travel in I-Class/II-AC Class to the recipients of PVC, Ashok Chakra, MVC, Kirti Chakra, VrC and Shourya Chakra and the widows of posthumous winners of these Gallantry Awards alongwith a companion. (Ministry of Railways letter No. E (W) 96PS 5-6/22 dated 23 Feb 96). These facilities available through Railway authorities.

6. 75 percent concession in rail fare for travel in II Class is available to war widows. This concession can be availed on production of the I-Card issued by the KSB.

7. **Air Travel Concession.** Following categories of personnel are eligible to the following concessions in fare for air travel in domestic flights of the Indian Airlines: -

(a) 75% concession to Recipients of Gallantry Awards of class Class I & II viz. PVC, Ashok Chakra, MVC and Kirti Chakra, Victoria Cross, George Cross, Distinguished Service cross, Military Cross, Distinguished Flying Cross and George Medal.

(b) 50% concession to permanently war disabled officers who have been invalidated out of service and the dependent members of their families.

(c) 50% concession to War widows of post Independence era.

CSD

8. **Canteen Facilities.** In accordance with Army Order AO 32/84, Ex-Servicemen and their families and Ex-defence personnel with minimum 5 years of service are entitled to CSD (I) Canteen facilities available in units/establishments. Cadets/Recruits boarded out on medical grounds are also entitled to avail CSD facilities.

Telephone facilities

9. The following categories of subscribers are exempted from payment of Registration Charges and installation charges for priority telephones connection under Non-OYT/Special Category and are entitled to 50 percent concession in normal rental charges. However, Gallantry Award winners are entitled to full concession in normal rental charges. (Authority: Ministry of Communications (Deptt. of Telecom Services) letter No. 2-47/92-PHA dated 19 Mar 93, circular NO 7/2000 dated 13 Jun 2000 and 2.47/92 PHA dtd 18 Sep 2000):-

(a) Gallantry Award Winners in the three Services (PVC, Ashok Chakra, MVC, KC, VrC & SC).

(b) War widows.

(c) Disabled soldiers.

PENSIONARY BENEFITS ADMISSIBLE TO THE ARMED FORCES PERSONNEL AND THEIR FAMILIES

General

1. To maintain operational efficiency, the Armed Forces are required to maintain a youthful profile necessitating retirement of approximately 55,000 to 60,000 personnel every year. The Armed Forces personnel are granted pension since they are retired early at a younger age. The Government also

recognizes their social, domestic and personal commitments at the comparatively young age of their retirement. In recognition to their needs, the Government takes a number of measures to rehabilitate them in civil life by providing re-employment as well as self-employment opportunities. Central Government has also undertaken various steps for the welfare of Ex-Servicemen and their families.

2. **Pensionary Benefits.** The Armed Forces Personnel are granted retiring/service pension on normal retirement/release from service on completion of the prescribed tenure. In case of disablement in non-battle casualty cases, disability pension is sanctioned on the recommendation of the appropriate medical authority. Personnel injured/wounded during war or war like operations, are granted a special pension known as War Injury Pension.

-Extract from guide book

CONCESSIONS AND BENEFITS EXTENDED BY
STATE GOVTS/UTs TO RETIRED AND
SERVING DEFENCE PERSONNEL

NAGALAND

General

1. 5 percent reservations in Group 'C' and 'D' posts.
2. Induction of Ex-Servicemen at suitable levels in State Police Force.
3. 2 percentage reservation of Ex-Servicemen in industrial sheds and National permits, 5 percent in Jai Jawan Stalls and 3.5 percent in fair Price Shops.
4. Old age pension Rs. 4000/- p.m.
5. II World War Veteran pension Rs. 6000/- p.m.
6. Financial assistance to widows of Ex-Servicemen at the time of death of their husband Rs. 2,000/-.
7. ECHS Registration Fee for widow pensioner amounting to Rs 1800/-, which will be paid by RSB.
8. Financial assistance of Rs 5000/- to ESM/Widows for treatment of serious disease and restricted to on-pensioner (s) not eligible for ECHS.
9. Marriage grant of Rs 8000/- to daughter of ESM/Widows.
10. Lump-sum grant of Rs 1000/- to ESM for undergoing various vocational training in Govt. recognized institute (s) sponsored by DGR, MoD.
11. Grant of scholarship of Rs 500/-pm to son of ESM, who are residing and studying at War Memorial Hostels and is/are not in receipt of grant from KSB, MoD.
12. Lump-sum grant of Rs 5000/- to children of ESM with 55% marks in matric and above for admission to professional college (s)/higher studies, restricted to two children only.
13. War Jagir Allowances.
14. Cash grant to gallantry award winners.
15. ESM belonging to State of Nagaland are exempted from paying of House Tax when under self-occupation.
16. Armed Forces Pension and pension equivalent of gratuity are ignored while fixing pay of re-employed ESM below officers rank under State Govt.

17. Payment ration, canteen facilities and free medical facilities have been introduced to interior areas.

17. Sainik Rest houses in the State.

LOCATION OF DEPTT OF SAINIK WELFARE/RAJYA SAINIK BOARDS

Sl No.	No of ZSBs	Office/ District	Name, Designation & Address	Telephone No.
19	05	Rajya Sainik Board	<u>NAGALAND</u> Director and Secretary Dte of Sainik Welfare and Resettlement Nagaland (Home Dept, Govt of Nagaland) Sepfuzou Colony (Above Alder College)High School Road PO Kohima (Nagaland) - 797 001	0370-2260150 (O) 0370-2221991 (R) 0370-2260150 (F) <u>Contact details</u> : - Mob No Kohima, Nagaland # 8258 - 023 - 928 (Director) Email : swr.directorngl@yahoo.com

SAINIK REST HOUSES

20	NAGALAND	Dimapur, Mokokchung, Wokha, Zunheboto, Phek, Tuensang, Kohima, Peren
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STATE WISE DETAILS OF CASH GRANTS GIVEN TO GALLANTRY AND DISTINGUISHED SERVICE AWARD WINNERS

Sl No.	STATE/UT		PVC	MVC	VrC	ASHOK CHAKRA	KIRTI CHAKRA	SHOURYA CHAKRA	SARROTTA M YUDH SEWA MEDAL
20	NAGALAND	(a) (b) (c)	22500 150000 1000	1500 10000 0 400	7200 50000 300	20000 125000 800	12000 75000 350	5000 40000 250	30,000 1,25000 2000
Sl No.	STATE/UT		Uttam Yudh Sewa Medal	Yudh Sewa Medal	Sena/ Nao Sena/ Vayu Sena Medal	Mention in Despatches	PVSM	AVSM	VSM
20	NAGALAND	(a) (b) (c)	20000 85000 1000	10000 70000 1000	6000 50000 1000	5000 25000 1000	30000 12500 0 1500	15000 80000 1000	6000 50000 1000

CENSUS EX-SERVICEMEN REGISTERED IN ZILA SAINIK WELFARE OFFICES AS ON 30 JUNE 2018 NAGALAND

Ser No	Name of Districts	Name of ZSBs	ARMY				NAVY				AIR FORCE				Grand Total			
			Offr	JCOs	OR	Total	Offr	JCOs	OR	Total	Offr	JCOs	OR	Total	Offr	JCOs	OR	Total
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
1	Dimapur	Dimapur	08	40	366	414	-	01	02	03	02	-	03	05	10	41	371	422
2	Mon	Dimapur	-	04	81	85	-	-	-	-	-	-	-	-	-	04	81	85
3	Peren	Dimapur	-	-	10	10	-	-	-	-	-	-	-	-	-	-	10	10
4	Kohima	Kohima	01	10	379	390	-	-	01	01	-	-	01	01	01	10	381	392
5	Phek	Kohima	-	-	94	94	-	-	-	-	-	-	-	-	-	-	94	94
6	Kiphire	Kohima	-	-	03	03	-	-	-	-	-	-	-	-	-	-	03	03
7.	Mokokchung	Mokokchung	03	08	627	638	-	-	-	-	-	-	-	-	03	08	627	638
8.	Tuensang	Mokokchung	-	05	125	130	-	-	-	-	-	-	-	-	-	05	125	130
9.	Longleng	Mokokchung	-	-	10	10	-	-	-	-	-	-	-	-	-	-	10	10
10.	Wokha	Wokha	-	04	368	372	-	-	-	-	-	-	-	-	-	04	368	372
11.	Zunheboto	Zunheboto	-	01	137	138	-	-	-	-	-	-	-	-	-	01	137	138
	TOTAL		12	72	2200	2284	-	01	03	04	02	-	04	06	14	73	2207	2294

1. Figures will give total number of ESM in each category.
2. Figures will be cumulative as on that date.

**CENSUS EX-SERVICEMEN REGISTERED IN ZILA SAINIK
WELFARE OFFICES AS ON 30 JUNE 2018
NAGALAND**

Ser No	Name of Districts	Name of ZSBs	ARMY				NAVY				AIR FORCE				Grand Total			
			Offr	JCOs	OR	Total	Offr	JCOs	OR	Total	Offr	JCOs	OR	Total	Offr	JCOs	OR	Total
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
1	Dimapur	Dimapur	08	40	366	414	-	01	02	03	02	-	03	05	10	41	371	422
2	Mon	Dimapur	-	04	81	85	-	-	-	-	-	-	-	-	-	04	81	85
3	Peren	Dimapur	-	-	10	10	-	-	-	-	-	-	-	-	-	-	10	10
4	Kohima	Kohima	01	10	379	390	-	-	01	01	-	-	01	01	01	10	381	392
5	Phek	Kohima	-	-	94	94	-	-	-	-	-	-	-	-	-	-	94	94
6	Kiphire	Kohima	-	-	03	03	-	-	-	-	-	-	-	-	-	-	03	03
7.	Mokokchung	Mokokchung	03	08	627	638	-	-	-	-	-	-	-	-	03	08	627	638
8.	Tuensang	Mokokchung	-	05	125	130	-	-	-	-	-	-	-	-	-	05	125	130
9.	Longleng	Mokokchung	-	-	10	10	-	-	-	-	-	-	-	-	-	-	10	10
10.	Wokha	Wokha	-	04	368	372	-	-	-	-	-	-	-	-	-	04	368	372
11.	Zunheboto	Zunheboto	-	01	137	138	-	-	-	-	-	-	-	-	-	01	137	138
	TOTAL		12	72	2200	2284	-	01	03	04	02	-	04	06	14	73	2207	2294

1. Figures will give total number of ESM in each category.
2. Figures will be cumulative as on that date.

ANNEXURE-III
ZILA SAINIK WELFARE OFFICE WISE REGISTRATION OF EX-SERVICEMEN FOR
EMPLOYMENT
AND PLACEMENT OF EX-SERVICEMEN AS ON 30 JUNE 2018

Name of ZSBs	PLACEMENT OF EX-SERVICEMEN									
	Previous	Central Govt.	Central Govt. PSU	State Govt.	State Govt. PSU	Bank	Local Bodies	PVT Sector	Disabled	Total Placement
3	4	7	8	9	10	11	12	13	14	15
Dimapur	15	07	05	06	-	04	-	-	-	22
Dimapur	04	02	-	01	-	02	-	01	-	06
Dimapur	01	01	-	01	-	-	-	-	-	02
Kohima	27	05	-	20	-	09	-	01	01	36
Kohima	03	01	-	02	-	01	-	-	-	04
Kohima	01	-	-	01	-	-	-	-	-	01
Mokokchung	11	06	-	06	-	01	-	-	-	13
Mokokchung	03	01	-	02	-	-	-	-	-	03
Mokokchung	01	01	-	01	-	-	-	01	-	03
Wokha	12	03	-	34	-	-	-	-	-	37
Zunheboto	40	01	30	11	-	-	-	-	-	42
TOTAL	118	28	35	85	-	16	-	03	01	169

Note :- Total employment provided to disabled EX-SERVICEMEN. - 02 (Two).

ANNEXURE IV
CENSUS OF DISABLED EX-SERVICEMEN REGISTERED ZILA SAINIK WELFARE AS
ON 30 JUNE 2018

Ser No	Name of Districts	Name of ZSBs	ARMY	NAVY	AIR FORCE	TOTAL
1	2	3	4	5	6	7
1.	Dimapur	Dimapur	02	-	-	02
2.	Mon	Dimapur	01	-	-	01
3.	Peren	Dimapur	-	-	-	-
4.	Kohima	Kohima	02	-	-	02
5.	Phek	Kohima	01	-	-	01
6.	Kiphire	Kohima	-	-	-	-
7.	Mokokchung	Mokokchung	02	-	-	02
8.	Tuensang	Mokokchung	-	-	-	-
9.	Longleng	Mokokchung	-	-	-	-
10.	Wokha	Wokha	-	-	-	-
11.	Zunheboto	Zunheboto	01	-	-	01

54

		TOTAL	09	-	-	09
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Note : -

1. Total number of disabled Ex-Servicemen registered.
2. Figures should be cumulative as on that date.

ANNEXURE V

INFORMATION OF WORLD WAR-II VETERANS AND WIDOWS OF WORLD WAR -II VERERANS

ZILA

SAINIK WELFARE OFFICE WISE AS ON 30 JUNE 2018

Ser No	Name of Districts	Name of ZSBs	WW II VETERAN			WIDOWS OF WW II VETERAN		
			SERVICE PENSION	NON- SERVICE PENSION	TOTAL	SERVICE PENSION	NON-SERVICE PENSION	TOTAL
1	2	3	4	5	6	7	8	9
1.	Dimapur	Dimapur	-	05	05	02	05	07
2.	Mon	Dimapur	-	-	-	-	-	-
3.	Peren	Dimapur	-	-	-	-	-	-
4.	Kohima	Kohima	01	13	14	-	05	05
5.	Phek	Kohima	-	01	01	-	-	-
6.	Kiphire	Kohima	-	-	-	-	-	-
7.	Mokokchung	Mokokchung	-	08	08	01	38	39
8.	Tuensang	Mokokchung	-	-	-	-	-	-
9.	Longleng	Mokokchung	-	-	-	-	-	-
10.	Wokha	Wokha	-	05	05	04	32	36
11.	Zunheboto	Zunheboto	-	01	01	-	01	01

		TOTAL	01	33	34	07	81	89
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EMPLOYMENT BENEFITS – AMENDMENT TO RECRUITMENT RULES

RSB CODE	STATE/UT	WHETHER AMENDED	BRIEF DESCRIPTION OF AMENDMENT
20	NAGALAND	YES	Nil

RE-EMPLOYMENT BENEFITS – RESERVATIONS

Sl. No.	STATE/UT	RESERVATION IN STATE GOVT JOBS				CARRY FORWARD RESERVED VACANCIES	INDUCTION AT SUITABLE LEVELS IN STATE POLICE FORCE
		GP 'A' %	GP 'B' %	GP 'C' %	GP 'D' %		
20	NAGALAND	0	0	5	5	YES	NO. Re-employment under 5% reservation policies in constable rank only. Grant of rank held in the Army on honorary basis is under consideration.

RESRVATIONS FOR WIDOWS/EX-SERVICEMEN/DEPENDENTS IN

HOUSE SITES/FLATS AND INDUSTRIAL PLOTS/SHEDS ETC

RSB CODE	STATE/UT	HOUS E SITES	HOUS E FLATS	INDUSTRI AL PLOTS	INDUSTRI AL SHEDS	JAI JAWA N STALL S	NATION AL PERMIT S	FAIR PRICE SHOPS
20	NAGALAND	0 %	0 %	0 %	2 %	5 %	2 %	3.5 %

INFORMATION ABOUT RENT CONTROL ACT

RSB CODE	STATE/UT	BRIEF DESCRIPTION OF AMENDMENT	FAVOURS ESM
20	NAGALAND	ACT NOT APPLICABLE IN NAGALAND	NA

INFORMATION ABOUT LAND TENANCY ACT

RSB CODE	STATE/UT	BRIEF DESCRIPTION OF AMENDMENT	FAVOURS ESM
20	NAGALAND	NO ACT EXISTS IN NAGALAND STATE	NA

EXEMPTION OF HOUSE TAX FOR SELF OCCUPATION

RSB CODE	STATE/UT	EXEMPTED	INCOME CEILING Rs.
20	NAGALAND	YES	NIL

LEGAL ASSISTANCE AND OTHER FEE/TAX CONCESSIONS

RSB CODE	STATE/UT	COURT FEE	STAMP FEE	EXAM FEE	REGN FEE	HOSP PRCH FEE	ENTMT TAX	FREE LEGAL AID
20	NAGALAND	NO	NO	NO	NO	NO	NO	NO

RESERVATIONS FOR DEPENDENTS OF ESM IN PROFESSIONAL COLLEGES

RSB CODE	STATE/UT	MBBS/BDS		ENGR		AGRI		POLYTECH		ITI		LLB		MSc, MA, MCom, MBA, LLM etc.,		B.Ed		NURSING		
		%	Seats	%	Seats	%	Seats	%	Seats	%	Seats	%	Seats	%	Seats	%	Seats	%	Seats	
20	NAGALAND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

RESERVATIONS FOR DEPENDENTS OF ESM IN PROFESSIONAL COLLEGES

OTHER COURSES - RESERVATIONS

RSB CODE	STATE/UT	COURSE NAME	%	SEATS	COURSE NAME	%	SEATS	COURSE NAME	%	SEATS
20	NAGALAND	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

RESERVATION FOR DEPENDENTS OF ESM IN PROFESSIONAL COLLEGES
DOMICILIARY RESTRICTIONS

SI No	STATE/UT	BRIEF DETAILS ON DOMICILIARY RESTRICTIONS
20	NAGALAND	NO PROFESSIONAL COLLEGES OTHER THAN AGRICULTURE COLLEGE IN NAGALAND, HENCE NO RESERVATION/RESTRICTRION.

DETAILS OF STATE RSB AND FUND MEETINGS

SL NO	STATE/UT	DATE OF LAST RSB MEETING	DATE OF LAST FUND MEETING
20	NAGALAND	21 st September	21 st September

		2016	2016
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SAINIK REST HOUSES

20	NAGALAND	Dimapur, Mokokchung, Wokha, Zunheboto, Phek, Tuensang, Kohima, Peren
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WAR JAGIR ALLOWANCE

SL NO	STATE/UT	WAR JAGIR ALLOWANCE
20	Nagaland	(a) Rs.200/- per annum to parent(s) whose single child is in Defence Forces. (b) Rs. 150/- per annum per child for two children from the same family serving in Defence Forces. (c) Rs. 50/- per annum to third child from the same family who is serving in Defence Forces.

EX-GRATIA GRANT TO WAR-WIDOWS/NOK AND TO DISABLED SOLDIERS (PROPOSED)

SL	STATE	EX-GRATIA (WAR-WIDOWS)	EX-GRATIA (DISABLED SOLDIERS)
20	NAGALAND	Rs. 500,000 (Officers) Rs. 300,000 (JCO/OR)	Rs. 300,000 (permanent disabled) Rs. 150,000 (permanent disabled)

RELAXATION IN PHYSICAL EFFECIENCY TEST FOR ESM

RSB CODE	STATE/UT	Whether Relaxation is extended to ESM
1.	NAGALAND	YES

LOCATION OF DEPTT OF SAINIK WALFARE/RAJYA SAINIK BOARDS

19	05	Rajya Sainik Board	<u>NAGALAND</u> Director and Secretary Dte of Sainik Welfare and Resettlement Nagaland (Home Dept, Govt of Nagaland) Sepfuzou Colony (Above Alder College) High School Road PO Kohima (Nagaland) - 797 001	0370-2260150 (O) 0370-2221991 (R) 0370-2260150 (F) <u>Contact details</u> : - Mob No Kohima, Nagaland # 8258 023 928 (Director) Email : swr.directorngl@yahoo.com secyrsb-ngl@nic.in
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NAGALAND

1	Dimapur	Col (Retd) TNK Singh Zila Sainik Welfare Officer Zila Sainik Welfare Office Walford Area, Near Rajbari New Circuit House Dimapur (Nagaland) - 797112	E-Mail Address nagdmp<nagdmp@hub2.nic.in>, tnksingh14@gmail.com , echsdimapur@gmail.com,
2	Kohima	Hony Capt T Kuki Lenkapao (Retd) Secretary Zila Sainik Board Kohima DC's Office Complex Kohima - 797 001	nagkhn@nic.in vikuolenuo@gmail.com

3	Mokokchung	Lt Col (Retd) Joy Choudhury Secretary Zila Sainik Board Mokokchung -797601	joychow@rediffmail.com, zswowork@gmail.com
4	Wokha	Capt S Thomsong, Secretary Zila Sainik Board, Wokha - 797 111	nagwok@nic.in thomsong799@gmail.com
5	Zunheboto	Maj Kahito Achumi Secretary Zila Sainik Board Zunheboto - 798620	nagzhhb<nagzhhb@nic.in > pika_achumi@yahoo.co.in

Responsibilities of Department of Sainik Welfare/Rajya Sainik Boards

The Departments of Sainik Welfare/Rajya Sainik Boards in the States/UTs are responsible for the following functions:-

- (a) Control and Co-ordinate the work of Zila Sainik Welfare Offices in the State and ensure their effective functioning.
- (b) Maintain liaison with Ministries of the State, State undertaking and enterprises and Banks to seek vacancies for Ex-Servicemen and widows as per reservation policy of the State and as per recruitment rules, monitor such vacancies and ensure Ex-Servicemen or widows fill these up, and have the policy on reservation for Ex-Servicemen in the State amended in conformity with that of Centre. They ensure that Ex-Servicemen are given due place in the 100 point roster prepared by States/UTs in accordance with their reservation policy and be a member of the Subordinate Selection Board of the State to ensure above.
- (c) Promoting measures for the welfare and resettlement of Ex-Servicemen and families of serving/deceased personnel of the Armed Forces.
- (d) Disseminating information to the general public regarding the Armed Forces in the country and for taking measures to enhance interest in Armed Forces amongst general public.
- (e) Administering the Zila Sainik Welfare Offices (ZSWOs) in the State in accordance with the rules and instructions prescribed by the Central and State Govts including annual inspections. In coordination with the administration of the State, ensure that vacancies of Zila Sainik Welfare Officers and their staff are filled on occurrence.
- (f) Carry out any duty assigned by Secretary, KSB.
- (g) Submit papers to KSB for claiming the 50 percent expenditure for establishment expenditure of Department of Sainik Welfare/RSB and ZSWO/ZSBs of the State.
- (h) Maintain up to date statistics of ESM, disabled ESM, widows and dependants and families of serving defence personnel under the heads pensioners and non pensioners both for ESM and widows.
- (j) Ensure timely submission of reports and returns to KSB.
- (k) Organise annual RSB meeting under Chairmanship of Governor/Chief Minister and Amalgamated Special Fund meeting under chairmanship of Governor of the State. At these meetings a review is made of the welfare and rehabilitation measures, fresh policies formulated and implemented.
- (l) Seek and monitor employment opportunities for ESM and widows in the private sector.

- (m) Assist ESM and widows in planning and funding of self-employment ventures.
- (n) Organise Armed Forces Flag Day Fund committee meetings in order to fix targets for various state and voluntary agencies to enhance collection drive throughout the year. Maintain the Amalgamated Special Fund and promote/institute Welfare Schemes in the State from these funds as per decisions of the Management Committee of these funds.
- (o) Undertake additional welfare measures for Ex-Servicemen and widows. Give wide publicity to welfare measures being undertaken by the Deptt through the media.
- (p) Hold Ex-Servicemen rallies and pension adalats to propagate various concessions being extended and settle on the spot functional and other problems projected by Ex-Servicemen and their dependents.
- (q) Report to DGR/Secy KSB on the Ex-Servicemen training being conducted in respective states and make suggestions with regard to changes in courses commensurate with changing trends.
- (r) Conduct Annual Inspection of the ZSBs and submit report to the DCs, Chief Secretary, KSB.
- (s) Ensure that only, ESM are employed in the RSB's/ZSBs to qualify for the 50% Central share towards pay and allowances. Employment of civilian employees must be undertaken with the prior approval of the KSB/MoD.
- (t) Establish e-mail connectivity with ZSBs/RSBs and KSB.
- (u) Conduct Zonal Meetings of the zones as nominated by KSB.

The Zila Sainik Welfare Offices (ZSWOs)/Zila Sainik Boards (ZSBs) which are the field units of this organization are responsible for the tasks as given under:-

- (a) Disseminating information to the general public regarding the Armed Forces in the country and constantly endeavouring to promote and maintain a feeling of goodwill between civilian population, service personnel and Ex-Servicemen.
- (b) Monitoring the welfare of families of servicemen and Ex-Servicemen and assisting them in representing their cases with the local administration or the Defence authorities. Welfare organizers employed in each ZSWO/RSB play a crucial role in establishing contact with the clientele in their homes, listing their problems, needs and aspirations, providing in-puts on these to the ZSWO/RSB, resolving these, and spreading awareness of the resettlement and welfare measures in place which they can avail-off.
- (c) Giving information to the general public regarding the conditions of service in the Armed Forces and to assist intending candidates in approaching the appropriate recruiting authorities for purposes of enlistment.
- (d) Keeping a watch on the adequacy of the number of pension paying offices/branch post offices paying pension.
- (e) Scrutinising applications for relief from various military and civil charitable funds and making suitable recommendations.
- (f) Granting financial relief to Ex-Servicemen and their dependents from funds at their disposal. Recommending cases of ESM and their families for financial assistance from KSB.

The welfare responsibilities of Zila Sainik Welfare Offices (ZSWOs) will encompass all such traditional activities which were already being performed by these offices with particular reference to the following :-

- (a) Settlement of financial problems such as pension and other retirement/release benefits/dues to Ex-Servicemen and grants and assistance in kind to Ex-Servicemen beneficiaries and dependents from the Central/State Govts or other Organisations such as the Indian Red Cross Society etc.
- (b) Maintaining close liaison with the Pension Disbursing authorities/agencies in the District to ensure prompt and correct payment of pension and reliefs to Ex-Servicemen pensioners or their dependents.
- (c) Providing assistance for settlement of land and other disputes.
- (d) Assist families of serving personnel staying separately during their absence away on duty.
- (e) Promote and maintain under the guidance of the State Rajya Sainik Boards, welfare measures in the District such as Rest House for Ex-Servicemen, old age pensioners' homes, vocational and other training facilities and hostel for children of serving defence personnel and Ex-Servicemen.
- (f) Mobilise assistance for medical treatment in Military/Civil hospitals.
- (g) Maintain liaison with other welfare organisations such as the Indian Red Cross Society, NGOs and voluntary agencies to enhance additional sources of welfare and concessions for Ex-Servicemen and their families/dependents in the Districts.
- (h) Maintain an up-to-date register of war widows, dependents and those disabled in action with a view to ensure their welfare.
- (j) To represent KSB, Ministry of Defence (Govt of India) in Court Cases under their jurisdiction in which these organisations have been made respondent.
- (k) Provide Ex-Servicemen and family pensioners information about Ex-Servicemen Contributory Health Scheme (ECHS).
- (l) Ensure that their ZSBs are duly inspected by the Director, RSB every year.

The responsibilities of the Zila Sainik Welfare Offices (ZSWOs) with regard to resettlement of Ex-Servicemen are :-

- (a) To maintain close and effective liaison for purpose of resettlement through employment of Ex-Servicemen with :-
 - (i) Local Central/State/private industrial organization.
 - (ii) Local employment exchange particularly in States where it has co-sponsoring powers for re-employment of Ex-Servicemen.
 - (iii) Local revenue authorities in connection with schemes for resettlement on land of Ex-Servicemen;
 - (iv) District Industries/Block Development Offices and assisting those Ex-Servicemen desirous of setting up small scale industries.
- (b) Assist Ex-Servicemen in forming and setting up co-operatives for their self-employment.
- (c) Provide all resettlement assistance to war widows, dependents and war disabled as well as to those who died/disabled while in service due to attributable reasons.

(d) Assist Ex-Servicemen in preparing of project reports for self-employment ventures and in obtaining loans under DGR resettlement schemes.

Other responsibilities of Zila Sainik Welfare Offices (ZSWOs) are :-

(a) Organise Armed Forces Flag Day under aegis of the President ZSB (District Collector) and Flag Day collections and any other authorised fund raising measures in the district.

(b) Organise rallies/re-union of Ex-Servicemen. Organise welfare meetings with President ZSB to resolve problems of Ex-Servicemen and widows, preferably once each month on a fixed day.

(c) Explore avenues for providing educational and vocational training facilities for Ex-Servicemen and their dependents to enable them to seek employment or set up self-employment venture.

(d) Assist the three Services whenever called upon to do so to disseminate information within the district regarding terms and conditions of service in the Armed Forces. Provide publicity for recruitment notice and for assistance rendered by the Armed Forces in times of national calamities. Publicise notification of awards of gallantry and other decorations, introduction of welfare schemes of service personnel and their families.