**Manual-XI**

**THE BUDGET ALLOCATED TO EACH AGENCY INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMent.** Rs. In Lakh

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl. No.** | **Major/Minor Heads of Development** | **B.E** | **R.E** | **Actual Expenditure 2018-19** |
|  | **A - Village & Small Industries Including MSME** |  |  |  |
| 1 | Implementation of SIP | 0.00 | 0.00 | 0.00 |
| 2 | PMEGP/(CSS) | 0.00 | 0.00 | 0.00 |
| 3 | 4th All India MSME Census | 0.00 | 0.00 | 0.00 |
| 4 | Collection of Statistic on SSI (CSS) | 0.00 | 0.00 | 0.00 |
| 5 | Mini Industrial Estate | 0.00 | 0.00 | 0.00 |
| 6 | Infrastructure Development in “No Industry Districts | 0.00 | 0.00 | 0.00 |
| 7 | Growth Centre Under DIC | 0.00 | 0.00 | 0.00 |
| 8 | Industrial Infrastructure (CSS) | 0.00 | 0.00 | 0.00 |
| 9 | Central Transport Subsidy | 0.00 | 0.00 | 0.00 |
| 10 | Central Capital Investment Subsidy | 0.00 | 0.00 | 0.00 |
| 11 | Central Interest Subsidy on Working Capital Loan | 0.00 | 0.00 | 0.00 |
| 12 | Toy Making Unit | 0.00 | 0.00 | 0.00 |
| 13 | Grant to NTTC | 0.00 | 0.00 | 0.00 |
|  | (a) State Share for Upgradation of NMTTC (CSS) | 0.00 | 0.00 | 0.00 |
|  | (b) Construction of Boys & Girls Hostels at NMTTC (CSS) | 0.00 | 0.00 | 0.00 |
| 14 | Modernisation of Technology Upgradation | 0.00 | 0.00 | 0.00 |
| 15 | State Share for New Project (CSS) | 0.00 | 0.00 | 0.00 |
| 16 | NKVIB | 0.00 | 0.00 | 0.00 |
|  | (a) Khadi Plaza at Agri Expo Site for NKVIB | 0.00 | 0.00 | 0.00 |
| 17 | Industrial Cluster Development | 0.00 | 0.00 | 0.00 |
|  | **Sub-Total:A** | **0.00** | **0.00** | **0.00** |
|  | **B – Large & Medium Industries** |  |  |  |
| 18 | Industrial Growth Centre (CSS) | 0.00 | 0.00 | 0.00 |
| 19 | IID Centre | 0.00 | 0.00 | 0.00 |
|  | New Projects | 0.00 | 0.00 | 0.00 |
| 20 | Development of Electronics | 0.00 | 0.00 | 0.00 |
| 21 | State Share of IDCON | 0.00 | 0.00 | 0.00 |
| 22 | NIDC | 0.00 | 0.00 | 0.00 |
| 23 | State Share for NMDFC Loan | 0.00 | 0.00 | 0.00 |
| 24 | NHL | 0.00 | 0.00 | 0.00 |
| 25 | Improvement of Hotel Japfu (Improvement of toilets and furnishing | 0.00 | 0.00 | 0.00 |
| 26 | NMBC | 0.00 | 0.00 | 0.00 |
| 27 | NSMC | 0.00 | 0.00 | 0.00 |
| 28 | NFP | 0.00 | 0.00 | 0.00 |
| 29 | NIRMSC | 0.00 | 0.00 | 0.00 |
| 30 | VRS for PSU’s | 0.00 | 0.00 | 0.00 |
| 31 | Others | 0.00 | 0.00 | 0.00 |
|  | **Sub-Total:B** | **0.00** | **0.00** | **0.00** |
|  | **C – Textile Including Handloom, Handicraft & Fashion and Design** |  |  |  |
| 32 | Handloom Cluster Dev. Scheme (State Share to CSS) | 00 | 00 | 00 |
| 33 | Handicraft Dev. Scheme (CSS) | 0.00 | 0.00 | 0.00 |
| 34 | Training Cum Production Centre (HL/HC) | 0.00 | 0.00 | 0.00 |
| 35 | State Share for 2nd Phase of Urban Haat (CSS) | 0.00 | 0.00 | 0.00 |
| 36 | Rebate on Sales (CSS) | 0.00 | 0.00 | 0.00 |
| 37 | NHHDC | 0.00 | 0.00 | 0.00 |
|  | (a) Renovation/Expansion of Emporia at Delhi,Kolkata,Kohima | 0.00 | 0.00 | 0.00 |
|  | **Sub-Total:C** | **00.00** | **00.00** | **00.00** |
|  | **D – Processing Including Medicinal & Aromatic Plants** |  |  |  |
| 38 | Mega Food Park | 0.00 | 0.00 | 0.00 |
| 39 | (a) Food & Beverages | 0.00 | 0.00 | 0.00 |
|  | (b) Food Processing Industry |  |  |  |
| 40 | Bee-Keeping Industries | 0.00 | 0.00 | 0.00 |
| 41 | Medicinal & Essential Oil Plants  (a) Ongoing Schemes | 0.00 | 0.00 | 0.00 |
|  | (b) State Share of MAP 2nd Phase | 0.00 | 0.00 | 0.00 |
|  | **Sub-Total:D** | **0.00** | **0.00** | **0.00** |
|  | **E – Commerce Wing** |  |  |  |
| 42 | Conversion of EPIP to SEZ | 0.00 | 0.00 | 0.00 |
| 43 | Project Development Fund | 0.00 | 0.00 | 0.00 |
| 44 | Border Trade Related Infrastructure | 0.00 | 0.00 | 0.00 |
| 45 | Export Market Development | 0.00 | 0.00 | 0.00 |
| 46 | Asstt. To State for Development of Export Infra and Allied Activities Scheme | 0.00 | 0.00 | 0.00 |
| 47 | Seminars/Workshops on Export/Import | 0.00 | 0.00 | 0.00 |
| 48 | Office Expenses | 0.00 | 0.00 | 0.00 |
| 49 | Foreign Investment | 0.00 | 0.00 | 0.00 |
| 50 | Exhibition & Publicity | 0.00 | 0.00 | 0.00 |
|  | **Sub-Total:E** | **0.00** | **0.00** | **0.00** |
|  | **F – General Administration** |  |  |  |
| 51 | Direction & Administration | 0.00 | 0.00 | 0.00 |
| 52 | District Industries Centre | 0.00 | 0.00 | 0.00 |
| 53 | Manpower Development/Training | 0.00 | 0.00 | 0.00 |
| 54 | Materials Machineries & Equipments | 0.00 | 0.00 | 0.00 |
| 55 | Research, Investment & Monitoring | 0.00 | 0.00 | 0.00 |
| 56 | Disaster Management | 0.00 | 0.00 | 0.00 |
| 57 | Global Climate Change | 0.00 | 0.00 | 0.00 |
| 58 | Disability | 0.00 | 0.00 | 0.00 |
| 59 | Minor Works (Repair & Renovation) | 0.00 | 0.00 | 0.00 |
| 60 | New Works (State Earmarked) | **150.00** | **150.00** | **150.00** |
| 61 | (a) Construction of RCC Slab culvert at Training cum Production Centre, Sirhima | 10.00 | 10.00 | 10.00 |
|  | (b) New Construction of H/type building for SDO office,Dimapur,Deptt. Of Industries & Commerce | 45.00 | 45.00 | 45.00 |
|  | © Repair/Renovation of Officers & Staff Quarter at DIC office complex, Dimapur | 25.00 | 25.00 | 25.00 |
|  | (d) Repair/Renovation of DIC office, Peren | 20.00 | 20.00 | 20.00 |
|  | **Sub-Total :F** | **250.00** | **250.00** | **250.00** |

**Manual-XII**

**Implementation of subsidy programmes****:**

The manner of Execution of Subsidy Programmes

***Transport Subsidy.***

* 1. Transport subsidy is eligible for existing Industrial units for a period of 5 years from the date of commencement of commercial production, date of commencement should be after 2000. The unit must be registered unit must be a registered unit with the Industries Department.
  2. Claims in prescribed applications dully supported by the requisite documents prepared according to the guidelines of the Department of Industrial Policies and Promotion(Govt. of India) are submitted by the unit/entrepreneur to the concerned District Industries Centre where they are spot verified after which they are forwarded to the Directorate of Industries & Commerce for compilation and further scrutiny.
  3. Application/Claims received in the Directorate are scrutinized and the eligible claims are compiled and put up to the State Level Committee for consideration.
  4. The selected units are forwarded to NEDFi(Disbursing Agency), Guwahati. After funds is placed with NEDFi for disbursal, accordingly the disbursement is made in the formal A/C Payee cheques directly to the unit/entrepreneur by NEDFi.

**15%/ 30% CENTRAL CAPITAL INVESTMENT SUBSIDY:**    Capital Investment Subsidy shall be provided at the rate of 15% on plant & machinery subject to a maximum of ceiling of Rs. 30.00 lakh for those units commencing their production from 1st April 1997 to 31st march, 2007  and for those units which have gone on production w.e.f 1st April, 2007 are admissible at the rate of 30% with a maximum ceiling of Rs.1.5 crores.

**Guidelines for scrutiny of claims of various Incentive Schemes by Industrial Units under the State Industrial Policy-2000 (Revised-2004).**

The DIC’s/Sub-DIC’s shall compile all documents/ records submitted by the entrepreneurs/ industrialists and thereafter convene the District Level Industrial Facilitation Committee (DLIFC) meeting headed by at least either the Chairman (DC) or the Vice Chairman (Addl. Director) for issuance of Eligibity Certificate (EC) to the units. The Eligibility Certificate will clearly state that the particular unit is eligible for one or two or all incentive schemes of the Policy. The DLIFC is empowered to approve and issue EC where the unit has invested upto Rs.25 lakh in plant & machinery. All other applications where the investment in plant & machinery are above rs.25 lakh should be recommended to the Directorate Level industrial Committee (Dte.LIFC) for decision.

|  |
| --- |
| **MANPOWER SUBSIDY:**   Govt. will reimburse upto 25% of the actual Wage Bill for local tribal employees, employed by eligible units upto 5(five) years from the date of entertainment subject to a maximum ceiling of **Rs.1 lakh** annually for those units where invesment in plant & machinery is from Rs.5 lakh to Rs. 25 lakh; **Rs.2.50 lakh**annually for those units where investment in plant & machinery is from Rs.25 lakh to Rs. 100 lakh and **Rs.5 lakh** annually for those units where invesment in plant & machinery is above Rs.100 lakh. **Conditions:**  (i) The number of employees engaged in the unit exceeds 10(ten) numbers and where at least 50% of the employees are local tribal youth. (ii) Units availing subsidy under this schem shall take all effective steps to ensure 75% employment of the local tribal youth over a period of 5(five) years. (iii) This subsidy will be admissible on reimbursement basis for only those employees who complete one year of regular employment in the unit..  **POWER SUBSIDY:**  Subsidy on power tariff will be provided at the rates of 30% and 25% for connected loads upto 1 MW and above 1 MW respectively for a period of 5(five) years from the date of commercial production subject to a maximum ceiling limit of Rs. 2 lakh annually. This will be a reimbursement scheme on actual consumption of power for manufacturing process substantiated with requisite details.   **15%/ 30% CENTRAL CAPITAL INVESTMENT SUBSIDY:**    Capital Investment Subsidy shall be provided at the rate of 15% on plant & machinery subject to a maximum of ceiling of Rs. 30.00 lakh for those units commencing their production from 1st April 1997 to 31st march, 2007  and For those units which have gone on production w.e.f 1st April, 2007 are admissible at the rate of 30% with a maximum ceiling of Rs.1.5 crores. |

***\* Detailed information is available with the Directorate of Industries & Commerce.***

**Manual-XIII**

**Particulars of recipient of concessions, permits or authorization granted by aid****:**

Nil

**Manual-XIV**

**Details information available to, or held by its reduced in an electronic form****:**

Detailed information on schemes is available on the website www.industrynaga.org.in

**Manual-XV**

**Facilities available to citizens for obtaining information****:**

Particulars of the facilities available to citizens for obtaining information.

17.1. Means, methods or facilitation available to the public which are adopted by the

department for dissemination of information.

**Where to get what information :**

* Publications like brochures/handouts/industrial bulletins, copy of Schemes and projcts published by Ministry of MSME, Ministry of Textiles, Ministry Food Processing Industries, other line Ministries and State Govt. can be collected from the Directorate and other PSUs.
* Industrial Entrepreneurs Memorandum copies can be downloaded from the Departmental website- www. industrynaga.org.in. and www.msme.nic.in.
* Industrial Policy copies of the North East and the State Industrial Policy on Departmental website and Govt.of India website.

**Office address:**

***Directorate of Industries & Commerce***

***Above Kohima Bible College,NH-61 , Kohima.***

Office Hours:-            9:00 am                    4:00 pm           - Winter Timing

            9:30 am                    4:30 pm           - Summer Timing

**Manual-XVI**

**Names designations for P.I.O****:**

Name of the Public Authority :                  Directorate of Industries & Commerce

**Appellate Authority:**  
  
Name : Shri. K.Hokishe Assumi  
Director of Industries & Commerce  
Email: industrynaga@gmail.com  
Ph. No- 9089892997

**Public Information Officer (PIO):**   
Name:Shri.Vitsutho Nyuthe   
Designation: Jt. Director (Adm)   
e-mail: [industrynaga@gmail.com](mailto:industrynaga@gmail.com)  
Ph. No- 9436005148

**Assistant Public Information Officer (APIO):**   
Name: Shri.Y.Hutovi Chisho  
Designation: Dy. Director (Trg)  
e-mail: [industrynaga@gmail.com](mailto:industrynaga@gmail.com)

Ph. No- 7005974170

**District Level:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Name of PIO** | **District** | **Phone Number** |
| 1. | A.Temjen Jamir | General Manager, Kohima | 9436016570 |
| 2. | P.Tokugha | General Manager,Dimapur | 9436012428 |
| 3. | T. Lipokwati | General Manager,Mokokchung | 9436018191 |
| 4. | Nchumbemo Patton | General Manager,Wokha | 9436077131 |
| 5. | Rukhono | General Manager, Tuensang | 8787321966 |
| 6. | S. Akheto Sumi | General Manager, Zunheboto | 8974039371 |
| 7. | W. C. Konyak | General Manager,  Mon | 9612637586 |
| 8. | Imliwabang | General Manager, Chozuba | 9862868572 |
| 9. | Sukhonlal Langthasa | General Manager, Kiphire | 9436200101 |
| 10. | S. Akhaba Sangtam | General Manager, Longleng | 9436064702 |
| 11. | Chubamaong | General Manager,Peren | 9436609424 |

**MANUAL XVII:**

**SUCH OTHER INFORMATIONS AS MAY BE PRESCRIBED AND THEREAFTER UPDATED EVERY YEAR****:.**

1. **Related to Registration of Micro, Small & Medium Enterprises (MSME)** (*Downloadable from website*)
   1. Entrepreneur’s Memorandum Part-I (EM-I)
   2. Entrepreneur’s Memorandum Part-II (EM-II)
2. **Related to Training**.
3. Name and Course of Training Programme
4. Time Period of Training Programme

**(K.Hokishe Assumi)**

Director of Industries & Commerce

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