

## **DIRECTORATE OF MUNICIPAL AFFAIRS**

**Nagaland : Kohima**

### **I) Particulars of the Organization, Functions and Duties**

#### ***Name of the Organization:***

The Government as per Notification NO.AR-3/GEN-103/2003 dated 1<sup>st</sup> April, 2015 created a separate Directorate of Municipal Affairs to look after the 3 Municipal Councils and 20 Town Councils affairs, which has increase to 29 Town Councils, making a total of 32 ULB's in the State. The Directorate of Municipal Affairs is headed by an Additional Director with its office located below A.G. Office, Kohima

At present, The Principal & Secretary is the administrative head of the Department.

#### ***Location of the Office:***

The Directorate of Municipal Affairs is located below Accountant General's Office, A.G. Colony, and Kohima. The present office can be reached by local taxi as well as city buses.

#### ***Address:***

Directorate of Municipal Affairs.  
Below Accountant General's Office, A.G. Colony  
Nagaland: Kohima  
Kohima: 797001  
Ph: (0370)2243452  
e-mail:dirmunicipalaffairsnagaland15@gmail.com

#### ***Office Timings:***

Summer: 9.30 A.M to 4.30 P.M  
Winter: 9: A.M to 4.00 P.M

***(There is no public interview on every Wednesday of the week)***

#### ***Vision of the Department:***

The vision of the Municipal Affairs is to make our Municipal and Town Councils (Urban Local Bodies) vibrant democratic units of local

self-government as envisaged in the Constitution (74<sup>th</sup> Amendment) Act, 1992.

**Functions and Duties:**

With the creation of a full-fledged Department, the State Government vide Govt. MEMO NO.UD/T-179/ULB/09/PT-1 dated Kohima, the 25<sup>th</sup> July 2015 assigned the following charter of duties.

1. Preparation of Master Plans
2. Assist and co-ordinate the functioning of the ULBs.
3. Implementation of Rajiv Awas Yojana (RAY).
4. Capacity Building of the ULBs.
5. Building Bye-Laws.
6. Finance Commission Awards.
7. Grants to the ULBs
8. Urban Poverty alleviation programs.
9. Backward region grant fund (BRGF)
10. Sanitation and Solid Waste Management.
11. Slum improvement / up gradation.
12. City Beautification / Aesthetic Programs.
13. Public Conveniences including street lighting, parking lots etc.
14. Provision of Urban amenities such as parks, playgrounds.
15. Burial grounds and crematoria.
16. Regulation of slaughter houses.

Besides the above, the Department is the State Level Managing Agency for two flagship programme, Smart City Mission and PMAY-HFA (U).

Any other schemes/ policies/ programs / projects as may be assigned from time to time.

**II) The Powers and Duties of its Officers and Employees:**

**III) Officers & Staffs at Administrative Levels.**

<b>S/No</b>	<b>Name</b>	<b>Designation</b>
1.	Sentiyanger Imchen IAS	Principal Secretary

*Directorate of Municipal Affairs*

2.	Y.Nyangpong Konyak NCS	Addl.Secretary
3.	T.Yanpvuthung Kikon NCS	Jt.Secretary
4.	Temjensangla NCS	Dy.Secretary
5.	Rongsenmenla NCS	Under Secretary
6.	Imsunaro Imchen	Section Officer
7.	Khekiho Shikhu	Secretariat Assistant
8.	Yanrenthung Ngullie	Secretariat Assistant
9.	Akumtong	Secretariat Assistant

<b>Sl. No.</b>	<b>Name of the Officer</b>	<b>Designation</b>	<b>Powers and Duties</b>
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*Directorate of Municipal Affairs*

1	Dr.Toshimanen Ozukum	Addl. Director	<p>HoD</p> <ul style="list-style-type: none"><li>• Framing of Plan and Policy</li><li>• Overall Supervision of the DMA Activities.</li><li>• Final Decision Making.</li></ul>
2	Smti.Temjenrenla Kechu	Deputy Director	<ul style="list-style-type: none"><li>• DDO</li><li>• PIO</li><li>• VIP Speech</li><li>• SLAA</li><li>• Capacity Building</li></ul>
3	Smti.Kevilenuo Solo	Asstt. Director	<p>Incharge of the following schemes:</p> <ul style="list-style-type: none"><li>• Master Plan</li><li>• HFA</li><li>• SCM</li><li>• Capacity Building</li><li>• JnNURM Reforms</li><li>• Urban Transport</li><li>• Annual Plan</li><li>• Building Bye-Law</li><li>• All Technical Matters not assigned to Planning Asstt.</li></ul>
4	Shri.Pangetoshi	Account Officer	<p>All Matters relating to account. Audit &amp; Budget, C &amp; AG Report</p>
5	Smti.Keneingunuo Kelio	Programme Officer	<p>Assist the Deputy Director and Assistant Director in RTI, Grant-in-Aid, ThFc, and matters relating to accounts of HFA and Smart City Mission.</p>

*Directorate of Municipal Affairs*

8	Shri.Vivose Kera	Planning Asstt.	Assist the Deputy Director in Municipal Cadre, Creation of post, ULB Establishment, Training & Programmes and matters relating to Establishment RRY, Modern Abattoir, Finance Commission grant and matters relating to Technical.
9	Shri.Kekhriengulie Angami	Statistical Investigator	Assist the Deputy Director in SLAA, ULB Statistics, BSUP flats & Mordern Abattoir
10	Shri.M.Manen Ozukum	Computer Operator	Assist the Deputy Director in All matters relating to vehicles, Matters relating to Urban Local Bodies's Technical & Computer related
11	Smti Medoneinuo	UDA	Assist the Deputy Director in Establishment matters, OE, Medical Re-imburement, Pension, Rent, Service book, GPF, Account matters
12	Smti Atoli Chishi	LDA	PA to HoD, Receipt & Dispatch, Urban Station Committee, Meeting Records
13	Smti Khuvohole	Typist	All typist matters
14	Smti.L. Naomi	Office Asstt.	Office Stationary , Preparation of Bills

*Directorate of Municipal Affairs*

15	Smti.Vizopranuo Chielie	Office Asstt.	Casual Leave, Assist in Accounts Branch.
16	Er.Toba Angami	Executive Engineer	Over-all in charge of DMA Works Division for civil works. All other technical powers and functions as provided in the NPWD code delegated to the Executive Engineer.
17	Shri.Theruovituo Pienyu	SDO I	<ul style="list-style-type: none"> <li>• Technical Matters</li> <li>• Kohima District</li> <li>• Wokha District</li> <li>• Kiphiri District</li> </ul>
18	Shri.Chuba Longkumer	SDO II	Peren/Dimapur /Tuensang District
19	Shri.Haulimchoba Chang	SDO III	Mon/Mokokchung/Longleng District
20	Shri Shikhato Aye	SDO IV	<ul style="list-style-type: none"> <li>• Zunheboto/Phek District</li> <li>• Nodal Officer</li> </ul>
21	Shri,R.Yohan	Junior Engineer	Mon/Mokokchung/Longleng District
22	Shri. Moyithung	Junior Engineer	Peren District
23	Shri.Bendangwati	Sectional Officer	Zunheboto District
24	Shri.Keneisalie	Junior Engineer	Dimapur District
25	Smti Noswedeno	Junior Engineer	Kohima District
26	Shri.Vikholie	Junior Engineer	Technical Matters
27	Shri.Khrielie Chase	DAO	Over all incharge of Account Branch

*Directorate of Municipal Affairs*

28	Shri.Chatyam Konyak	Sr. DA	Preparation of monthly impress, all account matters and temporary charge of cashier.
29	Smti.T. Moala	LDA	All matters relating to Establishment
30	Shri.Lhouliebeizo	LDA	Preparation of Pay bills and assist the Account Branch
31	Shri.Prabhu Gurung	LDA	Receive and Despatch, Compilation of Proposal , Assist the Technical Branch
32	Shri.Longertoba	Driver	Assigned to AE Chuba Longkumer
33	Shri.Dachuilung	Driver	Assigned to EE
34	Shri.Medonguzo	Driver	Assigned to AE Theruovituo
35	Shri.Shashitemsu	Driver	Assigned to Addl. Director
36	Shri.Mezivole	Peon	Assigned to Addl. Director
37	Smti.Vizoleno	Peon	Assigned to E.E
38	Smti.Alemla	Mali	DMA
39	Shri Mahendra	SA	Treasury & Bank Duty attached to Engg wing
40	Shri.Annyei Phom	Peon	Treasury & Bank Duty attached to Directorate
41	Smti.Odizungla	Sweeper	DMA

**WORK CHARGED EMPLOYEES UNDER MUNICIPAL AFFAIRS**

<b>Sl. No.</b>	<b>Name of Employee</b>	<b>Designation</b>	<b>Assignment of Duties</b>
1	Nungsenbenla	SA	Attached to SDO I
2	Melekhoh	SA	Attached to Account Branch
3	Rongsennangba	SA	Chowkidar
4	Shryhenley	Jugali	General Office Duty-1

*Directorate of Municipal Affairs*

5	Pongpu	Jugali	General Office Duty-2
6	Atula	Jugali	Attached to SDO IV
7	Atoli Sema	Jugali	Attached to Directorate
8	Atolie	Jugali	General Office Duty-4
9	Chubanaro	Jugali	General office duty-3
10	Roma	Jugali	Attached to the Directorate
11	Neilangulie	Jugali	Attached to DAO
12	Ruopfukhriezonuo	Jugali	Attached to SDO II
13	Sosaglemla	Sweeper	
14	Imelia SEMA	Sweeper	

**Section 4(1) (b) (iii) of Right to Information Act 2005**

***IV) The procedure followed in the decision making process, including channels of supervision and accountability.***

**Decision Making Process:**

All correspondences/papers for the DMA are endorsed by the Additional Director to the respective section such as: Establishment, Accounts branch, Technical branch, DMA Works Division from where it is further endorsed to the respective officer/staff concerned. Accordingly the files are processed from each wing with observations and put up to the Additional Director. For all important matters, the Additional Director generally discusses the matter with the concerned officer and takes the final decision.

Projects are selected generally as per the provision of the guidelines of the schemes. These proposals are then consolidated by the Nodal officer and forwarded to the DMA Works Division for preparation of the necessary technical estimates followed by advertisement of Notice Inviting Tender (NIT)



and issue of work order. In the meantime, these consolidated proposals are sent to the government for sanction and Administrative Approval.

**Supervision:**

At the field level, the concern officers/staffs are responsible for all supervision. Lapses if any are brought to the notice of the concern higher level officer, who in turn brings to the notice of the Additional Director if the need arises. In case of larger projects especially the Centrally Sponsored Schemes, the Director/Additional Director / Joint Director himself along with the officer concern and MACWD perform routine visit and supervision which has improved the quality of works satisfactorily over the past few years. Necessary suggestion if any for the improvement of works are generally instructed in such occasions. From time to time, concern officer reports the progress of the works in the form of Quarterly Progress Report to the Head Office. On completion of the works, Completion Certificate is issued on the basis of which final bill is released.

From time to time the Director/Additional Director/Joint Director holds review meeting to monitor the progress of the various programmes and works under the Department.

**Accountability:**

The officers in charge for different works are made accountable for disposal of works on time.

**V) The norms set by it for discharge of its functions:**

From time to time, the Additional Director/Joint Director issues the Notification on distribution of works to various officers/staffs, the details of which is available with the Establishment Branch of the Department.

Similarly under DMA Works Division, the Executive Engineer from time to time issues notification on assignment of works to officers and staffs.

**V) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:**

- a. The Nagaland Municipal Act, 2001
- b. The Nagaland Urban Development Department Service Rules.
- c. Nagaland Engineering Service Rule 2006 Amendment & NPWD code.

- d. Nagaland Government Services Conduct Rules, 1968.
- e. The Nagaland Services (Discipline & Appeal) Rules 1967.
- f. All Nagaland Municipal Employees Service Rules 2012 (draft)

**VI) A Statement of the Categories of Documents that are held by it or under its Control:**

<b>Sl.No</b>	<b>Nature/Category of the document</b>	<b>Name of the Document</b>	<b>Procedure to obtain the document</b>	<b>Held by/ under control of</b>
<b>1.</b>	<b>Establishment</b>	<ul style="list-style-type: none"><li>• Appointments orders</li><li>• Transfer Posting</li><li>• Seniority List</li><li>• Maintenance of Personal files</li><li>• Records relating to furniture</li><li>• Records relating to vehicles</li><li>• Records relating to stationery</li></ul>		
<b>2.</b>	<b>Accounts</b>	<ul style="list-style-type: none"><li>• Annual Plans</li><li>• Five Year Plan</li><li>• Sub-allocations</li><li>• Cash books</li><li>• Bill books</li><li>• Records of APRs</li></ul>		
<b>3.</b>	<b>Technical/Planning</b>	<ul style="list-style-type: none"><li>• Records of Computers and Soft wares</li><li>• Training records</li><li>• Annual Administrative Reports</li><li>• Library books</li><li>• VIP speeches</li></ul>		

<b>4.</b>	<b>MADWD</b>	<ul style="list-style-type: none"> <li>• List of employees</li> <li>• List of schemes/projects</li> <li>• Detail Project Reports</li> <li>• Sanction orders</li> <li>• Measurement books</li> <li>• Cash book</li> <li>• Bill book</li> <li>• APRs</li> </ul>		
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**VII) The Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy for Implementation thereof.**

**N/A**

**VIII) A Statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards , councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.**

**N/A**

**IX) DIRECTORY:**

**DIRECTORY OF OFFICERS AND STAFF UNDER MUNICIPAL AFFAIRS**

**CELL:**

S/No	Name	Designation	Phone Number
1.	Sentiyanger Imchen IAS	Principal Secretary	9436010558
2.	Y.Nyangpong Konyak NCS	Addl.Secretary	9612860807
3.	T.Yanpvuthung Kikon NCS	Jt.Secretary	9436428041

*Directorate of Municipal Affairs*

4.	Temjensangla NCS	Dy.Secretary	7005304709
5.	Rongsenmenla NCS	Under Secretary	9774807165
6.	Imsunaro Imchen	Section Officer	9436000450
7.	Khekiho Shikhu	Secretariat Assistant	8415089316
8.	Yanrenthung Ngullie	Secretariat Assistant	9862526005
9.	Akumtong	Secretariat Assistant	8415831134

<b>Sl. No.</b>	<b>Name of Govt. Employee</b>	<b>Present Post Held</b>	<b>Place of Posting</b>	<b>Phone No</b>
1.	Dr.Toshimanen Ozykum	Addl.Director	DMA, Kohima	+919436001594
3	Smti.Temjenrenla Kechu.	Deputy Director	DMA, Kohima	+919436010930
4	Smti.Kevilenuo Solo	Asstt. Director	DMA, Kohima	+919436815428
5	Er. Toba Angami	Executive Engg.	DMA, Kohima	+919436010319
6	Shri.Pangetoshi	Account Officer	DMA,Kohima	+919436215081
7	Shri.Chuba Longkumer	SDO	MAC, Kohima	9436432216
8	Shri.Haulimchoba Chang	SDO	DMA, Kohima	9436001647
9	Shri.Theruovituo	SDO	DMA, Kohima	9436094167

*Directorate of Municipal Affairs*

10	Shri.K.Shikheto Aye	SDO	DMA, Kohima	9436070423
11	Shri.Keneisalie	Junior Engineer	DMA, Kohima	9402485670
12	Shri.Moyithung	Junior Engineer	DMA, Kohima	9436815162
13	Shri.R. Yohan	Junior Engineer	DMA, Kohima	9436062684
14	Shri.Vikholie	Junior Engineer	DMA, Kohima	9862210741
15	Smti.Noswedeno Khatso	Junior Engineer	DMA, Kohima	9436401464
16	Shri.Bendangwati	SO	DMA, Kohima	9436608429
17	Shri.Khrielie Chase	DAO	DMA, Kohima	9436019330
18	Shri.Chetyam Konyak	SDA	DMA,Kohima	9862593857
20	Keneingunuo Kelio	Programme Officer	DMA, Kohima	9436212617
21	Vivose Kera	Planning Asstt.	DMA, Kohima	9862766799
22	Kekhriengulie Angami	Statistical Investigator	DMA, Kohima	9615579200
23	T. Moala	LDA	DMA, Kohima	9856152304
24	Lhouliebeizo	LDA	DMA, Kohima	9774011360
25	Prabhu Gurung	LDA	DMA, Kohima	9436016678
26	Longertoba	Driver	DMA, Kohima	986225787
27	Dachuilung	Driver	DMA,Kohima	9436617433
28	Medonguzo	Driver	DMA, Kohima	8732007764
29	Shashitemsu	Driver	DMA, Kohima	8014121240

*Directorate of Municipal Affairs*

30	Mezivole	Peon	DMA, Kohima	8575967063
31	Vizoleno	Peon	DMA, Kohima	9856548864
32	Alemla	Mali	DMA, Kohima	9856471273
33	Annyei Phom	Peon	DMA, Kohima	7085189909
34	Odizungla	Sweeper	DMA, Kohima	8974783921
35	Rongsen Imsong	Chowkidar	DMA, Kohima	9856749125
36	L. Naomi	Office Asstt.	DMA, Kohima	9402841710
37	Vizopranuo Chielie	Office Asstt.	DMA, Kohima	9436401938
38	M.Manen Ozukum	Computer Operator	DMA, Kohima	9612467628

Manual-X

Monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulatious (ason 31st March, 2018)

Sl.No	Name	Father's Name	Gen der( M/F)	Edu. Qualiftn.	Designation	status (Reg./Contract/Adhoic/Coting.)	Date of Birth	Date of Entry into service/first appointment	Date of appointment to the present post	Place of posting	Date of retirement	Pay band	Grade Pay	Gross Salary
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2	Dr.TOSHIMANEN OZUKUM	Lt. Mapuzulu Ozukum	M	M.A(Eco)MURP, PhD	Additional .Dir	Regular	29.1.1959	1.8.1	15.02.2011	Kohima		36220	8700	98774
3	TEMJENRENLA KECHU	TAITSUBA AO	F	B.Archtec & M.Planning	Deputy Director	Regular	9.11.1968	17.01.2000	20.04.2017			90400		102952
4	PANGERTOSHI	Lt. Makenba	M	B.A	Account Officer	Regular	11.09.1960	13.03.1986				70600		80578
5	KEVILENUO SOLO	Khosalie Solo	F	B.Archtec & M.Planning	Asstt. Dir	Regular	14.02.1981	14.10.2011	14.10.2011			65000		74250
6	MEDONEINUO	Lt. Sakuolie	F	P.U(A)	UDA	Regular	26.10.1972	20.10.1998				35300		40674
7	MEYAYONGDANG	Merenzungba	M	Class VIII	Driver	Regular	17.03.1973	09.07.1991			31.07.2026	38700		44531
8	MEZIVOLE	Zuthokhol	F		Office Peon	Regular						26600		30858
9	KHUVOHOLE	Tepuhol	F	10 Passed	Typist	Regular	13.3.1966	20.10.1989				38300		41015
10	K. SASHITEMSU JAMIR	Kikanukshi Jamir	M	class VII	Driver	Contigent	23.08.1979	01.11.2008				3030	1515	17279
11	KEDUOVILIE KUOTSU	Kijuvilhou	M	Class VIII	Driver	Contract	06.06.1988					2820	1410	16089
12	MHATHUNG PATTON		M		Driver	Contigent						2960		
13	METSIVINO KIKHI	MEZANGOL KIKHI	F	GRADUATE	LDA	CONTRACT	19.10.1998	11.12.2017				5200	2000	18,328
14	VILIEBEINUO	R.D.ANGAMI	F	GRADUATE	LDA	CONTRACT	23.02.1990	11.12.2017				5200	2000	18,328
15	MARSANEN OZUKUM	Dr.Toshimanen ozukum	M	GRADUATE	LDA	CONTRACT	17.09.1988	11.12.2017				5200	2000	18,328
16	VIKOSIETO	Neichutolie	M	GRADUATE	LDA	CONTRACT	24.11.1992	11.12.2017				5200	2000	18,328
17	A.Lumchamo Kithan	Arema Kithan	M	GRADUATE	LDA	CONTRACT	10.02.1992	11.12.2017				5200	2000	18,328
18	Tako Pfithu	Yichuru	M	GRADUATE	LDA	CONTRACT	21.11.1993	11.12.2017				5200	2000	18,328
19	Keneilesie Shuya	Visolie	M	Matric appear	PEON	CONTRACT	25.09.19898	11.12.2017				440	1800	15838
20	Pelevikho	Perheinyii	M	8 Passed	PEON	CONTRACT	10.08.1988	11.12.2017				440	1800	15838

*Directorate of Municipal Affairs*

21	Keneingunuo Kelio	Kruzakie Kelio	F	M.A in Tourism Administration & PG in Urban Planning	Programme Officer	Contigent Fixed	23.12.1985	01-10-2013											30,000
22	Vivose	Vipin Kera	M	M.A (Scio)M.U.P, Diploma in Town planning	Pig. Asstt.	Contigent Fixed	15.10.1979	01-10-2013											15000
23	Kekhriengulie Angami	Lt.Clive M. Liezietsu	M	Graduate(B.Com)	S.I	Contigent Fixed	12.06.1980	01-10-2013											10000
24	M.Manen Ozukum	T. Mapu Ao	M		LDA Cum Computer Asstt.	Contigent Fixed	12.05.1977	01-10-2013											6000
25	L.Naomi	Kevisezo Angami	F	Graduate	LDA	Contigent Fixed	04.04.1977	17-12-2011											6000
26	Vizopranuo Chielie	Lt. Neikrulie Chielie	F	P.U(A)	LDA	Contigent Fixed	17.01.1986	17-12-2011											6000
27	N.Alemla	Lt. J.T. Anungba	F	Graduate(B.A)	Mali	Contigent Fixed	01.06.1970	14-09-2009											3450
28	Odizungla	Mapulepzuk	F		Sweeper	Contigent Fixed	01.01.1970	04-01-2016											5000
29	T.Annyei Phom	Tangenangba	M		Peon	Fixed	14.04.1993	07-01-2013											3000
30	Obangmenla Jamir	Lt.Nungsangwaba	F	B.A History & LLB	Legal Asstt.	Fixed	24.03.1986	12-12-2015											18000
31	S. Kiukhum Yimchunger		M		Driver	Fixed	12.12.1987	16-04-2016											6000
32	Kejamangyang Chang	Tanam Chang	M		"	"	01.03.1997	16-04-2016											6000
33	Khetoka Awomi	Atovi	M		"	"	23.12.1993	07-02-2018											6000
34	Yashimanen	Temjenchizung	M	Class VIII	"	"	21.04.1987	16-04-2016											6000
35	T. Lamsham Phom	T.Tangenangba	M		"	"	27.06.2016	16-04-2016											6000
36	Nandeswar Sonowal	Lt.Punyadhar	M		"	"	31.03.1990	16-04-2016											6000
37	Kamal Datta	Rajmohan Datta	M		"	"	30.01.1988	16-04-2016											6000
38	K.Hankiumong	Kekiuba	M		"	"	06.05.1986	16-04-2016											6000
39	Chelem Lam	Thangsui Lam	M		"	"	07.03.1993	16-04-2016											6000
40	H. Chipong	Hothrong	M		"	"	15.12.1992	16-04-2016											6000
41	Throngkiuba Yim	Keolhi	M		"	"	25.06.1995	26-06-2018											6000



**XI) Budget allocate**

**d to each of its agency during 2015-16**

**N/A**

**XII) The manner of execution of subsidy programmes, including the amount allocated and the details of beneficiaries of such programmes**

**N/A**

**XIII) Particulars of recipient of concessions, permits or authorization granted by it.**

**N/A**

**XIV) Details in respect of the information, available to or held by it, reduced in an electronic form**

The following lists of information are available in the electronic format:

Sl.No	Name	Title of the document/record	Location where available	Other information.
1.	List of Staff/Incumbency list		DMA	
2.	Work Assignment of each staff.		DMA	
3.	Work Orders		DMA	
4.	Annual Budget.		DMA	
5.	All correspondences originating from the Department.		DMA	

**xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.**

**Address:**

Directorate of Municipal Affairs.  
Below Accountant General's Office, A.G. Colony  
Nagaland: Kohima  
Kohima: 797001  
Ph: (0370)2243452  
e-mail:dirmunicipalaffairsnagaland15@gmail.com

**Office Timings:**

Summer: 9.30 A.M to 4.30 P.M  
Winter: 9: A.M to 4.00 P.M

**(There is no public interview on every Wednesday of the week)**

Department notice boards are kept on all floors of the office building.

**XVI) The names, designations and other particulars of the Public Information Officers  
Appellate Authority (AA)**

**Public Information Officers and Asstt. Public Information Officers:**

Sl. No.	Office	Appellate Authority	Public Information Officer (PIO) (With Contact Number)	Assistant Public Information Officer (APIO) (With Contact Number)
1.	Municipal Administration	Shri.Sentiyange r Imchen, Principal & Secretary	Shri.Y.Nyangpong Konyak, Joint Secretary	Shri Under Secretary
2.	Directorate of Municipal Affairs	-do-	Shri Toshimanen Ozukum, Addl Dir & HoD	Shri Temjenrenla Kechu Deputy Director
3.	Engineering Wing (DMA)	-do-	Er.Toba Angami E.E (DMA)	Er.Theruovituo Pienyu SDO(DMA)
4.	Kohima Municipal Council	-do-	Shri.Kethosituo Sekhose Administrator 9436001625(M)	Zakiehotuo Kiso Office Secretary. 9436001089 (M)
5.	Dimapur Municipal Council	-do-	Shri.Moatemsu Sangtam, ADC& Administrator Dimapur Municipal Council. 9862141351(M)	Shri.Ganesh Sharma, Liaison Officer. 9436430966(M)
6.	Mokokchung Municipal Council	-do-	Shri. W.Manphi Phom ADC&Administrator +919612874711(M)	Shri.O. Panjung Longkumer.Supdt 9862128465 (M)
7.	Mon Town	-do-	Shri.Kumar Ram	Shri. Wanghai Konyak

*Directorate of Municipal Affairs*

	Council		Nikant (IAS) ADC& Administrator 9650996038(M)	Head Asstt. 9862590876 (M)
8.	Phek Town Council	-do-	Smti.Avelu ADC & Administrator. 9436608403(M)	Shri. Punesa, Office Secretary. 9436804825 (M)
9.	Wokha Town Council	-do-	Shri. Nokchasashi ADC & Administrator. Wokha Town Council 9436831044(M)	Shri. Daniel Yanthan, Office Supdt. 9436408891 (M)
10.	Tuensang Town Council	-do-	Shri. Pakon Phom SDO(C). Tuensang Town Council 9612164654(M)	Smti. Apenla Sangtam, HA Cum Cashier. 9402001047 (M)
11.	Zunheboto Town Council	-do-	Shri Vekhoye Chakhesang ADC & Administrator. Zunheboto Town Council 9436207758(M)	Smti. Vihuli, Office Suptd. 9436818305 (M)
12.	Peren Town Council	-do-	Chubawati Chang ADC & Administrator. Peren Town Council 9436216757(M)	
13.	Longleng Town Council	-do-	Shri.Temsuwati Longkumer ADC & Administrator. Longleng Town Council 9612366843(M)	Shri. Alin Phom, LDA. 96 12539795 (M)
14.	Kiphire Town Council	-do-	Shri.Kumar Ramnikant (IAS) ADC & Administrator. 9485233070 (M)	Shri. Chenithung Ovung, EAC. 8787478590(M)

*Directorate of Municipal Affairs*

15.	Tuli Town Council	-do-	Shri.Rhosietho Nguori, ADC & Administrator. Tuli Town Council 9612581203(M)	Shri. Imliyanger, LDA- Cum_Computer Operator. 9612947829 (M)
16.	Changtongya Town Council	-do-	Shri.Moakumzuk Tzudir SDO (C) & Administrator Changtonya Town Council 9436830534(M)	Shri. Aonuken, LDA. 9612940782 (M)
17.	Naginimora Town Council	-do-	Shri. Renabomo Odyuo ADC & Administrator. Naginimora Town Council 986253948(M)	Shri. Longjang, LDA. 9436652111 (M)
18.	Medziphema Town Council	-do-	Shri.Thsuvisie Phoji ADC & Administrator. Medziphema Town Council 8416096648(M)	Shri. C.K.Moralee Dharan, Supdt. 9436433495 (M)
19.	Chumukedima Town Council	-do-	Shri.Thejavizo EAC & Administrator. Chumukedima Town Council 9402831878(M)	Visakolie Sakhrie Office Supdt. 9862439592 (M)
20.	Jalukie Town Council	-do-	Dr.Tino SDO & Administrator. Jalukie Town Council 9436063967(M)	Shri. Alemyapang, EAC. 9402811984 (M)
21.	Pfutsero Town Council	-do-	Smti. Zeneikhonuo vimero ADC & Administrator. Pfutsero Town Council 9856240096(M)	Smti. V. Lovitoly Sema, SDO (C). 9436004710 (M)

*Directorate of Municipal Affairs*

22.	Tseminyu Town Council	-do-	Shri.Nokchasashi ADC & Administrator. Tsemenyu Town Council 7005423621(M)	Shri. Shonyelo Thong, Computer. 9436821110 (M)
23.	Shamator Town Council	-do-	Shri. Phuleshe K.Yepthomi ADC& Adminitrator Shamator Town Council 8131883437(M)	
24.	Noklak Town Council	-do-	Shri. Nchumthung Ezung ADC & Administrator Noklak Town Council 84149581374(M)	EAC
25.	Aboi Town Council	-do-	Shri.Vinai EAC & Administrator Aboi Town Council 8974514789(M)	EAC
26.	Meluri TownCouncil	-do-	Shri. Rhosietho Nguori ADC & Administrator Meluri Town Council 9612581203(M)	SDO(Civil)
27.	Longkhim Town Council	-do-	Shri.Kikum Jamir, ADC & Administrator Longkim Town Council 7085299564(M)	Shelly katiry, SDO(C) Longkhim. 9862089699
28.	Chozuba Town Council	-do-	Japheth Woch, ADC & Administrator Chozuba Town Council 8974999476(M)	Temsuchuba Jamir, EAC HQ, Chozuba 7005831306
29.	Tizit Town Council	-do-	Shri.Nungsang Sangtam Tizit Town Council 8787735865(M)	

*Directorate of Municipal Affairs*

30.	Pungro Town Council	-do-	Shri.Zakabo Pungro Town Council 7005525563(M)	
31.	East Dimapur	-do-	Shri.Thejavizo EAC & Administrator. East Dimapur Town Council 9402831878(M)	
32.	Tobu Town Council	-do-	Shri Zubenthung Kithan ADC & Administrator Tobu Town Council 9862133609 (M)	
33.	Mangkolemba Town Council	-do-	Shri.Razouvolie Doza ADC & Administrator Mangkolemba Town Council 8014423082 (M)	
34.	Bhandari Town Council	-do-	Shri.Tiameren Chang ADC & Administrator Bhandari Town Council 9862014173 (M)	
35.	Tening Town Council	-do-	Shri.Warren Hollohon ADC & Administrator Tening Town Council 8732892660 (M)	

**XVII) Such other information**

**N/A**